

THE Writing CENTER

When you can't make it into the Writing Center . . .

Don't be discouraged! The Writing Center offers Online Tutoring! Send us your paper by e-mail, and we will help!

How?

Simply save your paper in RTF (rich text format), and attach it to an e-mail to us!

writing@kent.edu

In order to effectively aid you with your revision, your tutor will need some information about your paper. Tell us the course, instructor, and assignment, and give us at least **two questions** you have about your text. Examples of questions could be the following:

- "Is my thesis clearly stated?"
- "How is my comma usage?"
- "Do my transitions make sense?"

Writing Commons
4th Floor Library
Phone: (330)-672-1787
E-mail: writing@kent.edu

Portal:

<http://dept.kent.edu/english/WritingCent/Portal>

Website:

<http://dept.kent.edu/english/writingcent>

THE Writing CENTER

@ K S U

- Developing Ideas •Thesis •Organization
- Research • MLA/APA •Revision •Linguistics
- Editing and Proofreading Techniques
- and more!

Writing Commons * 4th Floor Library * (330)672-1787

[**writing@kent.edu**](mailto:writing@kent.edu)

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Kent State University
Writing Commons

THE Writing CENTER

@ K S U

"For excellence, the presence of others is always required."
--Hannah Arendt

Writing Commons
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Hours

Monday	10:00am— 8:30pm
Tuesday	10:00am— 8:30pm
Wednesday	10:00am— 8:30pm
Thursday	10:00am— 6:30pm
Friday	10:00am— 3:15pm
Saturday	Closed
Sunday	3:15 pm — 8:30pm

About Tutoring Sessions. . .

Each session lasts up to 45 minutes. You may be scheduled with another student who is taking the same class as you and has the same professor. If you do not wish to be scheduled with a partner, please tell us when you sign up for an appointment.

We can help you . . .

Because our tutors come from all majors in the university, we can offer support to writers in courses across the curriculum.

What you should bring. . .

You are not required to bring a draft, but we encourage you to do so. Bring a description of your assignment, notes, earlier drafts, and (if possible) instructor's written feedback. You do not need to have a full draft to benefit from working with a tutor.

No Show Policy . . . You must cancel appointments 24 hours in advance to avoid being considered a "No Show." Two No-Shows in a single semester will result in not being allowed to schedule appointments for the semester. You may continue to drop in and work with Writing Center tutors, when they are available, without an appointment.

What you need to know. . .

During your appointment, writing tutors will . . .

- Help you understand assignments.
- Help you get started.
- Help you overcome writer's block.
- Help you develop a focus, create and refine a thesis, add supporting details, and delete distracting material.
- Ask you to read your paper aloud.
- Help you learn to proofread.
- Help you learn and understand grammar and punctuation.
- Encourage you to express your ideas clearly.
- Explain how to write an academic paper.
- Help you find the resources you need to adhere to your instructor's format requirements.



At the Writing Center, our goal is to produce better writers, not just better writing.

During your appointment, writing tutors won't . . .

- Write on your paper.
- Write passages for your paper.
- Tell you specific details to add or delete from your paper.
- Proofread or edit papers.
- Evaluate or indicate possible grades for papers or comment on grades given.
- Continue to work on papers when students admit to plagiarizing or when plagiarism is evident.
- Format your paper for you.

Other Writing Center Services

If you need quick assistance or can't make it to the Writing Center, check out our web sites.

Writing Centers Portal

<http://dept.kent.edu/english/writingcent/portal>

- Online dictionary and thesaurus.
- MLA and APA style documentation sites.
- Links to many other online resources.

Writing Center Website

<http://dept.kent.edu/english/WritingCent>

- Important news and information.
- Mini-Lessons focusing on grammar concerns (commas, MLA documentation, transitions . . .).
- Information about staff, hours, and FAQ.

Online Writing Lab (OWL)

<http://dept.kent.edu/english/WritingCent>
writing@kent.edu

- E-mail your paper to a tutor who will read and comment on the clarity, focus, thesis and connections within your paper.
- Process occurs over an average of two-to-three days.
- We are not a proofreading or editing service, so we will not edit your paper for you.

Workshops and Seminars

- 50—minute workshops on various composing and revising topics.
- Presented by Writing Center tutors and KSU faculty.
- Call for this semester's workshop topics.