Kent State University

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UNIVERSITY ADMINISTRATION

BOARD OF TRUSTEES

<table>
<thead>
<tr>
<th>Name</th>
<th>Term Expires</th>
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<tbody>
<tr>
<td>ANDREW J. BANKS</td>
<td>2011</td>
</tr>
<tr>
<td>R. DOUGLAS COWAN</td>
<td>2008</td>
</tr>
<tr>
<td>SANDRA W. HARPRECHT</td>
<td>2009</td>
</tr>
<tr>
<td>GEORGE L. JENKINS</td>
<td>2006</td>
</tr>
<tr>
<td>PATRICK S. MULLIN</td>
<td>2012</td>
</tr>
<tr>
<td>JAMES R. SCHUBERT</td>
<td>2007</td>
</tr>
<tr>
<td>JANE M. TIMKEN</td>
<td>2014</td>
</tr>
<tr>
<td>BRIAN D. TUCKER</td>
<td>2010</td>
</tr>
<tr>
<td>JACQUELINE F. WOODS</td>
<td>2013</td>
</tr>
<tr>
<td>JENNIFER L. NOBLES</td>
<td>2005</td>
</tr>
<tr>
<td>KIMBERLY L. THOMPSON</td>
<td>2006</td>
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EXECUTIVE OFFICERS OF THE UNIVERSITY

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>CAROL A. CARTWRIGHT</td>
<td>President</td>
</tr>
<tr>
<td>PAUL L. GASTON</td>
<td>Provost</td>
</tr>
<tr>
<td>PATRICIA A. BOOK</td>
<td>Vice President for Regional Develop</td>
</tr>
<tr>
<td>DAVID K. CREAMER</td>
<td>Vice President for Administration</td>
</tr>
<tr>
<td>HAROLD D. GOLDSMITH</td>
<td>Vice President for Enrollment Manage</td>
</tr>
<tr>
<td>EDWARD G. MAHON</td>
<td>Vice President for Information Serv</td>
</tr>
<tr>
<td>CAROLYN PIZZUTO</td>
<td>Vice President for Human Resources</td>
</tr>
<tr>
<td>KATHY L. STAFFORD</td>
<td>Vice President for University Relations and Development</td>
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ACADEMIC ORGANIZATION

OFFICE OF THE PROVOST

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>PAUL L. GASTON</td>
<td>Provost</td>
</tr>
<tr>
<td>STEPHANE E. BOOTH</td>
<td>Associate Provost for Academic Qual</td>
</tr>
<tr>
<td>LAURA L. DAVIS</td>
<td>Associate Provost for Planning and Academic Resource Management</td>
</tr>
<tr>
<td>GAYLE L. ORMISTON</td>
<td>Associate Provost for Faculty Affairs and Curriculum</td>
</tr>
<tr>
<td>STEVE O. MICHAEL</td>
<td>Vice Provost for Diversity and Academic Initiatives</td>
</tr>
<tr>
<td>KENNETH H. CUSHNER</td>
<td>Executive Director, International Affairs</td>
</tr>
<tr>
<td>EVELYN S. GOLDSMITH</td>
<td>Assistant Provost for Special Projects</td>
</tr>
<tr>
<td>MARTHA K. SHARP</td>
<td>Assistant to the Provost</td>
</tr>
<tr>
<td>L. JEFFREY MILAM</td>
<td>Director of Academic Budgets</td>
</tr>
<tr>
<td>CONSTANCE M. DIMASCILO</td>
<td>Director of Curriculum Services</td>
</tr>
<tr>
<td>BARBARA A. CASHER</td>
<td>Manager of Academic Personnel</td>
</tr>
<tr>
<td>BECKY L. TOTTS</td>
<td>Coordinator of Academic Services</td>
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COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>To Be Named, Dean</td>
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COLLEGE OF ARTS AND SCIENCES

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>DARRELL R. TURNIDGE</td>
<td>Interim Dean</td>
</tr>
<tr>
<td>E. TIMOTHY MOORE</td>
<td>Associate Dean</td>
</tr>
<tr>
<td>JOHN R. STALVEY</td>
<td>Associate Dean</td>
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<tr>
<td>LINDA L. WILLIAMS</td>
<td>Associate Dean</td>
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COLLEGE OF BUSINESS ADMINISTRATION

<table>
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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>GEORGE E. STEVENS</td>
<td>Dean</td>
</tr>
<tr>
<td>LAWRENCE J. MARKS</td>
<td>Associate Dean</td>
</tr>
<tr>
<td>DONALD R. WILLIAMS</td>
<td>Associate Dean</td>
</tr>
<tr>
<td>ELIZABETH A. SINCLAIR-COLANDO</td>
<td>Assistant Dean</td>
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COLLEGE OF COMMUNICATION AND INFORMATION

<table>
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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>JAMES L. GAUDINO</td>
<td>Dean</td>
</tr>
<tr>
<td>LUETTE J. HANSON</td>
<td>Associate Dean</td>
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COLLEGE OF CONTINUING STUDIES

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>MARLENE R. DORSEY</td>
<td>Associate Vice President and Dean for Continuing Studies</td>
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COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES

<table>
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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>DAVID A. ENGLAND</td>
<td>Dean</td>
</tr>
<tr>
<td>JOANNE M. ARHAR</td>
<td>Associate Dean</td>
</tr>
<tr>
<td>AWILDA HAMILTON</td>
<td>Associate Dean</td>
</tr>
<tr>
<td>DEBORAH L. BARBER</td>
<td>Assistant Dean</td>
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COLLEGE OF FINE AND PROFESSIONAL ARTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>TIMOTHY J. CHANDLER</td>
<td>Interim Dean</td>
</tr>
<tr>
<td>NANCY E. MITCHELL</td>
<td>Associate Dean</td>
</tr>
<tr>
<td>FRANK D. SUSI</td>
<td>Interim Associate Dean</td>
</tr>
<tr>
<td>HEATHER ADAMS</td>
<td>Assistant to the Dean</td>
</tr>
<tr>
<td>ANNE REID</td>
<td>Assistant to the Dean</td>
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HONORS COLLEGE

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>LARRY R. ANDREWS</td>
<td>Dean</td>
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COLLEGE OF NURSING

<table>
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<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>JULIE E. JOHNSON</td>
<td>Dean</td>
</tr>
<tr>
<td>To Be Named, Associate Dean</td>
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2005-2006 Kent State University Undergraduate Catalog
University Administration

LIBRARIES AND MEDIA SERVICES
MARK W. WEBER, Dean
BARRAB. A. SCHLOMAN, Associate Dean
TOM KLINER, Assistant Dean for Systems
J. MARK PIKE, Assistant Dean for Media Services

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To Be Named, Dean for Academic and Student Services
E. GAY LINDSAY, Assistant to the Executive Dean

Ashtabula Campus
SUSAN J. STOCKER, Dean
KEVIN L. DEEMER, Interim Assistant Dean

East Liverpool Campus
JEFFREY L. NOLTE, Dean

Geauga Campus
DAVID MOHAN, Dean
DONNA MOORE-RAMSEY, Assistant Dean

Salem Campus
JEFFREY L. NOLTE, Dean
WILLIAM H. BUCEY, JR., Interim Assistant Dean

Stark Campus
DAVID G. BAKER, Interim Dean
RUTH C. CAPASSO, Interim Assistant Dean
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Trumbull Campus
ROBERT G. SINES, Interim Dean
DENISE A. SEACHRIST, Interim Assistant Dean

Tuscarawas Campus
GREGG L. ANDREWS, Dean
FRANCES L. HALDAR, Assistant Dean

School of Technology
A. R. (RAJ) CHOWDHURY, Dean

UNDERGRADUATE STUDIES
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GERALDINE HAYES NELSON, Associate Dean
DIANE G. MUNSON, Assistant Dean

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Anthropology, Richard S. Meindl
Art, Christine Havice
Biological Sciences, James L. Blank
Center for Applied Conflict Management, Patrick G. Coy
Chemical Physics, Oleg D. Lavrentovich
Chemistry, Roger B. Gregory
Communication Studies, Stanley T. Wearden, Interim
Computer Science, Johnnie W. Baker
Economics, Richard J. Kent
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Exercise, Leisure and Sport, Wayne W. Munson
Family and Consumer Studies, Mary Dellman-Jenkins
Fashion Design and Merchandising, Elizabeth A. Rhodes
Finance, Mark E. Holder
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Geology, Donald F. Palmer
History, John R. Jamison
Journalism and Mass Communication, Jeffrey W. Fruit
Justice Studies, Mark W. Colvin
Library and Information Science, Richard E. Rubin
Management and Information Systems, Felix Offodile
Marketing, Richard H. Kolbe
Mathematical Sciences, Andrew M. Tonge
Military Science, LTC Timothy W. Bush
Modern and Classical Language Studies, Gregory M. Shreve, Interim
Music, Mary Sue Hyatt, Interim
Pan-African Studies, Diedre L. Badejo
Philosophy, David W. Odell-Scott
Physics, Gerassim G. Petratos
Political Science, John A. Logue
Psychology, Janis H. Crowther
Sociology, Christian J. Ritter
Speech Pathology and Audiology, Peter B. Mueller
Teaching, Leadership and Curriculum Studies, Kenneth N. Teitelbaum
Theatre and Dance, John R. Crawford
Visual Communication Design, Steven R. Timbrook, Interim
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LINDA E. HERMANN, Assistant to the President
LAINING E. KENNEDY, Director, Intercollegiate Athletics
CHARLENE K. REED, Senior Assistant to the President and Secretary to the Board of Trustees
WILLIS WALKER, Chief University Counsel

VICE PRESIDENT FOR ADMINISTRATION
THOMAS J. EUCLIDE, Director, Office of the University Architect
MATTHEW M. FAJACK, Director, Financial Affairs
SALLY A. KANDEL, Associate Vice President, Research, Planning and Institutional Effectiveness
JOHN A. PEACH, Director, Public Safety
DENISE ZELKO, Director, University Budget and Internal Audit

VICE PRESIDENT FOR ENROLLMENT MANAGEMENT AND STUDENT AFFAIRS
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GREG I. JARVIE, Dean of Students and Student Ombuds
CHARLES E. RICKARD, Associate Vice President, Enrollment Services
SHERYL E. SMITH, Associate Dean/Director of Campus Life

VICE PRESIDENT FOR HUMAN RESOURCES
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ANN E. PENN, Director, Equal Opportunity, Affirmative Action and Women’s Resource Center

VICE PRESIDENT FOR INFORMATION SERVICES
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ALICE M. IDEN, Director, Shared Services
MEL ANTHONY MAY, Executive Director of Educational Technology and Distance Learning
JUDY MOLNAR, Director, Administrative Computing
GREG A. SEIBERT, Director, Security and Compliance

VICE PRESIDENT FOR REGIONAL DEVELOPMENT
K. MARIE DAVID, Director, Outreach Marketing
MARLENE R. DORSEY, Associate Vice President and Dean for Continuing Studies
AMY L. LANE, Executive Director, Corporate and Community Services
MEL ANTHONY MAY, Executive Director of Educational Technology and Distance Learning
CONNIE J. MOHAN, Executive Director, Administrative and Business Services
GREGORY B. WILSON, Associate Vice President for Economic Development and Strategic Partnerships

VICE PRESIDENT FOR UNIVERSITY RELATIONS AND DEVELOPMENT
AL BARTHOLET, Station Manager, WKSU-FM
LINDSEY H. LOFTUS, Executive Director, Alumni and Community Relations
PATRICIA A. MYERS, Director, Government Relations
THOMAS R. NEUMANN, Associate Vice President for University Communications and Marketing
STEPHEN G. SOKANY, Associate Vice President for University Development
To Be Named, Director of Financial Affairs, Kent State University Foundation

UNIVERSITY COUNSEL
CONSTANCE S. HAWKE, Associate University Counsel
DAVID L. OCHMANN, Associate University Counsel
WILLIS WALKER, Chief University Counsel
JAMES R. WATSON, Associate University Counsel

SELECTED STUDENT SERVICES
RACHEL A. ANDERSON, Director, Adult Services
LESLIE L. CARTER, Bursar
NANCY J. DELLAVECCHIA, Director, Admissions
MARK A. EVANS, Director, Student Financial Aid
R. P. FLYNN, Director, Judicial Affairs
ANNE L. JANNARONE, Director, Student Disability Services
ELIZABETH A. JOSEPH, Director, Residence Services
SHANA M. LEE, Director, Student Multicultural Center
PAUL R. MILTON, Director, Recreational Services
ANN K. MOTAYAR, Director, Career Services Center
JACQUELINE PARSONS, Executive Director, Kent Student Center and University Dining Services
MARY D. REEVES, Director, University Health Services
RANDALL L. RISTOW, Manager, Parking Services
ROBERTA R. SIKULA-SCHWALM, University Registrar
SHERYL E. SMITH, Associate Dean/Director of Campus Life
ACADEMIC AFFAIRS

The academic division of the university is under the direction of the provost.

The university’s commitment to excellence in the scholarship of teaching, discovery, application and integration and in university citizenship is fulfilled by a vigorous and first-rate faculty. These scholars hold positions in 36 academic administrative areas, teach courses in 128 subject areas, and hold degrees from more than 300 institutions in the United States and many foreign countries.

Kent State University has an active chapter of America’s oldest and most prestigious academic honorary society—Phi Beta Kappa. The chapter was authorized when the society celebrated its 200th anniversary in December 1976. Conferral of a chapter is based primarily on the quality of the undergraduate liberal arts programs at a college or university.

COLLEGES AND SCHOOLS

The academic division includes Undergraduate Studies; Honors College; seven colleges (Architecture and Environmental Design, Arts and Sciences, Business Administration, Communication and Information, Education, Health and Human Services, Fine and Professional Arts, Nursing); School of Technology; Regional Campuses; Air Force ROTC and Army ROTC; and College of Continuing Studies.

Undergraduate Studies exists to enhance students’ potential for achieving academic success at Kent State University. This office has primary responsibility for the academic advising of undeclared and undecided students and for the coordination of advising services with each school and college of the university. It also has specific responsibility for accommodating the learning development needs of students and for providing support for the assessment of student academic achievement and programs.

The Honors College draws upon the pedagogical, research and logistical support of the entire university in providing academically enriched and flexible programs for bright and motivated university students. The Honors College also administers the Liberal Education Requirements program, as well as the Early Admission Programs and the Advanced Placement Program for superior high school students. The Experimental and Integrative Studies Division of the college offers nontraditional learning and teaching experiences for students and faculty of the entire university community.

The College of Architecture and Environmental Design includes programs in architecture, interior design and urban design; it offers programs leading to the degrees of Bachelor of Arts, Bachelor of Science, Bachelor of General Studies, Master of Arts, Master of Lib-
Academic Affairs

Activity and professionalism within their disciplines, these programs lead to the degrees of Bachelor of Arts, Bachelor of Fine Arts, Bachelor of Music, Bachelor of Science, Master of Arts, Master of Fine Arts, Master of Music, Master of Science, Doctor of Audiology and Doctor of Philosophy.

The college also directs the programs of the Kent/Blossom Arts Festival which, through the joint cooperation of The Cleveland Orchestra, the Blossom Festival Society and Kent State University, combine academic and professional experiences in the visual and performing arts. (For additional information see Page 61.)

The College of Nursing offers the baccalaureate degree, master’s degree programs in nursing and the Doctor of Philosophy. After completion of the required course of study in arts and sciences and professional nursing, the graduate receives the degree of Bachelor of Science in Nursing and is eligible to apply to take the state licensing examination to become a professional registered nurse. The program is accredited by the Commission on Collegiate Nursing Education (CCNE) and is approved by the state of Ohio Board of Nursing. An additional two years of study leads to the degree of Master of Science in Nursing with clinical focus in adult nursing, psychiatric mental health nursing or parent child nursing. The Ph.D. in Nursing is available as part of a joint program between Kent State University and The University of Akron.

