

KENT STATE UNIVERSITY
STUDENT EMPLOYEE OF THE YEAR 2004-2005
NOMINATION FORM – Part I
(Please Print)

Name of Student _____ SS# _____

Phonetic Spelling of Student Name (For Awards Ceremony) _____

Date Nominee Began Employment in Your Department _____

Local Address:

Permanent Address:

City _____ State _____ Zip _____

City _____ State _____ Zip _____

Phone (____) _____

Phone (____) _____

Name of Nominator _____ Title _____

Department _____ Address _____

Phone (____) _____ Fax (____) _____ E-Mail _____

Signature _____ Date _____

DEPARTMENTAL CONTRIBUTION

◆ THANK YOU FOR YOUR NOMINATION AND/OR FINANCIAL SUPPORT ◆

Our department will contribute the following to the *Student Employee Recognition Awards*: Contributed Amount \$ _____

____ Contribution Enclosed

____ IDC

Department Name _____ Charge Account # _____ Subcode # _____

Authorized Signature: _____ Printed Name: _____

Our department will contribute the following *Door Prize*: _____

Department Name _____ Contact Person _____ Phone _____

RETURN FORMS BY THE NOMINATION DEADLINE, MONDAY, JANUARY 31, 2005 TO:

Contributions will be accepted through March 31, 2005

*Marijean Benedik, Assistant Director for Student Employment
Career Services Center, 261 Michael Schwartz Center
Please call (330) 672-2360 with questions*

KENT STATE UNIVERSITY
**STUDENT EMPLOYEE OF THE YEAR 2004-2005
NOMINATION FORM – Part II**

- Use front and back of this form only
- ***Please do not indicate the student's name on this form.***
- Achievements or activities external to the work role will **not** be considered.

DEPARTMENT: _____ JOB TITLE: _____

BRIEF JOB DESCRIPTION:

RELIABILITY:

QUALITY OF WORK:

INITIATIVE:

PROFESSIONALISM:

UNIQUENESS OF CONTRIBUTION:

DEADLINE: Monday, January 31, 2005

RELIABILITY (Continued):

QUALITY OF WORK (Continued):

INITIATIVE (Continued):

PROFESSIONALISM (Continued):

UNIQUENESS OF CONTRIBUTION (Continued):

DEADLINE: Monday, January 31, 2005