The School of Technology offers associate, baccalaureate and master’s degrees across the Kent State eight-campus network. Focusing on high-technology applications, the curriculum leads to a Bachelor of Science degree in the following areas: aeronautics, industrial technology and technology (including associate degree). The school also offers a master’s degree in technology. The school’s programs are designed to prepare students for careers in emerging technologies involving business, industry, information technology, government and education sections.

Kent State University’s Regional Campuses are located in seven northeastern Ohio areas: Ashtabula, East Liverpool, Geauga County, Salem, Stark County, Trumbull County and Tuscarawas County. These campuses offer freshman and sophomore coursework and some selected junior, senior and graduate courses. In addition they offer continuing education, developmental education and certificate programs.

The Regional Campuses award the Associate of Arts and the Associate of Science degrees for the completion of 61 specified semester hours. The Associate of Applied Business and Associate of Applied Science degrees are awarded in several programs such as business, computer, engineering and health technologies for the completion of 65 or more semester hours of specified courses. The Associate of Technical Study, Category A, is an individualized degree awarded for the completion of 61 semester hours of specified courses.

The Air Force ROTC program provides professional preparation for students considering service as officers in the U.S. Air Force. Army ROTC offers a two- to four-year course of study that adds practical management training and leadership experience to students’ chosen academic degrees.

The College of Continuing Studies provides administrative, planning, marketing and student support services for the university’s lifelong learning programs. These programs are offered in cooperation with the other academic and service units of the university. The college incorporates the Division of Lifelong Learning, Summer Sessions and the Evening and Weekend programs.

DEGREES

The university confers the following degrees:

**Associate of**
- Applied Business—A.A.B.
- Applied Science—A.A.S.
- Arts—A.A.
- Science—A.S.
- Technical Studies—A.T.S.

**Bachelor of**
- Arts—B.A.
- Business Administration—B.B.A.
- Fine Arts—B.F.A.
- General Studies—B.G.S.
- Music—B.M.
- Radiologic and Imaging Sciences Technology—B.R.I.T.
- Science—B.S.
- Science/Doctor of Medicine**—B.S./M.D.
- Science in Education—B.S.E.
- Science in Nursing—B.S.N.

**Master of**
- Architecture—M.Arch.
- Arts—M.A.
- Arts in Economics—M.A.E.
- Arts in Teaching—M.A.T.
- Business Administration—M.B.A.
- Education—M.Ed.
- Fine Arts—M.F.A.
- Liberal Studies—L.S.M.
- Library and Information Science—M.L.I.S.
- Music—M.M.
- Public Administration—M.P.A.
- Public Health—M.P.H.
- Science—M.S.
- Science in Accounting—M.S.A.
Science in Nursing—M.S.N.
Technology—M.T.

Educational Specialist—Ed.S.
Requires one year beyond the master’s degree; it is not a doctorate.

Doctor of
Audiology—Au.D.
Philosophy—Ph.D.

*Offered only through the Regional Campuses.
*°Degree granted by the Northeastern Ohio Universities College of Medicine, a consortium of which Kent State is a member.

UNIVERSITY UNDERGRADUATE MAJORS
Preceding each major, minor and certificate program listed is a college identifier indicating where the program is offered:

A College of Arts and Sciences
B College of Business Administration
C College of Communication and Information
D College of Architecture and Environmental Design
E College of Education, Health and Human Services
F College of Fine and Professional Arts
N College of Nursing
T School of Technology
R Regional Campus

University Majors
B Accounting
E Adolescence/Young Adult Licensure Program
C Advertising
T Aeronautics
Aeronautical Studies, Aeronautical Systems Engineering Technology, Aviation Management, Flight Technology
A American Sign Language
A American Studies
A Anthropology
A Applied Conflict Management
A Applied Mathematics
D Architecture
F Art Education
F Art History
F Athletic Training
A Biology
A Biotechnology
A Botany
B Business Management
E Career Technical Teacher Education Licensure Program
Family and Consumer Sciences Education, Integrated Business Education, Marketing Education, Trade and Industrial Education
A Chemistry
A Classics
C Communication Studies
E Community Health Education
B Computer Information Systems
A Computer Science
A Conservation
F Crafts
Ceramics, Glass, Jewelry and Metals, Textile Arts
F Crafts or Fine Arts
F Dance
Dance Education, Dance Performance
E Deaf Education
E Early Childhood Education Licensure Program
A Earth Science
E Earth Science
A Economics
B Economics
E Educational Interpreter
E Educational Studies
C Electronic Media
Electronic Media Production, Video and Film Programming
T Electronics (see Industrial Technology)
A English
A Ethnic Heritage
E Family and Consumer Sciences Education
F Fashion Design
F Fashion Merchandising
B Finance
F Fine Arts
Drawing, Painting, Printmaking, Sculpture
A French
A French Translation
A Geography
A Geology
A German
A German Translation
F Gerontology (see Human Development and Family Studies)
E Gifted Education
C Graphic Design (see Visual Communication Design)
A History
F Hospitality Management (see Nutrition and Food)
F Human Development and Family Studies
Gerontology, Human Development and Family Studies
C Illustration (see Visual Communication Design)
A Individualized Major
Academic Affairs

T Industrial Technology
   Electronics, Industrial Technology 2+2, Management Technology 2+2, Manufacturing Engineering Technology
E Integrated Business Education
F Integrated Health Studies
E Integrated Language Arts
A Integrated Life Sciences (the six-year BS/MD program)
E Integrated Mathematics
E Integrated Science
   Chemistry, Earth Science, Life Science, Physics
E Integrated Social Studies
   Economics, Geography, History, Political Science, Sociology
D Interior Design
A International Relations
E Intervention Specialist Licensure Program
   Deaf Education, Gifted Education, Mild/Moderate Educational Needs, Moderate/Intensive Educational Needs
A Justice Studies
A Latin
A Latin American Studies
F Leisure Studies
   Recreation and Sport Management, Therapeutic Recreation
E Life Science
E Life Science/Chemistry
T Manufacturing (see Industrial Technology)
B Marketing
E Marketing Education
A Mathematics
A Medical Technology
E Middle Childhood Education Licensure Program
   Mathematics, Reading/Language Arts, Science, Social Studies
F Music
   Composition, Instrumental, Keyboard—Piano, Theory, Voice
F Music Education
   Choral, Instrumental
F Musical Theatre (see Theatre Studies)
C News
   Broadcast Journalism, Magazine, Newspaper
N Nursing
F Nutrition and Food
   Hospitality Management, Nutrition and Dietetics
B Operations Management
A Pan-African Studies
A Paralegal Studies
A Philosophy
C Photo Illustration
F Physical Education
   Exercise Sciences, Health and Physical Education, Human Movement Studies, Teacher Education
E Physical Science
A Physics
   Applied Physics, Computer Hardware Systems, General Physics
A Political Science
A Predentistry
A Premedicine, Preosteopathy, Preveterinary Medicine
A Psychology
C Public Relations
R Radiologic and Imaging Sciences
A Russian
A Russian Translation
E School Health Education
   Health and Physical Education
A Sociology
A Soviet and East European Studies
A Spanish
A Spanish Translation
F Speech Pathology and Audiology
A Teaching English as a Second Language
T Technology
   Technology 2+2, Technology Education
F Theatre Studies
   Design/Technology, Musical Theatre
E Trade and Industrial Education
C Visual Communication Design
   2D Graphic Design, 3D Graphic Design, Illustration
C Visual Journalism
   Information Design, Photojournalism
A Zoology

University Minors
B Accounting
C Advertising
A African Studies
A American Sign Language
A American Studies
A Ancient, Medieval and Renaissance Studies
A Anthropology
A Applied Conflict Management
A Applied Mathematics
F Art History
A Asian Studies
F Athletic Coaching
A Biological Sciences
A British Studies
B Business
A Business French
A Business German
A Business Russian
A Business Spanish
A Cartography
A Chemistry
A Classics
A Climatology
C Communication Studies
E Community Health Education
A Comparative Literature
B Computer Information Systems
A Computer Science
F Crafts
F Dance
C Design
A Economics
B Economics
E Education
T Electronic Technology
C Electronic Media
A English
F Family, Food and Nutritional Studies
B Finance
T Flight Technology
A French
A Geography
A Geology
A German
A German Studies
F Gerontology
A Greek
A Health Care Ethics
A Hellenic Studies
A History
F Hospitality Food Service Management
B Human Resource Management
E Human Sexuality
B International Business
A Jewish Studies
A Justice Studies
A Latin
A Latin American Studies
F Leisure Studies
A Lesbian, Gay, Bisexual and Transgendered Studies
A Lithuanian Studies
B Management
B Marketing
A Mathematics
C Media Literacy
B Military Studies
F Music
A North Atlantic Security Studies
A Pan-African Studies
A Paralegal Studies
A Philosophy
C Photo Illustration
A Physics
A Political Science
A Pre-law
A Psychology
C Public Relations
A Religion Studies
A Romanian Studies
A Russian
A Russian Studies
A Sociology
A Spanish
F Sport Management—LEST Majors
F Sport Management—Non Majors
F Sport Management—PE Majors
F Sports Medicine
F Studio Art
T Technology
T Technology Education Licensure
F Theatre
A Urban Studies and Planning
C Visual Journalism
A Web Design and Programming
C Web Design and Programming
A Women's Studies
A Writing Minor, The

Associate's Degrees
For a complete listing of associate's degrees, please see Pages 367-368 of the Regional Campuses section.

University Certificate Programs
R Accounting Technology
R Advanced Internet
E Alcohol, Tobacco and Other Drug Prevention
F Athletic Coaching
R Business Management Technology
R Child and Family Advocacy
R College Prep/Bridge
E College Teaching
R Computer Aided Drafting/Design Technician
R Database Administrator
R Desktop Publishing
F Entertainment Arts and Technologies: Automated Lighting
F Entertainment Arts and Technologies: Event Based Video Production
F Entertainment Arts and Technologies: Sound
F Entertainment Arts and Technologies: Stage and Arena Rigging
F Entertainment Arts and Technologies: Stage Lighting
### Academic Affairs

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ENTERING THE UNIVERSITY

PREPARING FOR COLLEGE

Recommended College Preparatory Curriculum

Most students will find that their academic success at Kent State University will be directly related to high school preparation. A carefully chosen college preparatory curriculum should develop the basic knowledge and skills which all students, regardless of major, will need at Kent State.

Kent State University recommends the following curriculum to students planning to pursue a bachelor’s degree. These courses are also endorsed by the State Board of Education and the admission offices of the other four-year state-supported universities in Ohio.

The Minimum Core for College Preparation in Ohio

4 units of English
3 units of mathematics
3 units of science
3 units of social studies
2 units of foreign language
1 unit of the arts

ENTERING THE UNIVERSITY

Students desiring admission to an undergraduate division of the university should submit the appropriate application materials to the Admissions Office. Students should arrange to have all necessary high school and college transcripts sent directly to the Admissions Office from each institution previously attended. All credentials submitted for admission become the property of the university and are not returnable or transferable.

Students desiring admission to one of the university’s Regional Campuses should see the Regional Campuses section of this Catalog.

The university reserves the right to change, without notice, any admissions procedures described in this Catalog.

FRESHMAN STUDENTS

Students who have not attended any other educational institution after graduating from high school should apply to be admitted as freshmen.

Application Procedures

Prospective freshman students can apply by submitting an application form, application fee and required academic credentials to the Admissions Office.

Application forms can be obtained by calling the Admissions Office at 330-672-2444. Students can submit an electronic application on the Admissions Office Web site: www.admissions.kent.edu.

The Admissions Office must receive a nonrefundable $30 application fee and a high school transcript before processing the application.

A personal interview is not required for admission; however, applicants are encouraged to arrange both an interview with an admissions counselor and a campus visit by contacting the Admissions Office.

Required Credentials

Freshmen entering Kent State must submit a high school transcript and American College Test (ACT) or Scholastic Assessment Test (SAT) scores. Kent State recommends that students take the writing section of the ACT. Students are excused from this test score requirement only if they have been graduated from high school for three or more years or if they are 21 or older at the time of their first enrollment. These test scores are essential in determining students’ admission status and academic aptitudes; assisting in academic advising; and helping to determine scholarship eligibility.

ACT or SAT scores should be reported to Kent State directly from the testing agency. The ACT code number is 3284; the SAT code number is 1367.

Students who wish to submit an ACT score to a Regional Campus should use the following codes: Ashtabula, 3773; East Liverpool, 3225; Geauga, 3224; Salem, 3354; Stark, 3226; Trumbull, 3343; and Tuscarawas, 3361.

A final high school transcript verifying graduation or a GED certificate/score report is required for both enrollment and financial aid at Kent State University.

Admission Requirements

Kent State University’s freshman admission policy differentiates among students with varying degrees of preparation for college studies. The students most likely to be admitted and succeed at the Kent Campus are those who will have graduated with at least 16 units of the recommended college preparatory curriculum in high school, who have achieved a high school grade point average of 2.50 or higher, and whose composite ACT score is 21 or better (combined SAT score of 980 in critical reading and math).

Students who do not meet the above criteria but who have graduated with a cumulative grade point average of at least 2.20 (on a scale of 4.00) at a chartered or accredited high school or have passed the General Educational Development Examinations (GED)
may be admitted. High school course selection, class rank, recommendations and ACT/SAT scores will be closely examined for such students in making admissions decisions.

The university affirmatively strives to provide educational opportunities and access to students with varied backgrounds, those with special talents and adult students who graduated from high school three or more years ago.

Ohio residents and other applicants not offered admission at the Kent Campus may request that the Admissions Office forward their application for consideration at one of the seven Regional Campuses of Kent State University.

**Special Admission Areas**

Freshmen must meet specific requirements to enter several academic programs and academic units at Kent State. Such selective policies exist for students desiring admission to Aeronautics, Architecture, Communication Studies, Fashion Design, Fashion Merchandising, Interior Design, Journalism and Mass Communication, Music, Theatre and Dance, Education, Health and Human Services, Nursing and the Northeastern Ohio Universities College of Medicine (six-year medical program). Individual requirements for these programs are listed under the respective departments in this Catalog.

Students interested in these special admission areas should apply one year prior to the date of anticipated enrollment. Even though some of these programs do not have an early application deadline for fall semester, students who apply early will receive priority consideration. Specific questions about these areas can be directed to the Admissions Office or the individual departments.

**Application Deadlines**

Completed applications are reviewed on a rolling basis until the class is determined to be full. The following deadlines exist for some special admission areas:

- **Architecture Program (Fall)**: January 31
- **Six-Year Medical Program (early action)**: October 1
- **Six-Year Medical Program (regular notification)**: December 15

Fashion design applicants must submit a portfolio at least six months before fall semester begins. Contact the Admissions Office for a more specific deadline date for fashion design.

**Postsecondary Option Program**

This program, offered through the Honors College, is designed for high school students wanting to take university courses prior to graduating from high school.

Upon graduation from high school, Postsecondary Option students can apply for admission as freshmen by submitting an application and fee, high school transcript and ACT or SAT scores. Kent State University degrees earned by Postsecondary Option students will not be posted to the Kent State University academic transcript until the term subsequent to high school graduation.

For more information about this program, see Honors College in this Catalog.

**Placement, Advising and Scheduling System (PASS)**

Beginning in February, admitted freshmen for the fall semester and their parents are invited to campus for a one-day orientation to Kent State. The primary goals of PASS are to acquaint students and parents with university programs and services; provide an individual advising session for each student; and register students for fall classes.

New fall semester freshmen are invited to campus on a continuous basis to participate in this daylong program. New spring semester freshmen are invited for academic advising and registration for spring classes in January.

**TRANSFER STUDENTS**

Students who have attended any other educational institution after graduating from high school must apply as transfer students.

**Application Procedures**

Prospective transfer students are encouraged to apply before their junior year in college. Students applying just prior to, or after, the junior year must declare a major and a minor (if required) and should consult with the appropriate academic division concerning the suitability of their preparation for their major.

**Required Credentials**

To complete their application, transfer students must submit the following to the Admissions Office:

1. A transfer application form and a nonrefundable $30 application fee.
2. An official transcript from each postsecondary institution attended. These transcripts must be sent directly from the previous institutions to the Admissions Office, Kent State University, P.O. Box 5190, Kent, OH 44242-0001.
3. A final high school transcript from the following students:
   - applicants with fewer than 12 semester hours of nonremedial credit earned at other colleges or universities;
Entering The University

applicants who, for special reasons, are asked by the Admissions Office to submit a high school transcript;
applicants to the College of Nursing.

4. Official results of the ACT or the SAT. Test results are not required of applicants who are 21 or older at the time of their first enrollment, who have successfully completed 12 or more semester hours of credit of nonremedial college coursework, or who graduated from high school three or more years prior to application.

5. Verification of high school graduation is required for financial aid purposes.

An interview may, in some cases, also be required by the Admissions Office.

Note: It is required that applicants list on the application each institution attended after high school, whether or not credit was earned, and forward separate transcripts from each of these institutions. Questions regarding these requirements should be directed to the Admissions Office prior to application. Failure to comply with these requirements represents falsification of the application and will result in appropriate disciplinary action.

Admission Requirements
Generally, transfer applicants who have taken at least 12 semester hours with a cumulative GPA of at least 2.00 as computed by Kent State University (on a scale of 4.00) may be admitted to the university.

Applicants who have taken fewer than 12 semester hours will be evaluated on both their collegiate and high school records.

Applicants who have been dismissed from another college or university will not be considered for admission unless the students are eligible to return to that previous institution, have been out of college at least 12 consecutive months since the dismissal, or have completed at least 12 semester hours of credit at another institution with a cumulative GPA of 2.00 or better (on a scale of 4.00).

Selective Admissions
Transfer students will not be directly admitted into the following programs unless they meet specific requirements beyond those for acceptance to Kent State:

Aeronautics
Architecture and Environmental Design
Art
Bachelor of General Studies program
Business
Dance
Education

Fashion Design and Merchandising
Individualized Major program
Interior Design
Journalism and Mass Communication
Music
Nursing
Speech Pathology and Audiology
Theatre

Individual requirements for these programs are listed under the respective departments in this Catalog.

Students interested in these selective admissions areas should apply one year prior to the date of anticipated enrollment. Specific questions about these areas can be directed to the Admissions Office or the individual departments.

Transfer Credit Evaluation
An official evaluation of transfer credit will not be completed until students have been admitted to the university and have submitted official transcripts from all postsecondary institutions previously attended.

Generally, only those nonremedial courses in which students have earned a C (2.00) or better at an accredited school (as determined by the Admissions Office) will be considered for transfer. However, transfer credit from a regionally accredited Ohio college or university will be awarded for all nonremedial courses in which students have earned a grade of D (1.00) or better. Once the Admissions Office has determined which courses are transferable, the college office which houses the student’s major will determine the applicability of these courses toward the desired degree. Some majors may require students to earn higher grades in specific courses or requirements. Students transferring to these majors will be held to the required grade and GPA standards.

Students who have attended schools which are not regionally accredited or which are not candidates for such accreditation will not be granted credit by the Admissions Office for work completed there. The students’ college office, however, can grant such credit at its discretion. Although the evaluation of a student’s performance at a nonaccredited school will be considered in the admissions decision, any work completed at an accredited institution will take precedence.

Kent State will accept a maximum of 10.5 semester hours or 16 quarter hours of correspondence work from an accredited institution. This work does not count toward the final year of required work in residence.
Entering The University

Application Deadlines
Transfer applications are reviewed on a rolling basis. Early application helps ensure early consideration for course registration, residence hall preference and financial aid. Therefore, the best time to apply is at least six months prior to anticipated enrollment. The application deadline for architecture (for both summer and fall) is May 1. Fashion design applicants must submit a portfolio at least six months before the fall semester begins. Contact the Admissions Office for a more specific deadline date for fashion design.

Note: An admission to Kent State University is valid only for the specific term to which the students were first admitted. Students who do not enroll in the term to which they were admitted must submit a new application. The Admissions Office will then determine the students’ admissibility for that term.

INTERNATIONAL STUDENTS
Citizens of foreign countries who wish to enter the university (as undergraduate or graduate students) need to allow six (6) months from the date of initial correspondence to the beginning date of classes to complete the application process.

All international applicants (both undergraduate and graduate) must submit the following application materials to the Admissions Office:
• a special international application form and a $30 nonrefundable fee;
• a complete and official educational record, certificate, diplomas and degrees, either issued or attested to by the institution attended. (Translations are required for records in a language other than English);
• evidence of English language proficiency as described in the application for admission;
• an affidavit of support accompanied by a financial statement.

Information about other criteria for admission will be forwarded with the application forms.

All international students wishing to attend one of the Regional Campuses must apply and be admitted through the Admissions Office on the Kent Campus.

All enrolled international students must apply and pay for the student group accident and health insurance policy provided by the university.

The Office of International Student and Scholar Services provides pre-arrival information, an orientation program and assistance with Immigration and Naturalization Service requirements for all international students admitted to Kent State University.

HOME-SCHOOLED STUDENTS
Kent State welcomes applications from home-schooled students. Students who are home-schooled may submit an equivalent diploma through a successful General Educational Development (GED) test and an ACT/SAT* score or submit the following information for admission consideration:
• Written verification from the appropriate school district that the student has been excused from compulsory attendance for home education;
• ACT or SAT* score;
• A portfolio of the student’s work reflecting all secondary coursework completed.

Students should complete a program of study that covers the material in the full college preparatory program recommended by the Ohio State Board of Education. Non-Ohio students should submit appropriate supporting documents as required by their home state. Please contact the Admissions Office for further details.

* Since regional campuses do not require ACT/SAT scores for admission, this requirement may be waived by the appropriate campus.

ADULT STUDENTS
Adult students are those whose primary life roles and responsibilities exist independent of the university and, in times of crises or stress, take precedence over the role of student. Prospective and admitted students who meet this criteria should contact the Office of Adult Services for counseling and help with procedures. This will include those students who wish to take a majority of their classes after 5 p.m. and/or on weekends. Applicants needing preadmission counseling should contact the Office of Adult Services, 330-672-7933.

Students who are at least 21 years old and will have been graduated from high school for three or more years at the time of their first college enrollment are considered freshman adult students. Students fitting these criteria and who have earned a GED with a comprehensive score of at least 265 and whose high school class will have been graduated for three years or more at the time of the applicant’s first enrollment are also classified as adult students.

Adult students who have earned previous credits at any postsecondary institution are considered transfer students. Official transcripts from each school attended must be provided for admission consideration. For adult students who have completed 12 or more semester hours of transferable college credit elsewhere, a high school transcript is not required. (See required credentials in the Transfer Students section.)
ACCESS Program is a service that provides an opportunity for people in the Kent community to enroll in a regularly scheduled undergraduate course on a noncredit, space-available basis. The cost is less than paying full tuition because no grades are issued, no credit is awarded and no formal record is kept of ACCESS enrollments. Deadlines for submitting paperwork generally are three to four weeks before the beginning of each semester. Some courses are not available through the ACCESS Program due to lack of space, sufficient equipment, method of teaching, etc. Call 330-672-7933 for information. (This program is not to be confused with the Senior Guest Program for citizens 50 years old or older. Information on this program is available through the Gerontology Center, 330-672-2002.)

EVENING AND WEEKEND STUDENTS
Students having professional or personal obligations which preclude attending Kent State during traditional weekday hours can attend classes during evenings, weekends or a combination of both. It is possible to work toward your degree by attending during the evening hours. Students should contact academic departments regarding the availability of specific evening degree programs. Students intending to enroll in evening/weekend classes should complete the admissions application, submit an official high school transcript (if they are new freshmen or transfer students with fewer than 24 hours of transfer credit) and official transcripts from all postsecondary schools previously attended. A nonrefundable application fee of $30 is also required. Preadmission advising is available through the Office of Adult Services, 330-672-7933.

REGIONAL CAMPUS STUDENTS
Admission to the Regional Campuses is handled through the Admissions Office at any of the seven Regional Campuses. Citizens of foreign countries should apply through the Admissions Office on the Kent Campus.

Regional Campus students planning to attend the Kent Campus should contact the appropriate college office for academic advising prior to registering for classes. For assistance with changing campuses, contact the Kent Campus Admissions Office at 330-672-2444.

VETERANS
Ohio veterans of the Armed Services who did not graduate from an accredited high school and who are 21 years of age or older will be considered by the university if they have passed the General Educational Development (GED) test.

Certain training courses provided in the Armed Services may be acceptable for college credit. Certificates of completion for such courses should be submitted to the Admissions Office for consideration.

GRADUATE STUDENTS
Application for admission to the university for graduate study is made through the College and Graduate School of Education, Health and Human Services, the Graduate School of Management or, for all other programs, the Division of Research and Graduate Studies, Kent State University, P.O. Box 5190, Kent, OH 44242-0001.

FORMER KENT STATE STUDENTS
Former Kent State University students who withdrew from or left the university in good standing, or who left on academic probation and in the interim have not attended another postsecondary institution do not need to apply for readmission. These students should contact the Office of the University Registrar for current enrollment and registration procedures.

Students who have attended another institution since leaving Kent State will be required to apply for admission as transfer students, submit official transcripts and pay the $30 nonrefundable application fee.

For information concerning former students who have been dismissed from the university, see Reinstatement in this Catalog.

The Office of Adult Services can provide general advising/counseling, information, referrals and assistance for all undergraduate groups of students if they meet the “adult student” criteria.

TRANSIENT STUDENTS
Students pursuing a degree at another institution may apply as transient students to Kent State. Such students must be in good standing and possess a cumulative grade point average of at least 2.00 (on a scale of 4.00) to be eligible for admission. The transient application supplied by the Admissions Office must be certified in writing by the registrar or collegial dean of the institution where the students are enrolled.

Transient status is for one semester only. Students wishing to attend more than one semester must apply again through the Admissions Office. Returning transient students must be in good academic standing at Kent State. A nonrefundable $10 transient student fee will be assessed for each transient admission. An ID card may be obtained through the FLASHcard Office.

SPECIAL NONDEGREE STUDENTS
Admission as a special nondegree student enables students to take undergraduate courses for credit (either full time or part time). Students in this category are generally those not seeking a degree, but those wishing to take courses for job achievement, personal enrichment or other personal reasons.
Entering The University

Special nondegree students may apply to the university for any semester through the Admissions Office. Adult students may apply through the Office of Adult Services. A nonrefundable $30 application fee is required. Admission is based on the same criteria detailed in Freshman Students or Transfer Students, whichever is appropriate.

Special nondegree students may remain in this special status for one academic year or until a maximum of 30 semester hours of credit is earned.

Should special nondegree students wish to pursue a degree program, the students may, prior to or upon earning 30 semester hours, apply to any undergraduate division of the university. Admission to a degree program, however, is based upon the admissions requirements established by each college or school.

POSTUNDERGRADUATE STUDENTS
Persons who have received a baccalaureate degree from an accredited college or university other than Kent State University and who wish to take undergraduate courses at Kent State can apply as postundergraduate students. Baccalaureate graduates of Kent State University who have not attempted subsequent college work need not reapply to the university but do need to declare their intent at the Office of the University Registrar. Those Kent State graduates who have taken coursework elsewhere since leaving Kent State need to complete the postundergraduate application. Typically, postundergraduate students take undergraduate courses to pursue an additional baccalaureate degree, to prepare for graduate school or to enrich themselves.

A postundergraduate application form can be obtained through the Admissions Office. A nonrefundable $30 application fee and an official transcript from the college or university where they earned the baccalaureate degree are required. Students seeking a second undergraduate degree must also submit official transcripts from all colleges and universities attended.

GUEST STUDENTS
Admission as a “Guest Student” enables a student to take a limited number of undergraduate courses for credit. To be admitted in this category, students must have graduated from high school, obtained a GED certificate or achieved the equivalent. Guest students typically take courses for job achievement, personal enrichment or other reasons.

Guest students at the undergraduate level may remain in this status until no more than 12 semester hours of Kent State University credit have been attempted. Students cannot earn a degree in this admission status. Guest students who wish to pursue a degree program or continue after 12 semester hours have been attempted must apply for regular admission. Credit hours taken in this status may apply to a degree program with the approval of the dean. Guest students must meet all prerequisites for courses (or obtain permission of the instructor).

Anyone who has been denied admission to or is under dismissal from the university is not eligible for guest student status. Guest students are not eligible for financial aid.

ADVANCED PLACEMENT AND CREDIT THROUGH TESTING
Kent State University students may, through various forms of testing, be placed into advanced courses or earn college credit. Opportunities for students to earn credit through testing at Kent State are coordinated through Academic Testing Services in the Career Services Center, 261 Michael Schwartz Center, 330-672-2360. Advanced Placement is coordinated through the Honors College, 330-672-2312. Responsibility for determining eligibility for such testing rests with the students’ college or school.

KENT PLACEMENT TESTING
All entering freshman students participate in the Placement, Advising and Scheduling System (PASS) program designed to familiarize newly admitted freshmen and their families with the Kent Campus. During these sessions, the COMPASS computerized placement test is administered to assess students’ basic skills in reading, writing and mathematics.

Upon completion of the assessment, students meet with an academic advisor. If students are required to enroll in one or more academic skills courses, the advisor explains how the COMPASS scores are used in combination with the ACT or SAT subscores and high school preparation as reliable measures of the basic skills needed for success in college.

English Composition
All programs require successful completion of the basic College English sequence, which consists of ENG 10000, 10001 and 10002. Placement into the appropriate starting course in the sequence is determined by proficiency as established by ACT English or SAT verbal scores.

Foreign Languages
Students arrive at Kent State with varying types of foreign language experience: some come from other countries and are fluent in their native language, others have grown up in America with a first language other than English, but most have learned a second language in a formal classroom setting. Accordingly, the term “native language” refers to the language of students who have been born, raised and educated in another culture and who can be expected to use that language not only easily but accurately as well. Similarly, “first language” refers to the language of students who may have
been born and spent their early years abroad or who have been raised in a particular ethnic community in this country; while they may speak the language with some ease, a lack of consistent formal training limits the accuracy of their usage.

A student with a native language other than English may not register for or receive credit in coursework on the elementary or intermediate level in that language or a closely related one as determined by the chairperson of the appropriate department. Such students may, however, receive credit for coursework successfully completed above the Intermediate II level.

Students with a first (not native) language other than English may be permitted to enroll in, and receive credit for, coursework on the elementary and/or intermediate level. Permission will be granted on a case-by-case basis by the chairperson of the appropriate department after evaluation of the student’s skills in that language.

All students should begin foreign language study at the appropriate level of proficiency, which may be established in one of several ways: CLEP examination (described below), Kent State University’s Credit-By-Examination program (described below), proficiency examination or a placement test. In cases of languages for which no examiner or examination is available, proficiency can be established (no credit awarded) through appropriate documentation of school coursework in the native land and language. Credit hours exempted by any of these means still are required for graduation but may be applied toward coursework in the student’s major or minor or as electives.

Proficiency tests administered by the Center for International and Comparative Programs provide no credit and are part of the requirements for the international relations major.

Students should contact the Department of Modern and Classical Language Studies for assistance with placement in all foreign language coursework. The Department of Modern and Classical Language Studies is located in Room 109 Satterfield Hall and can be reached at 330-672-2150.

**Mathematics**
Mathematics placement for all new freshmen is normally made during the PASS program. Questions concerning mathematics placement should be directed to Undergraduate Studies.

**KENT STATE CREDIT-BY-EXAMINATION**
Credit for selected Kent State University courses is granted under the Credit-By-Examination program (CBE) coordinated by Academic Testing Services (ATS). Students with demonstrable ability and knowledge in a particular subject area may earn credit in certain courses by taking special examinations, completing special assignments or both. Students should contact the appropriate academic department for information regarding courses designated as eligible for CBE. Students who wish to pursue CBE must complete the CBE application (available at ATS) to gain appropriate department and college permission. Such permission will be granted only if the students present documented evidence of substantial prior preparation in the subject area. See the Credit Testing Eligibility section for regulations governing CBE.

The minimum passing standard for CBE is the equivalent of a grade of C. However, no letter grades, only credit hours, are given for CBE. An examination fee of $30 per credit hour is assessed by Academic Testing Services.

**Testing for Credit: External Sources**
- **CLEP**—Kent State University awards credit through the College Level Examination Program (CLEP), Academic Testing Services at Kent State University is authorized to administer CLEP tests. See the Credit Testing Eligibility section for regulations governing CLEP.

- **GED**—Advanced-standing credit is awarded for the College Level General Educational Development Examinations (GED). A maximum of 24 semester hours may be earned through successful completion of the examinations. Credit will not be given for both the CLEP and GED general examinations.

- **APP**—The awarding of credit through the CEEB Advanced Placement Program (APP) is coordinated by the Honors College; this credit is based on college-level high school courses and tests administered through the high schools.

- **Credit: No Testing**
- **DEFENSE ACTIVITY FOR NONTRADITIONAL EDUCATIONAL SUPPORT (DANTES) and SERVICE EXAMINATIONS**—Advanced-standing credit is awarded for DANTES courses and for some armed forces service experiences on the basis of recommendations provided by the Commission on Accreditation of Services of the American Council of Education.

- **BASIC TRAINING**—Advanced-standing credit is awarded for some experiences in basic training which are equivalent to some beginning physical education courses at Kent State University. Credit is awarded on the basis of recommendations from the School of Exercise, Leisure and Sport.
Entering The University

In order for credit to be granted in any of the above areas, a transcript or certificate of completion or a veterans DD 214 form will be required. In addition, the university reserves the right to set the percentile score that is necessary for satisfactory performance in a course and for granting of credit. Credit will not be given for duplicate work taken through any of these agencies. Information regarding the standards for satisfactory performance may be obtained upon request from Kent State University, Admissions Office, P.O. Box 5190, Kent, OH 44242-0001.

Credit Testing Eligibility

The following regulations govern students’ eligibility to earn credit through testing:

1. Students may be tested for CBE only once for any given course. Students may not attempt a course CBE which they have previously attempted through CLEP.
2. New students may take CLEP before beginning work at Kent State University. Students who have begun college work are allowed to take CBE only if they are in good standing (not on probation).
3. Students may not take CLEP or CBE for any course:
   - Which they have audited;
   - In which they are currently enrolled;
   - In which they have previously enrolled and earned a grade, including withdrawal (A-F, AU, IN, IP, NR, S, SF, U, W, Y or Z).
4. In subject fields in which knowledge is sequential or accumulative, students may receive academic credit through CBE only for the single course commensurate with their level of proficiency as established by the examination. Students who already have received credit for one level in such a sequence of courses may not receive academic credit by means of CBE or CLEP for a prior course in that sequence or for a course in a lower sequence.
5. Students pursuing a baccalaureate degree may attempt up to 30 hours CLEP, APP and CBE combined. Students who wish to take more than 30 hours may petition their college dean for a waiver of this limitation. Students who have earned more than 30 hours of APP and/or CLEP credit before attending Kent State University will be granted that credit, provided such credit meets normal Kent State standards.
6. CBE normally is given only during the third through eighth week of each semester. Students approaching graduation must complete all CBE and CLEP credit by at least the semester preceding the semester in which they plan to graduate.
7. Students who sign up for CBE must take the exam within one calendar year of the date of application. If they do not, they forfeit any fees paid and must reapply to take the exam.
FEES AND EXPENSES

University registration fees supplement state support. These fees, and any related special course fees, are assessed before classes start each semester. Payment must be made by published university deadlines.

The Board of Trustees reserves the right to change fees at any time. The following fee information, therefore, is provided for estimated financial planning purposes only.

REGISTRATION FEES

Full-Time Students
Students carrying a program of 11 or more credit hours in one semester will be charged tuition in the amount of $3,977.

Part-Time Students
Students with a total program of less than 11 credit hours in one semester will be charged part-time fees of $363 per credit hour. Students enrolled in less than five hours who wish to join the Student Recreation and Wellness Center will be assessed a fee of $70 per semester.

REGIONAL CAMPUSES REGISTRATION FEES

Full-Time Students
Students attending a Regional Campus who take 11 or more credit hours in one semester will be charged the following registration fees:

- Lower-Division Courses $2,293
- Upper-Division Courses $2,637

Part-Time Students
Students attending a Regional Campus with a total of less than 11 hours in one semester will be charged the following registration fees per credit hour.

- Lower-Division Courses $209
- Upper-Division Courses $240

The university’s nonrefundable admission fee of $30, nonrefundable transient student fee of $10, and various special course and miscellaneous fees also apply to the Regional Campuses. The campus in which students are interested should be consulted for a list of these fees.

Please note: For student financial aid purposes, full-time student status is defined as carrying a program of at least 12 credit hours in one semester.

Students enrolled in undergraduate courses billed at more than one tuition rate will be charged for each credit hour at the appropriate per-credit-hour rate until the maximum fee for the highest tuition rate is reached. This can result in tuition being billed for more than 11 credit hours in these situations.

TUITION SURCHARGE FOR NONRESIDENTS OF OHIO

Nonresident students enrolled for 11 or more credit hours pay, in addition to the other required fees, a Tuition Surcharge Fee of $3,716 per semester. Nonresident students enrolled for less than 11 credit hours pay a Tuition Surcharge Fee of $338 per hour plus the regular part-time hourly fee.

POLICY REGARDING OHIO STUDENT RESIDENCY

A. Intent and Authority
1. It is the intent of the Ohio Board of Regents in promulgating this rule to exclude from treatment as residents, as that term is applied here, those persons who are present in the state of Ohio primarily for the purpose of receiving the benefit of a state-supported education.
2. This rule is adopted pursuant to Chapter 119 of the Revised Code, and under the authority conferred upon the Ohio Board of Regents by Section 3333.31 of the Revised Code.

B. Definitions
For the purposes of this rule:
1. “Resident” shall mean any person who maintains a 12-month place or places of residence in Ohio, who is qualified as a resident to vote in Ohio and receive state public assistance, and who may be subjected to tax liability under Section 5747.02 of the Ohio Revised Code; provided such person has not, within the time prescribed by this policy, declared himself/herself to be or allowed himself/herself to remain a resident of any other state or nation for any of these or other purposes.
2. “Financial support” as used in this rule shall not include grants, scholarships and awards from persons or entities which are not related to the recipient.
3. An “institution of higher education” shall have the same meaning as “state institution of higher education” as that term is defined in Section 3345.011 of the Revised Code, and shall also include private medical and dental colleges which receive direct subsidy from the state of Ohio.
4. “Domicile” as used in this rule is a person’s permanent place of abode so long as the person has the legal ability under federal and state law to reside permanently at that abode. For the purpose of this rule, only one domicile may be maintained at a given time.
Fees and Expenses

5. “Dependent” shall mean a student who was claimed by at least one parent or guardian as a dependent on that person’s Internal Revenue Service tax filing for the previous tax year.

6. “Residency Officer” means the person or persons at an institution of higher education that has the responsibility for determining residency of students under this rule.

7. “Community Service Position” shall mean a position volunteering or working for:
   a. VISTA, AmeriCorps, City Year, the Peace Corps or any similar program as determined by the Ohio Board of Regents;
   or
   b. An elected or appointed public official for a period of time not exceeding 24 consecutive months.

C. Residency for Subsidy and Tuition Surcharge Purposes

The following persons shall be classified as residents of the state of Ohio for subsidy and tuition surcharge purposes:

1. A student whose spouse, or a dependent student, at least one of whose parents or legal guardian, has been a resident of the state of Ohio for all other legal purposes for 12 consecutive months or more immediately preceding the enrollment of such student at Kent State University.

2. A person who has been a resident of Ohio for the purpose of this rule for at least 12 consecutive months immediately preceding his or her enrollment in Kent State University and who is not receiving, and has not directly or indirectly received in the preceding 12 consecutive months, financial support from persons or entities who are not residents of Ohio for all other legal purposes.

3. A dependent student of a parent or legal guardian, or the spouse of a person who, as of the first day of a term of enrollment, has accepted full-time self-sustaining employment and established domicile in the state of Ohio for reasons other than gaining the benefit of favorable tuition rates. Documentation of full-time employment and domicile shall include all of the following documents:
   a. A sworn statement from the employer or the employer’s representative on the letterhead of the employer or the employer’s representative certifying that the parent, legal guardian or spouse of the student is employed full time in Ohio.
   b. A copy of the lease under which the parent, legal guardian or spouse is the lessee and occupant of rented residential property in the state; a copy of the closing statement on residential real property located in Ohio of which the parent, legal guardian or spouse is the owner and the occupant; or if the parent, legal guardian or spouse is not the lessee or owner of the residence in which he or she has established domicile, a letter from the owner of the residence certifying that the parent, legal guardian or spouse resides at that residence.
   c. In addition to the above, a letter from the parent verifying the dependent status of the student.

D. Additional criteria which may be considered in determining residency may include but are not limited to the following:

1. Criteria evidencing residency:
   a. if a person is subject to tax liability under Section 5747.02 of the Revised Code;
   b. if a person qualifies to vote in Ohio;
   c. if a person is eligible to receive Ohio public assistance;
   d. if a person has an Ohio driver’s license and/or car registration.

2. Criteria evidencing lack of residency:
   a. if a person is a resident of or intends to be a resident of another state or nation for the purposes of tax liability, voting, receipt of public assistance or student loan benefits (if the student qualified for that loan program by being a resident of that state or nation);
   b. if a person is a resident or intends to be a resident of another state or nation for any purpose other than tax liability, voting or receipt of public assistance (see paragraph D. 2. a. of this rule).

3. For the purpose of determining residency for tuition surcharge purposes at Ohio’s state-assisted colleges and universities, an individual’s immigration status will not preclude an individual from obtaining resident status if that individual has the current legal status to remain permanently in the United States.

E. Exceptions to the General Rule of Residency for Subsidy and Tuition Purposes

1. A person who is living and is gainfully employed on a full-time or part-time and self-sustaining basis in Ohio and who is pursuing a part-time program of instruction at Kent State University shall be considered a resident of Ohio for these purposes.

2. A person who enters and currently remains upon active duty status in the United States military service while a resident of Ohio for all other legal purposes and his or her dependents shall be considered residents of Ohio for these purposes as long as Ohio remains the state of such person’s domicile.

3. A person on active duty status in the United States military service who is stationed and resides in Ohio and his or her dependents shall be considered residents of Ohio for these purposes.
4. A person who is transferred by his employer beyond the territorial limits of the 50 states of the United States and the District of Columbia while a resident of Ohio for all other legal purposes and his or her dependents shall be considered residents of Ohio for these purposes as long as Ohio remains the state of such person’s domicile and as long as such person has fulfilled his or her tax liability to the state of Ohio for at least the tax year preceding enrollment.

5. A person who has been employed as a migrant worker in the state of Ohio and his or her dependents shall be considered a resident for these purposes provided such person has worked in Ohio at least four months during each of the three years preceding the proposed enrollment.

6. A person who was considered a resident under this rule at the time the person started a community service position as defined under this rule, and his or her spouse and dependents, shall be considered as residents of Ohio while in service and upon completion of service in the community service position.

7. A person who returns to the state of Ohio due to martial hardship, takes or has taken legal steps to end a marriage, and reestablishes financial dependence upon a parent or legal guardian (receives greater than 50% of his or her support from the parent or legal guardian), and his or her dependents shall be considered residents of Ohio.

8. A person who is a member of the Ohio National Guard and who is domiciled in Ohio, and his or her spouse and dependents, shall be considered residents of Ohio while the person is in Ohio National Guard service.

F. Residency Procedures and Changes

1. A dependent person classified as a resident of Ohio for these purposes and who is enrolled at Kent State University when his or her parents or legal guardian removes their residency from the state of Ohio shall continue to be considered a resident during continuous full-time enrollment and until his or her completion of any one academic degree program.

2. In considering residency, removal of the student or the student’s parents or legal guardian from Ohio shall not, during a period of 12 months following such removal, constitute relinquishment of Ohio residency status otherwise established under paragraphs C. 1. or C. 2. of this Rule.

3. For students who qualify for residency status under C.3., residency status is lost immediately if the employed person upon whom resident student status was based accepts employment and establishes domicile outside Ohio less than 12 months after accepting employment and establishing domicile in Ohio.

4. Any person once classified as a nonresident, upon the completion of 12 consecutive months of residency, must apply to Kent State University for reclassification as a resident of Ohio for these purposes if such person in fact wants to be reclassified as a resident. Should such person present clear and convincing proof that no part of his or her financial support is or in the preceding 12 consecutive months has been provided directly or indirectly by persons or entities who are not residents of Ohio for all other legal purposes, such person shall be reclassified as a resident. Evidentiary determinations under this policy shall be made by the registrar who may require, among other things, the submission of documentation regarding the sources of a student’s actual financial support.

5. Any reclassification of a person who was once classified as a nonresident for these purposes shall have prospective application only from the date of such reclassification.

6. Any institution of higher education charged with reporting student enrollment to the Ohio Board of Regents for state subsidy purposes and assessing the tuition surcharge shall provide individual students with a fair and adequate opportunity to present proof of his or her Ohio residency for purposes of this rule. Such an institution may require the submission of affidavits and other documentary evidence, which it may deem necessary to a full and complete determination under this rule.

7. A currently enrolled student wishing to appeal or change his or her classification as a nonresident must complete and file a Request for Resident Classification for Tuition Purposes available from the Office of the University Registrar. Please plan to submit applications by the posted deadlines for the semester which the reclassification is to be effective.

8. A student classified as a nonresident student at the time of admission to the university and who qualifies as a resident may appeal the classification to the director of admissions or appropriate admitting officer.

9. A matriculated student classified as a nonresident and who qualifies as a resident may appeal the classification to the registrar.

10. Any student denied classification or reclassification by either of the above administrative officers may appeal the denial to the Residency Appeals Committee, within 14 days of their denial notification.
## RESIDENCE HALLS ROOM AND FOOD PLAN RATE SCHEDULE
(2005-2006 Academic Year)

The following rates for room and food plan are those presently in effect. These rates may be adjusted by the Board of Trustees.

### Residence Hall Room Rates
$25 nonrefundable application fee required for all halls.

<table>
<thead>
<tr>
<th>Residence Hall</th>
<th>Semester</th>
<th>Room Type</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>First-Year Experience:</strong> Altmann, Apple, Humphrey, McSweeney, Metcalf, Munzenmayer, Musselman, Stewart</td>
<td>2-Person Double</td>
<td>2,020</td>
<td>4,040</td>
</tr>
<tr>
<td></td>
<td>2-Person Quad</td>
<td>2,355</td>
<td>4,710</td>
</tr>
<tr>
<td></td>
<td>1-Person Double</td>
<td>2,705</td>
<td>5,410</td>
</tr>
<tr>
<td><strong>Tri-Towers: Koonce, Wright</strong></td>
<td>2-Person Double</td>
<td>2,020</td>
<td>4,040</td>
</tr>
<tr>
<td></td>
<td>1-Person Double</td>
<td>2,705</td>
<td>5,410</td>
</tr>
<tr>
<td><strong>Leebrick, Korb</strong></td>
<td>Single</td>
<td>2,220</td>
<td>4,440</td>
</tr>
<tr>
<td></td>
<td>1-Person Double</td>
<td>2,705</td>
<td>5,410</td>
</tr>
<tr>
<td><strong>New Front: Dunbar, Prentice</strong></td>
<td>2-Person Double</td>
<td>2,020</td>
<td>4,040</td>
</tr>
<tr>
<td></td>
<td>Single</td>
<td>2,220</td>
<td>4,440</td>
</tr>
<tr>
<td></td>
<td>1-Person Double</td>
<td>2,705</td>
<td>5,410</td>
</tr>
<tr>
<td><strong>Verder</strong></td>
<td>Single</td>
<td>2,220</td>
<td>4,440</td>
</tr>
<tr>
<td></td>
<td>1-Person Double</td>
<td>2,705</td>
<td>5,410</td>
</tr>
<tr>
<td><strong>Eastway: Allyn, Clark, Fletcher, Manchester</strong></td>
<td>2-Person Suite</td>
<td>2,705</td>
<td>5,410</td>
</tr>
<tr>
<td><strong>Quad: Lake, Olson</strong></td>
<td><strong>Centennial Court</strong></td>
<td>2-Person Quad</td>
<td>2,355</td>
</tr>
<tr>
<td></td>
<td>1-Person Double</td>
<td>2,705</td>
<td>5,410</td>
</tr>
<tr>
<td><strong>Honors Plaza: Heer, Harbourt</strong></td>
<td>2-Person Double</td>
<td>2,020</td>
<td>4,040</td>
</tr>
<tr>
<td><strong>Honors Plaza: Van Campen</strong></td>
<td>2-Person Suite</td>
<td>2,705</td>
<td>5,410</td>
</tr>
<tr>
<td><strong>Twin Towers: Beall, McDowell</strong></td>
<td>2-Person Suite</td>
<td>2,705</td>
<td>5,410</td>
</tr>
<tr>
<td></td>
<td>1-Person Suite</td>
<td>3,195</td>
<td>6,390</td>
</tr>
</tbody>
</table>

### FEE PAYMENT OPTIONS
The Kent State University Bursar’s Office manages all credits and charges to student accounts. The Bursar’s Office offers various payment options. This is only a summary of options available, meant to give a brief overview of the payment options offered to Kent State University students.

**Single Payment**
Pay semester charges in full by established deadlines. See the Bursar’s Web site, http://www.kent.edu/bursar/ for detailed information.

**Single Payment Financed (in part) by a University Loan**
Pay semester charges in full in conjunction with a loan. The amount of the loan (up to $1000) depends on the number of credit hours taken. Continuing university students with at least a cumulative 2.00 GPA are eligible. See the Bursar’s Web site, http://www.kent.edu/bursar/ for detailed information.

**Installment Payment Plan**
Pay semester charges over a three-month period (for fall semester, August/September/October; for spring semester, January/February/March). See the Bursar’s Web site, http://www.kent.edu/bursar/ for detailed information.

**Monthly Payment Option**
Allows payment of all or part of the academic year’s expenses in 10 equal monthly payments, from June 1 to March 1. For detailed information, contact a Tuition Management Systems representative at 800-722-4867.
Kent First Plan
Available to incoming freshmen or second-year undergraduate students with less than 65 credit hours entering Fall Semester 2005.

Incoming Freshmen
Pay for a baccalaureate degree (up to 144 credit hours) with a down payment and 42 monthly payments. This plan is designed to maintain tuition at one price through the duration of the students’ undergraduate program.

Second-Year Undergraduate Students With Less Than 65 Credit Hours Entering Fall Semester 2005
Pay for the remainder of a baccalaureate degree (up to 144 credit hours) with a down payment and 30 monthly payments. Designed to maintain tuition at one price through the duration of the students’ undergraduate program. Enrollment limited to fall semester only.

Kent Plus Payment Plan
Pay for three years of residence hall accommodations (fall and spring semesters only) in a standard double room and standard food plan with 24 monthly payments. Designed to maintain room and board at one price for the three-year period.

SPECIAL FEES
Admissions Service Charge
A nonrefundable admission service fee of $30 will be charged to all applicants. Payment of the fee must accompany the application for admission.

Matriculation Fee
A nonrefundable matriculation fee of $100 will be charged to all first-time, nontransfer, freshman students at the Kent Campus.

Transient Student Fee
A nonrefundable transient student fee of $10 will be charged to transient students enrolling for one semester. Transient students planning to enroll for classwork in the subsequent semester in succession must be admitted as transfer students and pay the nonrefundable admission service fee of $30.

Special Course Fees
An additional course fee will be charged to students enrolled in certain courses. The University Fee Register should be consulted for a complete listing of these courses.

Miscellaneous Fees
There are other fees charged by the university for services rendered, e.g., Credit-By-Examination, late registration, late payment. The University Fee Register should be consulted for a complete listing of these charges.

MEAL PLAN INFORMATION
The best way to get access to food is by purchasing a campus Dining Plan prior to arriving on campus. There are plan options to choose from depending on eating patterns and the amount of time spent on campus. First-year students may select their Dining Plan during PASS. Students can renew their plans through Residence Services or by dropping off a form to the FLASHcard office in room 104 of the Kent Student Center. The university offers four a la carte dining plans. Students should evaluate their dining needs carefully to determine the plan that will meet their needs.

The Dining Plan is required of all students under the university policy regarding student housing. Resident first-year and second-year students are required to purchase a Dining Plan. The Dining Plan contract is for the academic year, paid by semester. University Dining Services advances to the spring semester the unused portions of all money deposited into students’ dining plan accounts - as long as they remain on a dining plan for the spring semester. No reduction in the spring semester’s dining plan charges will be granted. All of the meal plans offered during the first and second year are nonrefundable. Meal plan rates are adjusted each year based on anticipated expenses.

Basic Plan Contract
This plan, recommended for students who eat an average amount of food each day, entitles students to a 10% bonus on additional Dining Dollars purchased the same semester (purchase $100, the student is given an extra $10 to spend). This plan is ideal for most students. When Kent State University quotes Room and Board fees, this is the Dining Plan that is included.

Premier Plan Contract
This plan, recommended for students who eat most of their meals and snacks on campus, entitles students to a 20% bonus on any Dining Dollars added to the student’s semester plan. Students’ Dining Dollars can be carried over semester-to-semester, year-to-year with the purchase of any plan above the Basic.

Premier Plus Plan Contract
This plan, ideal for heartier appetites, athletes and students who remain on campus during the weekend, entitles students to a 20% bonus on any Dining Dollars added to the student’s semester plan. Students can carry over Dining Dollars semester-to-semester, year-to-year with the purchase of any plan above the Basic.

Lite Plan Contract
This plan, recommended for the light eater, entitles students to a 10% bonus on additional Dining Dollars purchased the same semester.
Fees and Expenses

### Food Plan*

<table>
<thead>
<tr>
<th></th>
<th>Semester</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lite</td>
<td>$1,200</td>
<td>$2,400</td>
</tr>
<tr>
<td>Basic</td>
<td>1,300</td>
<td>2,600</td>
</tr>
<tr>
<td>Premier</td>
<td>1,545</td>
<td>3,090</td>
</tr>
<tr>
<td>Premier Plus</td>
<td>1,800</td>
<td>3,600</td>
</tr>
</tbody>
</table>

*Food rates are effective Fall Semester 2005.

### PARKING SERVICES*

The vehicles of all students and employees of Kent State University must display parking permits obtained through Parking Services while parked on campus, unless otherwise posted. All freshman students with less than 30 credit hours are required by policy to park at the Dix Stadium (residence hall students) or the Summit East and Allerton Sports Complex lots (commuter students).

Parking permits are issued on a priority basis according to class standing. A limited number of faculty/staff parking permits are available to graduate commuter students at the rate of $75 per semester/$140 per academic year.

#### Student Parking Permit Prices (per vehicle)

- **Commuter “C” or “R” Permits:**
  - Only available to students with 30 or more credit hours.
  - Two Semesters, $140
  - One Semester, $75
  - Summer, $33

- **Commuter Ice Arena/Commuter Rec Center Permits:**
  - Only available to students with 30 or more credit hours.
  - Two Semesters, $120
  - One Semester, $65

- **Summit East/Allerton Sports Complex Permits:**
  - Required for commuter students with less than 30 credit hours and available to other commuter students who either choose this option or are unable to obtain a “C” permit.
  - Two Semesters, $100
  - One Semester, $55

- **Evening-Only Permits:**
  - Available to commuter students who need to be on campus only after 4 p.m. weekdays or on weekends.
  - Two Semesters, $45
  - One Semester, $25

- **Residence Hall “S” Permits:**
  - Only available to residence hall students with 30 or more credit hours.
  - Two Semesters, $140
  - One Semester, $75
  - Summer, $33

Residence Hall “Stadium” Permits:
Required for residence hall students with less than 30 credit hours and available to all other residence hall students who either choose this option or are unable to obtain an “S” permit.
- Two Semesters, $60
- One Semester, $35

#### How to Purchase a Parking Permit

Parking permits will be sold online only through the Parking Services’ Web site or over the counter during posted dates. Permits purchased via the Web site will be applied to students’ Bursar’s account. No other method of payment will be accepted for online sales at this time. Please check the Parking Services’ Web site at http://www.kent.edu/parking for current parking sales information, including times and dates of sales and for additional information concerning parking on campus.

*Fees subject to change pending Board of Trustees approval.
STUDENT FINANCIAL AID

Kent State University offers a financial aid program which helps students locate funding to assist with paying for a college education. The program, consisting of scholarships, grants, part-time employment opportunities and loans, is administered by the Student Financial Aid Office.

Eligibility for many federal, state and institutional financial aid programs is based on financial need. Financial need is the difference between the Cost of Attendance (tuition, fees, room, board, books, personal and transportation expenses) and the Expected Family Contribution. The Expected Family Contribution is derived from a need analysis statement or the Student Aid Report, which analyzes the family’s financial strength using student and family income, tax payments, assets, savings and other items. Therefore, eligibility can be determined only after the application process has been completed.

THE APPLICATION PROCESS

Students must apply for financial aid each academic year. Students are encouraged to explore the possibilities for financial aid from all appropriate sources.

The financial aid application process at Kent State University is as follows:

1. Incoming freshmen and transfer students must apply for admission to the university through the Admissions Office.
2. Complete a Free Application for Federal Student Aid (FAFSA) as soon after January 1 as possible. Include Kent State University as one of the schools eligible to access application information (school code 003051). The FAFSA is the preferred need analysis form at Kent State University. FAFSAs are available online at www.fafsa.ed.gov, at the Student Financial Aid Office and at high schools. The FAFSA is the application for all federal student aid programs. It is also the application for some state aid programs. Students who are not Ohio residents should check with their state aid agency or high school guidance counselor for information about state programs.
3. Once the results of the FAFSA are received, the Student Financial Aid Office will send a financial aid award letter, which will indicate the type and amount of aid awarded. The aid will be reflected on the students’ invoice from the Bursar’s Office.

Deadlines

Students are advised to pay attention to deadlines and apply early. Waiting until the last minute is not advisable because the rush at registration time can be great, lines might be long and funds are limited.

1. Kent State University Aid and Campus-Based Programs:
   - February 1: Mail or electronically transmit the FAFSA to the federal processor in order for it to be processed and the results sent to Kent State by March 1.

   March 1: Priority Processing Deadline. Kent State established the Priority Processing Deadline in order to encourage applicants to apply early. Applying early provides applicants with plenty of time to respond to correspondence from the federal processor and/or the Student Financial Aid Office.

   Applicants whose FAFSAs are processed after March 1, if eligible, may still receive financial aid. FAFSAs are processed on a date-received basis. However, funds to meet financial need may no longer be available.

2. Others: Check dates on applications or with agency involved.

Academic Progress

In addition to the eligibility requirements established for each program, federal guidelines require that students receiving Title IV federal financial aid make satisfactory progress toward their degree. The Standards of Satisfactory Academic Progress Policy is available in the Student Financial Aid Office or online at www.sfa.kent.edu. Briefly, the policy requires that students maintain a 2.00 grade point average and complete at least 75 percent (60 percent for freshmen) of attempted credit hours each year (summer, fall, spring) or part thereof. The policy also stipulates the maximum number of attempted credit hours allowed for continued consideration for federal aid.

Kent State University financial aid applicants who fail to meet the required standards will be notified by the Student Financial Aid Office. Each student is given the opportunity to appeal the denial of federal aid.

Draft Registration Compliance

Federal law mandates that any students who are required to register with the Selective Service and who fail to do so are ineligible for student financial aid under Title IV of the Higher Education Act of 1965. Some state programs have a similar requirement.

Independent Students

In order to qualify as an independent student for 2005-2006 financial aid, a student must meet the stipulations of the law listed below:

1. is born before January 1, 1982, or
2. is a veteran of the U.S. Armed Forces, or
3. is a graduate student, or
4. is married, or
5. is an orphan or a ward of the court, or was a ward of the court until age 18, or
6. has legal dependents other than a spouse, or
Student Financial Aid

7. * is a student with other unusual circumstances.

* A student with unusual circumstances must meet with a financial aid officer to complete a dependency appeal. The student should be aware that documentation is required to support a claim of independence.

Verification
Verification is a process governed by federal regulations and is used to ensure that the information applicants report on the Free Application for Federal Student Aid (FAFSA) is accurate. Among the items verified are income, household size, number of family members in college and independent student status. The signature on the FAFSA indicates willingness to provide proof of the information, if required. Verification must be completed before any federal funds can be applied to students’ accounts. The verification process may delay the awarding and processing of financial aid.

SCHOLARSHIPS
Kent State University offers scholarship opportunities for students enrolled at the Kent Campus and the Regional Campuses. Scholarship awards are based upon a variety of criteria. Selection of winners will be based on academic merit; demonstrated financial need; field of study; participation in a specific program, organization or activity; and/or any combination of the above. The Founders Scholars Program and the Oscar Ritchie Memorial Scholarship program are academic competitions that offer early awards to incoming freshmen.

There are 32 scholarship programs administered by the offices of Student Financial Aid and Admissions. The President’s Scholarship is awarded to out-of-state freshmen who are entering college for the first time and have an outstanding high school record. The children of Kent State alumni are eligible for the President’s Grant if they are not Ohio residents. The Trustee Scholarship recognizes the academic achievement and leadership ability of incoming freshman students. The Scholarship for Excellence is given to the valedictorian or co-valedictorian of Ohio high schools who, immediately after graduation, will attend the Kent Campus. Additional information and/or applications for these 32 programs are available on the Student Financial Aid Web site, www.sfa.kent.edu.

University Departmental Scholarships
There are approximately 500 scholarships offered by various university academic departments for students pursuing a major in the respective department. The Kent State University Scholarship Guide describes these scholarships. This guide is available in print from the Student Financial Aid Office as well as electronically at www.sfa.kent.edu. Students must contact the specific departmental offices for application procedures.

Note: See Endowed Scholarships and Awards immediately following this section for more scholarship opportunities.

FINANCIAL AID PROGRAMS ADMINISTERED BY THE UNIVERSITY
The university administers the financial aid programs listed below. Eligible financial aid applicants may be considered for one or more of these programs. The university is not obligated to meet the financial need of students. Awards are based on eligibility requirements, date of application and availability of funds for each program.

Students attending a Regional Campus are eligible for similar financial aid packages as those attending the Kent Campus. In addition, other scholarships and/or financial aid may be available locally. For more complete information about financial aid opportunities, students should check with the particular campus.

Federal Pell Grant
The Federal Pell Grant is a federal grant available to eligible undergraduates who have not completed the requirements for a baccalaureate degree and are in compliance with the Student Financial Aid Office Standards of Satisfactory Academic Progress. Eligibility is based on the federal formula for determining financial need and is available to full-time and part-time students.

Federal Supplemental Educational Opportunity Grant (FSEOG)
The FSEOG is a federal grant available to undergraduates who demonstrate exceptional financial need (must be Pell Grant eligible) and are in compliance with the Student Financial Aid Office Standards of Satisfactory Academic Progress. At Kent State University, exceptional-need students are those with low expected family contributions (as calculated using the federal formula). This award is available to students who are enrolled in at least 6 credit hours per semester and is limited by the availability of funds. Consideration is first given to those students who demonstrate financial need and who meet the priority deadline.

Ohio Instructional Grant (OIG)
The OIG is funded by the state of Ohio. This award is available to undergraduate Ohio residents who have not completed the requirements for a baccalaureate degree. Eligibility is based on financial criteria established by the state. The award is available to full-time (12 credit hours per semester) undergraduate students only.

Part-Time Student Instructional Grant
The Part-Time Student Instructional Grant is funded by the state of Ohio. This award is available to undergraduate Ohio residents who have not completed the requirements for a baccalaureate degree. Eligibility is based on financial criteria established by the state. The award is limited by the availability of funding and is awarded to students attending on a part-time basis only.
The Pennsylvania State Grant is awarded to undergraduate Pennsylvania residents who have not completed the requirements for a baccalaureate degree. Eligibility is based on financial criteria established by PHEAA. Kent State University monitors the academic progress criteria established by PHEAA for continued grant eligibility.

The Federal Work-Study program is financial aid funded by the federal government. Work-study is available to students who attend the university at least half-time (6 credit hours per semester for undergraduates and 4 credit hours per semester for graduates) and who have financial need as determined by the results of the FAFSA application. This program is awarded first to students who demonstrate financial need and who meet the priority deadline. Job opportunities and application procedures are listed online by the Career Services Center at www.kent.edu/career or in the Career Services Center in Room 261, Michael Schwartz Center. For further information contact the Career Services Center at 330-672-2360.

This program is available to students attending the university at least half-time (6 credit hours per semester for undergraduates and 4 credit hours per semester for graduates). Most departmental policies allow students to work up to 30 hours per week while enrolled. Filing the FAFSA and subsequent awarding of Federal Work-Study funds are not required for a student to hold a university-funded position. A list of available positions can be found at the Career Services Center’s Web site at http://www.kent.edu/career. For further information contact the Career Services Center at 330-672-2360.

The Federal Perkins Loan is available to students enrolled at least half-time (6 credit hours per semester for undergraduates and 4 credit hours per semester for graduate students) and who demonstrate financial need. Consideration is first given to those students who demonstrate financial need and who meet the priority deadline. This loan features a maximum repayment period of up to 10 years. The current interest rate is 5 percent, and repayment begins nine months after students graduate or drop below half-time enrollment. Award amounts vary.

The Nursing Student Loan is available to undergraduate students majoring in nursing. Students must be enrolled at least half-time (6 credit hours per semester) and demonstrate financial need. The current interest rate is 5 percent and repayment begins nine months after students graduate or drop below half-time enrollment. This loan is awarded to students majoring in nursing at the Ashtabula, East Liverpool, Kent and Tuscarawas campuses.

Kent State University participates in the William D. Ford Direct Loan Program. The Direct Loan is awarded by the university and serviced by the federal government. Students must be enrolled half-time (6 credit hours per semester for undergraduates and 4 credit hours per semester for graduates) and demonstrate financial need. The interest is subsidized (paid) by the federal government as long as the students remain enrolled at least half-time. To receive funds from the Direct Loan Program, the students must complete the FAFSA form and sign the electronic Master Promissory Note (MPN) or online at https://dlenote.ed.gov.

Unsubsidized William D. Ford Direct Loans require the same enrollment criteria and feature the same interest rates as their subsidized counterparts. However, borrowers are responsible for paying the interest while in school and during deferment periods. Borrowers may choose to make periodic interest payments to the Direct Loan Servicing Center, or opt to have the accrued interest capitalized (added on to) the principle loan amount. Borrowers who do not qualify for the maximum amount under a subsidized loan may borrow an unsubsidized loan up to the maximum allowable loan amount. Students must complete the FAWSA form and sign the MPN.

This program is offered to parents of dependent students to assist with meeting educational expenses. Students must be enrolled at least half-time (6 credit hours per semester). Parents must begin to repay this loan within 30 to 60 days of receiving the loan proceeds. The Kent Campus Bursar’s Office will notify parents regarding disbursement of funds. Students must complete the FAFSA form. A parent must sign a promissory note.

Alternative loans are available to students and parents. The decision to use these private loans for assistance is solely that of the parents or students. For more information regarding alternative loans, contact the Student Financial Aid Office or visit our Web site at http://www.sfa.kent.edu/Altloans.asp. Eligibility will be based on cost of attendance minus financial aid.

Participation in this program, which is sponsored by the U.S. Department of Education, provides the opportunity for the Student Financial Aid Office to focus on improvements in monitoring federal compliance while enhancing service delivery. The program is an implementation
of the Total Quality Management philosophy which, in part, emphasizes service delivery and consumer satisfaction. The goal of the project is to improve the equality and fairness in awarding federal aid.

**Short-Term Loans**

Short-term loans, administered by the Bursar’s Office, provide enrolled students with loans up to a maximum of $350. Short-term loans must be repaid (usually within 30 days). Specific enrollment, grade point average and student account status criteria are required in order to qualify for a short-term loan.

**Veterans**

Veterans/reservists enrolling at the Kent Campus and planning to apply for Veterans Administration (VA) educational benefits must submit a copy of their DD 214 Form, Certificate of Release or Discharge From Active Duty, or DD 2384 Form, Notice of Basic Eligibility, to the Veterans Certifying Official in the Student Financial Aid Office. All veterans/reservists are required to complete the necessary Veterans Administration forms to obtain educational benefits and must complete an enrollment certification at the beginning of each semester. The administrative marks AU, NR and Z are not accepted by the VA for educational benefits. Veterans must be enrolled in a degree program in order to receive benefits.

**Further Information**

The Student Financial Aid Office produces an annual publication containing detailed information about the application process, programs and requirements.

Questions on financial aid not covered in the Catalog may be answered by writing, calling or visiting:

Student Financial Aid Office
103 Michael Schwartz Center
P.O. Box 5190
Kent, OH 44242-0001

Telephone: 330-672-2972
Fax: 330-672-4014
e-mail: finaid@kent.edu
World Wide Web address: www.sfa.kent.edu

Office hours are 8 a.m. to 5 p.m., Monday through Friday. Appointments are encouraged. Walk-in services are available 9 a.m. to 4:30 p.m. Monday through Friday.

Kent State University’s Student Financial Aid Office believes the information contained herein is accurate and factual. This publication has not been reviewed or approved by the U.S. Department of Education. Federal Title IV financial aid programs and other institutional requirements are subject to change.
ENDOWED SCHOLARSHIPS AND AWARDS*

A scholarship is one of the most significant and meaningful gifts alumni, friends, corporations and foundations can provide to benefit Kent State University. Kent State is fortunate to have hundreds of scholarships established by thoughtful and generous benefactors. The following is a list of scholarships and awards that have been endowed at a level of $35,000 or more.

Accounting
- Boyd Conway Memorial Scholarship
- Deloitte & Touche Scholarship
- Harold R. "Hal" Jenkins Memorial Founders Scholarship
- J. Edward Mullin Scholarship
- Peat, Marwick, Mitchell Endowment

Chemistry
- Victor E. Buehrle Jr. Founders Scholarship
- Chemistry Scholarship Fund
- Coatings Technology Scholarship
- Leppo Family Medallion Scholarship
- Waldo L. Semon Vinyl Scholarship

Aeronautics
- Jack and Elsie Joy and Terry Lee Fuller Foundation Medallion Scholarship

Arts and Sciences
- Mary and Reed Brown Founders Scholarship in Biology
- John and Barbara Clugh Founders Scholarship
- Cathy D. Hemming Medallion Scholarship
- Douglas M. and Carol Keith Mancino Founders Scholarship

Athletic Department
- Athletic Scholarship
- Steven and Patricia Cress Men’s Golf Scholarship
- Robert C. Dix Athletic Scholarship
- Golf Endowment Scholarship
- Lou Holtz Golden Flash Endowed Scholarship
- Legacy Endowed Athletic Scholarship
- Chuck and Judy Messina Men’s Golf Scholarship
- Dennis E. Rango Men’s Golf Scholarship
- Richard C. Rango Men’s Golf Scholarship
- Read Athletic Scholarship
- Trevor J. Rees Football Endowment
- Doyle K. Shumaker Varsity “K” Scholarship
- Louis A. Telerico Men’s Golf Scholarship

Business Administration
- BSA Partnership Fund
- Victor E. Buehrle Jr. Founders Scholarship
- Business Advisory Council Medallion Scholarship
- Business Alumni Association Founders Scholarship
- Daniel R. and Katherine S. Lee Scholarship
- Ben Mellis Medallion Scholarship
- Olga and Walter Mural Medallion Scholarships
- Oak Rubber Scholarship
- Al and Jeanette Sprague Medallion Scholarship
- Walter and Judy Van Benthuyzen Medallion Scholarship
- Kenneth and Nancy Wertz Founders Scholarship

English
- Stan and Tom Wick Poetry Scholarship Award

Ethnic Studies
- Lithuanian Fellowship
- Samuel Mendel Melton Scholarship

Family and Consumer Studies
- Mary Elizabeth Keller Fund
- Dorothy M. and Mildred G. Lucke Scholarship in Nutrition and Dietetics
- Dorothy M. Lucke Scholarship in Nutrition and Dietetics

Fashion Design and Merchandising
- Linda M. Allard/Ellen Tracy Medallion Scholarship
- Linda Allard and Herbert Gallen Endowed Fashion Design Scholarship
- Eve T. Bissler Medallion Scholarship
- Robert R. Broadbent Medallion Scholarship
- Margaret Clark Morgan Scholarship
- Lindsay J. Morgenthaler Scholarship

Fine and Professional Arts
- Susan M. Murphy Medallion Scholarship
- John Gus and Ara Lou Panutsos Scholarship

General Scholarships
- Becker and Cartwright Families Founders Scholarship
- Beneficial Management Corporation/ David J. Farris Medallion Scholarship
Endowed Scholarships and Awards

Ted and Cricket Boyd Medallion Scholarship
Bragg Family Scholarship
Carol A. and Phillip Cartwright Founders Scholarship
Louise I. Clark Medallion Scholarship
Coca-Cola Founders Scholarship
Doug and Linda Cowan Medallion Scholarship
Donna J. and Roger K. Derr Medallion Scholarship
Max and Cil Draime Medallion Scholarships
Steven A. Draime Medallion Scholarship
Dennis Eckart Student Leadership Endowment
Bragg Family Scholarship
Carol A. and Phillip Cartwright Founders Scholarship
Louise I. Clark Medallion Scholarship
Coca-Cola Founders Scholarship
Doug and Linda Cowan Medallion Scholarship
Donna J. and Roger K. Derr Medallion Scholarship
Max and Cil Draime Medallion Scholarships
Steven A. Draime Medallion Scholarship
Dennis Eckart Student Leadership Endowment
Barry and Jo Ann Fetterman Medallion Endowment
Judith Inman Fiedler Scholarship
Founders Scholarship Endowment
Goebel Family Founders Scholarship
KeyBank/Kenneth L. Calhoun Trust Founders Scholarship
Joseph and Jean Marchetta Medallion Scholarships
Dorothy Garret Martin Memorial Medallion Scholarships
Medical Mutual of Ohio Scholarship
Mel Mellis Medallion Scholarship
Esther Akselrad Mullen and Israel Mullen Medallion Scholarships
Joseph A. and Helen M. Pizzuti Memorial Medallion Scholarship
Merlin G. Pope Jr. Medallion Scholarship
William B. Risman Medallion Scholarship
William B. and Marion C. Risman Medallion Scholarships
Schwebel Family Founders Scholarship
Vana Family Scholarship

Geology
Glenn W. Frank Geology Scholarship

History
Marguerite Harvey Medallion Scholarship
History Department Fund

Honors College
Herb Kamm Honors Scholarship in Journalism
Alice Bierce Thomas Scholarship

Journalism and Mass Communication
School of Journalism Scholarship
Dr. Richard M. Uray Broadcasting Scholarship

Kent State University Alumni Association
Alumni Legacy Medallion Scholarship
Alumni Legacy Scholarship
Black Alumni Association Scholarship
KARE/BSA Scholarship
KARE/General Scholarships
Kent Alumni Reach for Excellence Founders Scholarships

Mathematics
Professor Kenneth B. Cummins Medallion Scholarship in Mathematics
Professor Kenneth B. Cummins Math Award
Frances Harshbarger Scholarship

Music
Civic Theatre/Music Scholarship
C.F.W. Ludwig Music Fund
Helen Z. Schlosser Scholarship

Nursing
Vincent A. and Corinne S. Chiarucci Medallion Scholarship
Richard F. and Dorothy B. Marsh Nursing Scholarship
Victoria C. T. Read Medallion Nursing Scholarship

Political Science
Governor Martin L. Davey Sr. Scholarship

Regional Campuses Scholarships
HHH Founders Scholarship
Ruth E. Linamen Memorial Scholarship
Paul E. Martin Scholarship
Rank Charitable Trust Scholarship
Nelson and Claudia G. Reel Scholarship
Salem Campus Scholarship
Stark Campus Scholarship
Trumbull Campus General Scholarship
Milton I. Wick Journalism Scholarship
Louise Finney Young Scholarship

Speech Pathology and Audiology
Edward J. and Mary I. Zink Scholarship

Student Affairs
Bowman Scholarship

Student Financial Aid
Loretta M. Antl Scholarship
Edward and Margaret Bauer Study Abroad Grant
George and Edith Duncan Bowman Scholarship
Filmco Scholarship
Elaine Schwebel Winick Memorial Scholarship
Spinnweber-Sheats Scholarship

Technology
Leland C. Keller Endowment

*Students are considered for these scholarships and awards through the normal procedures involved in requesting university financial aid or through selection by department committees.
ENROLLMENT MANAGEMENT AND STUDENT AFFAIRS

The Division of Enrollment Management and Student Affairs augments and provides direct support to the university’s educational goals and its academic programs. While most of its functions are performed outside of the formal classroom setting, the division exists to complement the students’ academic studies through a wide variety of services and programs that enrich student life on the campus and promote the students' personal, social, educational and career development.

Each Regional Campus offers as many services and programs as feasible to support students’ personal, social, educational and career development. Many of the services at the Kent Campus are also available to Regional Campus students.

The basic purposes of the Division of Enrollment Management and Student Affairs include student enrollment, student well-being and student development.

The division is directed by the vice president for Enrollment Management and Student Affairs. The various Kent Campus services and programs are described below.

The university reserves the right to change, reduce or discontinue any student services, programs or activities and to change any rules, regulations, policies or procedures that relate to such services, programs or activities.

STUDENT OMBUDS
The student ombuds assists all students by providing an individualized information and referral system. As such, the student ombuds establishes procedures for processing and expediting student requests, complaints and grievances, and acts as a facilitator for students who may view the university as a complex and impersonal place. The ombuds is located in the Office of the Vice President for Enrollment Management and Student Affairs, 250 Kent Student Center, 330-672-9494.

UNIVERSITY HEALTH SERVICES
DeWeese Health Center is a full-service primary care facility that provides patient care, health education and psychological counseling services to nearly 10,000 undergraduate and graduate students throughout the year. These services include office visits, women’s health exams, counseling and psychological services, X-rays, laboratory tests, physical therapy, immunizations, flu shots, health promotion programs and a 24-hour nurse information line. There is no charge to students for office visits and a minimal charge for other tests and services. The health center has a pharmacy that fills most prescriptions and has many over-the-counter medications that are provided at a very low cost. Services are available for all students enrolled at Kent State University. Spouses of registered students also may receive care under the spousal coverage program available through University Health Services.

Quality service, professionalism, integrity, accountability, caring and respect for individuality and diversity are requirements for all staff members in our health center. All students’ medical and psychological information is kept strictly confidential. Information is not made available to parents or university faculty or staff without students’ written consent. We are committed to students’ health, as we believe it is an integral part of academic success.

Mandatory Immunizations/Screening
Kent State University has a mandatory immunization and tuberculosis screening program for all new students. An immunization form must be completed and returned to the DeWeese Health Center. These can be printed from our Web site or faxed upon request. The immunization and screening requirements are as follows:

1. Two doses of measles, mumps, and rubella (MMR) vaccine after one year of age or one dose within the past six years. High school graduates since 1993 from accredited Ohio high schools are exempt.
2. Students from the following areas are required to have a tuberculosis screening test (TB test Mantoux-type): Africa, South America, Asia (including the Middle East and the Pacific Islands except Japan), Mexico, Eastern Europe, Russia, Central America, and the Caribbean. This test must be completed within 12 months prior to starting classes.

Immunizations and screenings may be received at University Health Services for a fee. For more information, call 330-672-2322.

24-Hour Nurse Call-in Service (330-672-2326)
A nurse call-in service is available to students 24 hours a day, 365 days a year. The specially trained nurses can answer questions from students, discuss illnesses and injuries, give advice for treatment of simple conditions and make referrals or actual appointments at the DeWeese Health Center.

Psychological Counseling Services provides high quality, personalized counseling services by professional licensed psychologists. Concerns with personal issues, stress, depression, substance abuse and lack of academic progress can be discussed in a helpful manner. The staff is dedicated to assisting students in obtaining the most from their academic, social and personal experiences at Kent State. Students may call 330-672-2487 for more information or to make an appointment.
ADULT SERVICES
The Office of Adult Services provides preadmission counseling, assistance with procedures, clarification of policies, orientation programming, an Adult Student Orientation class and other student services for nontraditional students planning to enroll or already enrolled in undergraduate classes during day, evening or weekend hours. Adults attending college for the first time at age 21 or older, or those at 25 or older returning to their undergraduate education after an absence, are provided information, counseling and help with university procedures. Special workshops, programs and services are designed to help adult students make a successful transition to the academic environment and to support them throughout their academic tenure at Kent State. Services are available to new adult freshman students, adult transfer students, students re-entering the university, adult students relocating from a Regional Campus, postgraduate students, and to those undergraduate students enrolled primarily in evening/weekend classes.

In addition to serving adult students taking courses for credit, Adult Services also administers the ACCESS Program. This is a service that provides an opportunity for people in the Kent community to enroll in a regularly scheduled undergraduate course on a noncredit, space-available basis. Because no grades are issued, no credit is awarded, and no formal record is kept of ACCESS enrollments, the cost is less than paying full tuition. Enrollees are expected to have completed any prerequisites required for all students. Deadlines for submitting paperwork generally are three to four weeks before the beginning of each semester. Some courses are not available through the ACCESS Program due to factors such as lack of space, sufficient equipment or method of teaching. Call 330-672-7933 for information. (This program is not to be confused with the Senior Guest Program for citizens 50 years old or older. Information on this program is available through the Gerontology Center, 330-672-2002.)

STUDENT DISABILITY SERVICES
The Office of Student Disability Services provides technical, academic and emotional support to students with disabilities at Kent State University. Services are determined on the basis of appropriate medical or psychological documentation, and include such things as examination accommodations, notetaker services, adaptive technology and printed material in alternative formats. The Office of Student Disability Services is located in 181 Michael Schwartz Center and can be contacted at 330-672-3391 (V/TTY) or via our Web site: http://www.registrars.kent.edu/disability.
Student employment services connect students with on- and off-campus employment opportunities and educates them about the benefits of these career-building experiences. Employers are able to post on- and off-campus jobs online and on-campus supervisors receive support through training and access to the online Student Employment Handbook.

Academic Testing Services is a national testing center that provides students and prospective students with a variety of national and university admission, assessment, placement and certification tests.

The Career Services Center is located in 261 Michael Schwartz Center and can be contacted at 330-672-2360 or at our Web site: www.kent.edu/career.

OFFICE OF THE UNIVERSITY REGISTRAR
The Office of the University Registrar maintains the registration record of students’ class schedules and the official cumulative records. Preregistration and registration periods and instructions may be found on the University Registrar Web site at www.registrar.kent.edu/home, which is available prior to each term. Only formally admitted students who have paid appropriate fees and whose schedules are maintained online in the university’s student information system are officially registered.

The university reserves the right to change the time of a course, if it is deemed necessary, and the right to drop any course from the Schedule of Classes if there is insufficient student demand or if resources are unavailable to offer the course.

STUDENT FINANCIAL AID OFFICE
The Student Financial Aid Office assists students in obtaining funds to pursue their educational goals. Financial aid programs, consisting of scholarships, grants, loans and Federal Work-Study, are administered by this office. Veterans applying for Veterans Administration educational benefits are also served by this office.

For a detailed description of financial aid programs, see the section on Student Financial Aid in this Catalog.

OFFICE OF CAMPUS LIFE
The mission of the Office of Campus Life is to provide meaningful involvement opportunities for all students and to foster a campus environment that will contribute to the development of students’ full potential. Participation in activities outside the classroom is highly encouraged to help students meet other students, develop leadership and interpersonal skills, and become more connected to the university and community.

A full range of opportunities exists for students, including but not limited to: participation in approximately 200 student organizations, volunteer/community service opportunities, involvement in leadership development activities and participation in student governance activities. Social, cultural and educational programs also are offered to students yearly, ranging from movies to lectures to concerts. All of these activities contribute to the development of a rich and dynamic environment outside the classroom and contribute to student growth and development.

Special services and involvement opportunities also are provided for various subpopulations of Kent State’s student body through the Office of Campus Life. These include underrepresented and international students, commuter students and members of Greek organizations.

All students can contribute to and benefit from involvement outside the classroom. To discuss how to get involved or for more information on the areas listed below, visit the Office of Campus Life at 226 Kent Student Center, call 330-672-2480 or view the Office of Campus Life Web site at www.kent.edu/campuslife.

Each Regional Campus offers a number of cocurricular activities as well. Information is available at each campus.

New Student Orientation
The Office of Campus Life coordinates presemester orientation programs for all new students and parents of new students. These programs are designed to welcome new students to the Kent State community and to assist them and their parents with their transition to college life. Opportunities exist for upper-division students to serve as orientation leaders for these programs.

Leadership Development
The Office of Campus Life provides a variety of opportunities for students to increase their leadership skills. Workshops, seminars, classes and service-learning programs are just a few of the ways for students to develop their leadership potential and critical life skills. A certificate program in leadership is offered through the College of Business Administration in collaboration with the Office of Campus Life. Monetary awards are offered to support leadership development opportunities at on- and off-campus sites.

Community Service and Service Learning
The Office of Campus Life is the place to discover the power of service through Community Service and Service Learning. Students are connected with community centers, schools and agencies throughout the surrounding community where they can become involved in a regular schedule of volunteer service or participate in special projects. Students who complete a Service Learning Con-
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tract can receive credit for service. The America Reads and America Counts programs provide an opportunity for Kent State students to expose grade school students to a variety of activities that promote and enhance reading and math skills. Many America Reads and America Counts participants are paid for their service work.

Fraternities/Sororities
Greek life at the university has a rich tradition. Each organization focuses on increasing scholastic achievement and membership development. The Greek community provides students with the opportunity for leadership development, community service and social interaction. Most Greek organizations are nationally affiliated and are members of one of three major governing bodies: Black and Latino Greek Council, Inter-Fraternity Council and Panhellenic Council. There are 20 fraternities and 10 sororities registered through the Office of Campus Life. In addition, Kent State has one coeducational fraternity, Alpha Psi Lambda. All of Kent State’s women’s groups and several men’s organizations have committed their chapters to substance-free living environments. Currently, six fraternities, Alpha Tau Omega, Delta Tau Delta, Delta Upsilon, Phi Delta Theta, Sigma Nu and Theta Chi are substance free.

Fraternities
Alpha Epsilon Pi
Phi Delta Theta
Alpha Phi Alpha
Phi Kappa Tau
Alpha Tau Omega
Phi Sigma Kappa
Delta Chi
Sigma Alpha Epsilon
Delta Lambda Phi
Sigma Chi
Delta Tau Delta
Sigma Nu
Delta Upsilon
Sigma Phi Epsilon
Kappa Alpha Psi
Sigma Tau Gamma
Lambda Chi Alpha
Tau Kappa Epsilon
Phi Beta Sigma
Theta Chi

Sororities
Alpha Phi
Delta Zeta
Alpha Xi Delta
Phi Gamma Pi
Chi Omega
Sigma Gamma Rho
Delta Gamma
Sigma Sigma Sigma
Delta Sigma Theta
Zeta Phi Beta

The Greek boards and many chapters hold membership drives in both fall and spring semesters. The Greek system also offers a number of events to increase student knowledge about fraternity/sorority life.

Religious Activities
Campus Ministries, staffed by ordained and/or trained religious leaders, is a consortium dedicated to the spiritual, moral and theological development of the university community. Nearly all major religious organizations are represented through the Campus Ministries organization. A variety of services, including scheduled worship, Bible studies, fellowship groups and retreats as well as individual counseling and support, are offered.

The opportunity to participate in religious student organizations is available through the Office of Campus Life, 226 Kent Student Center. These organizations represent a variety of viewpoints and activities.

For a complete listing of churches, offices, student organizations and contact persons, refer to the Kent State University Directory of Departments and Services under Campus Ministries.

STUDENT MULTICULTURAL CENTER
The Student Multicultural Center is a university and community resource designed to assist the university in achieving an appropriate role for diversity in its academic, cultural, social and professional environments. Responsibilities of this office include serving as an advocate to assist in the success of underrepresented students, supporting holistic retention programs, advising underrepresented students, and encouraging sensitivity to the university’s many constituents through educational, cultural and social programming. This office administers the Academic STARS, Kupita/Transiciones, University Mentoring and Karamu Ya Wahitimu programs as well as the Soup and Substance program.

Academic STARS (Students Achieving and Reaching for Success) is a yearlong transition and retention program beginning in the summer that is designed to help incoming African-American freshmen through the transition from high school to college. It enables first-year class members to enrich their college careers by focusing on college and life management skills, strategies for success in time management, notetaking, studying for tests, textbook reading, listening, goal setting and decision making. Participants also are introduced to the wide range of support services and learning resources available at Kent State University.

Kupita/Transiciones (Transitions Program for African-American, Latino and American-Indian Students) is a fall orientation program that provides a unique opportunity for incoming African-American, Latino and American-Indian freshman students and their families to be introduced and oriented to Kent State University. The freshman students meet African-American and Latino students and student leaders from the Black United Students and SALSA organizations, as well as faculty, staff and administrators. In addition, the incoming African-American, Latino and American-Indian freshman students are matched with a peer mentoring team that consists of upper-division African-American and Latino students who will assist students with their transition to the university. Students who
have participated in the program have become active and contributing student leaders, volunteers and members of various campus and community organizations. They have discovered that Kent State is a nurturing and supportive academic, cultural and social environment, where they can successfully persist and graduate.

The University Mentoring program is an endeavor that seeks to build a community of support around the freshman students in the form of a “Mentoring Team.” The Mentoring Team consists of a professional mentor, mentor, peer mentor and protégé. Using a holistic approach to support enrollment, transition and retention, the program addresses and impacts the academic, cultural, social and personal issues that traditionally impact underrepresented students.

The Karamu Ya Wahitimu, Swahili for “Celebration for the Graduates,” is coordinated by the Student Multicultural Center in collaboration with the Department of Pan-African Studies and Research and Graduate Studies. It is a precommencement celebration and “Rites of Passage” graduation ceremony at Kent State University for the African, African-American and Hispanic/Latino students. The Karamu Ya Wahitimu is held twice a year (fall and spring).

Soup and Substance is a dialogue series aimed at engaging the university in discussions that foster understanding and appreciation for diversity. The goal of the series is to invite campus faculty and staff to present programs of interest to the university community related to diversity, mutual respect and campus community. A light lunch is provided to “feed the body,” while the presenter provides the substance that “feeds the mind.”

STUDENT JUDICIAL PROGRAM
The university attempts to provide all students with an environment that is conducive to scholarship, social growth and individual self-discipline. Students are expected to abide by local, state and federal laws and university rules and regulations on the campus and in the community. The director of Judicial Affairs administers student behavior policy, advises the hearing officers and provides educational support programs regarding student behavior. The director also consults with university police and other university officials regarding the disciplinary process.

Regional Campus students are subject to university student behavior policy; however, each Regional Campus has two resident hearing officers and a conduct coordinator.

OFF-CAMPUS HOUSING
Arrangements for off-campus housing are made by the individual students. The Commuter and Off-Campus Student Organization (COSO) provides resources to assist the students in locating housing and/or roommates. COSO also provides educational and social programs for those students who commute or live off campus. Requests for assistance and additional information can be directed to COSO. Call 330-672-3105 or visit the COSO office in the Kent Student Center. (Please refer to the University Housing Policy before inquiring about off-campus housing.)

RECREATIONAL SERVICES
The Department of Recreational Services provides outstanding recreational and wellness opportunities for our students, faculty/staff, community members and guests. The Department of Recreational Services is located in the new Student Recreation and Wellness Center (SRWC) at Ted Boyd Drive on the Kent Campus. All undergraduate students enrolled in 5 credit hours or more on Kent Campus for the current semester have full access to the SRWC. Students taking 1-4 credit hours may gain access if they wish by paying the semester activity fee at the Student Recreation and Wellness Center Pro Shop.

The Student Recreation and Wellness Center
The SRWC is one of the most state-of-the-art facilities of its kind in the nation and provides for the recreational, wellness and fitness needs of the students of Kent State University.

Some of the more notable features include: a 40-foot indoor rock climbing wall, basketball, volleyball, badminton or fencing, a suspended one-seventh-mile indoor jogging/walking track, a modern fitness floor with cardiovascular and free-weight equipment, an indoor natatorium, four glass-enclosed racquetball courts and a multipurpose gymnasium catering to indoor soccer or floor hockey. For more information please visit the Department of Recreational Services online at www.recservices.kent.edu or call the department at 330-672-4REC.

Outdoor Facilities
In addition to the SRWC, Kent State has a number of outdoor recreational facilities. The Allerton Sports Complex is a lighted, four-field complex that hosts softball and flag-football leagues. There are also numerous outdoor basketball courts, four sand volleyball courts and a lighted, four-court tennis complex on campus.

Sport Clubs and Intramurals
Sport clubs offer ongoing participation in more than 30 sports on the Kent Campus. Clubs vary from year to year based on student interest. Intramurals offers the opportunity for organized competition through many leagues and tournaments throughout the year. Intramurals are offered for individuals at all skill levels.
Enrollment Management and Student Affairs

Fitness and Wellness
The department is pleased to offer a comprehensive fitness and wellness program which includes a full line of group instruction and noncredit instructional classes, fitness assessments and prescriptions, personal trainers, massage therapy, new-user orientation and more. New programs are added regularly to meet client interest.

The Adventure Center
The Adventure Center provides a variety of outdoor adventure trips as well as outdoor equipment rental. Some of the more popular trips include camping, boating, cave spelunking, mountain climbing, white water rafting and backpacking. For those who want to explore on their own, the Adventure Center has a wide array of outdoor equipment students can rent for a nominal fee.

Teambuilding and Leadership Challenges
The Teambuilding and Leadership Challenges (TLC) program offers organizations a unique tool for building team trust, cooperation and group productivity. The TLC program is custom-designed to meet a group’s specific goals; call the SRWC for details.

Employment Opportunities
Recreational Services employs approximately 200 undergraduate students to serve in various positions throughout the department, such as facility supervisors, lifeguards, sports officials, sport club managers, aerobic leaders, marketing, special events and office assistants. All employees are required to be trained in first aid and CPR. Pay ranges from minimum wage to various increments for training and longevity. Interested students should complete an application in the Department of Recreational Services office in the SRWC. Graduate assistantships also are available.

RESIDENCE SERVICES
Kent State University is strongly committed to providing a total educational experience that effectively blends classroom learning with residence hall living. A positive living experience and an effective residence hall operation significantly influence the educational development of students. A sound residential life program provides on-campus students with unique opportunities for personal growth and development outside the classroom.

Nondiscrimination Policy
Consistent with the university’s policy of nondiscrimination, the Department of Residence Services provides equal access to its programs, facilities and employment to all persons without regard to race, color, religion, gender, age, sexual orientation, national origin, disability, or identification as a disabled veteran or veteran of the Vietnam era, although buildings are predesignated for male and female residency and on the basis of accessibility.

University Student Housing Policy
Kent State University requires all single students enrolled for 9 or more credit hours to reside in the university’s residence halls and participate in the Food Plan. This requirement excludes summer sessions and is applicable until the completion of two academic years, attainment of junior academic standing by the start of the school year (60 semester credit hours/90 quarter credit hours), or the receipt of an exemption from the Department of Residence Services.

Exemptions to this requirement must be requested in writing and submitted to the Department of Residence Services. Students not specifically granted an exemption prior to the first day of classes for the applicable semester will be considered in violation.

1. Exemptions may be granted to students who:
   a. live and travel to class from the principal residence of their parent(s) or legal guardian(s), which is within a 50-mile driving distance from the Kent Campus;
   b. are active members of and live in a university-recognized fraternity or sorority house, as well as maintain the established standards set forth by the Office of Campus Life;
   c. can demonstrate other acceptable extenuating circumstances.

2. Permanent exemptions may be granted to students who:
   a. are 21 years of age or older, having reached age 21 no later than the first day of classes for the applicable semester;
   b. are married;
   c. are single parents with primary child-rearing responsibilities;
   d. are military personnel with one or more years of full-time active duty;
   e. have completed two full-time academic years (excluding summers) of college enrollment;
   f. have lived in college or university on-campus housing for four semesters (excluding summers) or the equivalent;
   g. can demonstrate other acceptable extenuating circumstances.

Upon receipt, all exemption applications will be reviewed by the designated official of the Department of Residence Services. A written approval or denial will be mailed to the students. If the request for exemption is denied, students will have 14 days in which to submit a written appeal to the Exemption Appeals Board and may request a personal appearance before the board.

Nonexempted freshman and sophomore students not residing on campus will be considered in violation of this policy and may have their records placed on ineligible hold with the university, thus preventing future registration. Students in violation of or denied an exemption from this policy may be required to make up any part of a semester with a minimum of a full semester in residence, beyond the
above-stated residency requirement. Students determined to be in violation are no longer eligible for exemption based on the criteria listed above and the on-campus requirement must still be fulfilled.

Presentation of falsified information may be referred to the appropriate department or Judicial Affairs for further action.

From time to time, specific policies relating to the safety, security and good order of student residential life shall be promulgated by proper authorities, and these policies shall be binding on those affected.

Residence Halls
Numerous opportunities for involvement and leadership exist within the residence halls. Kent State now offers a total of nine residential programs that help students to live and learn together in a supportive environment. Students share interests, take a common core of classes and have many opportunities for staff and faculty interaction through advising, programming and special learning opportunities outside of the classroom. The residence hall staff members have developed a carefully planned program which includes multicultural, social, educational and community service opportunities and awareness, and special programs for first-year, honors, upper-division, wellness-oriented and fine arts students.

The 34 residence halls vary in occupancy from 50 to more than 500 students. Individuals with many different interests, values, traditions, backgrounds, heritages and ideas live in our residence halls, including students from more than 90 countries.

All residence halls are nonsmoking. Residence halls include laundry facilities, kitchenette areas, study lounges and common areas for student use. Five computer clusters are housed in the halls, providing 24-hour service. Each room contains a bed, dresser, closet, desk and desk chair for each student, as well as cable TV access, phone line with voice mail capability and ResNet connections, Kent State’s high-speed residence hall network.

The residence halls are staffed with professional and student staff who are available to provide support and assistance. These staff members are involved in programming, counseling, policy enforcement and administrative duties. Five area desks operate around the clock to provide services related to residence hall living. Additionally, our residential security program provides additional security measures in student housing with the escort program and presence in the halls.

Students planning to live on campus will be asked to sign a contract for an entire academic year and pay a $25 nonrefundable application fee to secure a residence hall assignment. A $200 prepaid housing fee is due in June. Residence hall information is automatically mailed to all newly admitted students. Others desiring residence hall information may contact the Department of Residence Services in Korb Hall, 330-672-7000, or at www.res.kent.edu.

The Allerton Apartments
Kent State University provides one- and two-bedroom apartments for upper-division and graduate students, married students with or without children and single parent students with children. Space limitations permit a maximum of two children in an apartment. Each apartment consists of a living room/dining area, kitchenette, bath and bedroom(s). Rental rates include the cost of utilities and cable television, excluding telephone service. The Allerton Apartments are in operation year-round, including summer and vacation periods. Additional information is available from the Department of Residence Services, 800-706-8941 or 330-672-7000 or www.res.kent.edu.

Kent Student Center
The Kent Student Center is the “community center” for the university and exists to serve the cultural, social and recreational needs of Kent State University students, faculty, staff, alumni and the general public of northeastern Ohio. It is a unifying force within the university and vital to the university’s total educational process, developing social responsibility and leadership skills through formal and informal associations.

The Student Center covers six and one-half acres of floor space providing an abundance of facilities and services, including 32 air-conditioned, carpeted meeting/dining/conference rooms in various sizes, decors and set-ups; the University Bookstore; a music listening center/gallery; TV lounge; commuter lounge with lockers; the Hub Food Court featuring bagels, fruit smoothies, pizza, Asian food, hamburgers and fries, sub sandwiches and assorted beverages; Student Credit Union; Huntington Bank office; The Kent Market, which offers freshly made sandwiches and salads to go; and the Risman Plaza for large outdoor events. Larger indoor facilities include the Kiva, a multipurpose theatre; the Governance Chamber; the spacious Ballroom, which accommodates 1,200 guests (1,000 for banquets) and features a railed balcony and a grand stage area; and the newly remodeled lower level featuring the Rathskeller and the Cyber Café. The Rathskeller features a bar, snacks and multiple sports and trivia televisions, as well as a multipurpose stage used to showcase bands, comedians and other talent throughout the year. Pete’s Arena, located in the Rathskeller, offers a lunch and dinner menu featuring pizza, salads and pasta dishes available for dine-in or take-out. The Cyber Café is home to 12 recreational surfing computers; a large-screen television; postal services; a balloon shop; design studio; billiards tables; and Jazzman’s Café, an upscale coffee shop that offers specialty coffees and teas, as well
as an assortment of freshly baked treats. A roaring fireplace surrounded by plush couches and chairs makes the Cyber Café the perfect place for relaxing and socializing.

Complementing these facilities is University Dining Services. Kent Market II, featuring café dining, serves a variety-filled menu, including hot entrées, made-to-order deli sandwiches, soups, salads and cold treats. The elegant setting of the full-service Schwebel Garden Room is ideal for a relaxing brunch, lunch or dinner. Complete food and beverage services for banquets, weddings, breakfasts, lunches, dinners, parties and caterings are also available through University Dining Services.
**Supportive Activities and Programs**

In addition to the major instructional units within the academic division of the university, there are a number of instructional and noninstructional programs that directly support the academic activities and relate to the development of the university. There are also a number of supportive activities and programs at the various Regional Campuses that are mentioned in more detail in the Regional Campuses section of this Catalog.

The university reserves the right to change, reduce or discontinue any special programs or activities and to change any rules, regulations, policies or procedures that relate to such programs or activities.

**Academic Testing Services**

Academic Testing Services is one of the four service areas of the Career Services Center, which is located at 261 Michael Schwartz Center. Test administration includes the following national and university tests: American College Testing program (ACT), College Level Examination program (CLEP), Federal Aviation Administration (FAA), Law School Admission Test (LSAT), Miller Analogies Test (MAT), Medical College Admission Test (MCAT), Praxis I & II Examinations, Kent Credit-By-Examination program (CBE) and Reinstatement Test. For additional information, contact the Academic Testing Services at 330-672-2360.

**Applied Psychology Center**

Applied psychology attempts to identify, understand and solve psychological problems of social significance. The primary purpose of the Applied Psychology Center is to coordinate and facilitate applied psychosocial research efforts at regional, state and national levels. A major goal of the center is to promote scholarly psychological research and practice concerning applied problems by improving student training and enhancing faculty expertise in these areas. Another goal is to assist community organizations in dealing with their problems. For additional information visit the Web site http://dept.kent.edu/psychology/APC/apc.htm.

**Botanical Gardens**

The Judith Beyer Murin Memorial Gardens, adjacent to the Student Center and the Library, are a cluster of display gardens with many ornamental plant species and cultivars. The Riley Alumni Gardens are located immediately north of Cunningham Hall. They contain an assortment of flowering perennials and specimen shrubs for class use and for display. The Herrick Gardens, an adjacent area of primitive, woody flowering plants, including magnolias and their relatives, is located north of Henderson Hall. All gardens are open to the public.

**Center for Applied Conflict Management**

The Center for Applied Conflict Management (CACM) was one of the first academic centers of its kind in the U.S., and has contributed to the development of the dynamic field of peace and conflict studies. The center was established in 1971 as a living memorial to the events of May 4, 1970, when the Ohio National Guard killed four and wounded nine Kent State students during a protest of the United States’ war against Vietnam.

CACM offers an undergraduate major and minor in Applied Conflict Management. The center is dedicated to studying conflict dynamics and analyzing techniques for effective conflict management and nonviolent social and political change. Research and education in conflict management theory and practice—nonviolent action, negotiation, mediation, aggression control, violence prevention, strategic planning and community empowerment—form the core of the center’s academic and training programs. But CACM faculty members also are conducting research on the U.S. peace movement, on the status of academic degree programs in conflict management and on the community mediation movement. Research in Social Movements, Conflicts and Change, an annual peer-reviewed scholarly research volume published for over 25 years by Elsevier (Oxford, England), is housed and edited at the center.

The center also serves as a community resource, providing training, consultation and direct assistance in conflict intervention. The CACM’s Dissociated Coercion Project addresses the manifestations of dissociated coercion (the juxtaposition of trust and violation in interpersonal relationships), the effect of trauma on victims of violence, posttraumatic stress disorder, intervention and prevention strategies and ramifications for the field of conflict management and mediation. Other projects have included training mediators for community mediation centers; the Juvenile Justice Project, which provided planning and systems design, early intervention and prevention and training programs in aggression control for the juvenile justice system; helping to create the Ohio Commission on Dispute Resolution and Conflict Management; negotiated rulemaking with state government agencies; development of school peer mediation programs; and training agencies, organizations and community groups in nonviolent action, negotiation, mediation and strategic planning. The center offers occasional continuing education seminars for professionals in law, education and human services.

Further information may be obtained from the Center for Applied Conflict Management, located in the Department of Political Science, 302 Bowman Hall, 330-672-3143, e-mail: cacm@kent.edu. Web: http://dept.kent.edu/cacm.
Supportive Activities and Programs

addition, it sponsors and provides assistance, as appropriate, for seminars, workshops and conferences dealing with topics in the international field. It also promotes university research of an international and comparative nature, coordinates exchange programs and seminars with foreign institutions for faculty and students, and facilitates applications and selection of candidates for international fellowships. Additionally, the CICP administers the Bachelor of Arts program in International Relations as well as the Lyman L. Lemnitzer Center for NATO and European Union Studies (see separate description).

The university takes pride in the diversity of its educational environment. That is especially visible in the broad international representation of the student body and of visiting scholars. The university recognizes that nonimmigrant foreign students have special concerns in adjusting to a new academic system and to a different cultural environment; thus, the International Student and Scholar Services Office (ISSS) exists within the CICP to provide a nurturing setting for academic success, intercultural development and mutual understanding.

ISSS has three primary missions. First, it serves as a central resource for those international students seeking assistance with academic advising, cultural adjustment and emergency support. Second, the office is responsible under federal law for overseeing all matters relating to student (F) and exchange visitor (J) visas and for monitoring compliance of students and exchange visitors with current immigration regulations. Finally, ISSS works closely with the Office of Campus Life in facilitating the continued international enrichment of the curriculum and the overall academic environment. Special programs sponsored by ISSS include the International Awards Program, airport pickup and orientations for new international students and immigration briefings. ISSS also coordinates the activities of the local chapter of Phi Beta Delta, the Honor Society for International Scholars.

Kent State offers several academic study-abroad programs through the CICP. Those programs provide the student participant with a balance of academic, linguistic and cross-cultural experiences and learning opportunities, each of which is operated on the same basis as study on campus; credits earned through these programs apply toward Kent State University degrees. Additionally, credits earned through participation in university-sponsored exchange programs are applicable as transfer credit toward Kent degrees. Detailed and up-to-date information about the programs currently offered and those being developed for the future, as well as about other CICP and ISSS services, may be obtained from the CICP, 124 Bowman Hall, by calling 330-672-7980, or by sending an e-mail to mrubin@kent.edu.

CENTER FOR LITERATURE AND PSYCHOANALYSIS
The Center for Literature and Psychoanalysis, located in the Department of English, facilitates the psychoanalytic study of language, literature and culture, with a particular emphasis on the role of psychoanalytic research and methodology in higher education. The center coordinates faculty and student contact and collaboration across disciplines and colleges in the university; it facilitates contacts of Kent State faculty and students with psychoanalytic projects at other universities and other institutions, such as the Cleveland Psychoanalytic Institute, the International Federation for Psychoanalytic Education, and the Association for the Psychoanalysis of Culture and Society; it marshals resources for graduate and undergraduate education; it promotes and disseminates faculty and student scholarship and research; and it serves as a focal point for securing external funding in support of its other missions. For additional information visit the Web site at: http://dept.kent.edu/english/cpl/cpl.htm.

CENTER FOR NURSING RESEARCH
The Center for Nursing Research serves as a focal point for research with regard to resource development, collaboration and information exchange for faculty of the College of Nursing. The center facilitates and sustains research development and programs within the College of Nursing, seeks extramural funding to support research and encourages and enables interdisciplinary and/or intragency research efforts.

Instructional and service activities include:
- Providing consultation and support for proposal development, grant writing, programming and data management for faculty and graduate students.
- Providing faculty development programs and continuing education offerings to enhance research skills and knowledge.
- Facilitating efficient dissemination and effective use of scientific findings in nursing for the good of all members of society.
- Establishing a materials collection available to faculty or others to facilitate research, knowledge acquisition and/or proposal/program development.
- Maintaining a directory of faculty research activities and submitted proposals.
- Serving as a resource center regarding federal and/or private funding sources suitable for nursing faculty acquisition.

For additional information visit the Web site at: http://www.kent.edu/nursing/Faculty/centernursingresearch.cfm.

CENTER OF PAN-AFRICAN CULTURE
The Center of Pan-African Culture (CPAC) was founded in 1970 by the Black United Students (BUS) for the purpose of promoting the cultural traditions of African people. Its original location was the Ward House, which stood on the site now occupied by the Business Administration Building. In 1971 the center moved to the second floor of Rockwell Hall. In 1972 it moved to its present location in Oscar W. Ritchie Hall. The African Community Theatre’s Mbari Mbayo Theatres I and II were established in 1980 on the first floor.

Specifically, the center provides the opportunity and the facilities for the exposition of the art forms—painting, sculpture, oral and written literature, music, dance, theatre—and other cultural modes of expression that define people of African descent. The center’s facilities in Ritchie Hall include: The el-Hajj Malik el-Shabazz (Malcolm X) Informal Lounge, seven classrooms, faculty and student organization offices, the James Van DerZee Photo Lab and Art Studio, the Henry Dumas Memorial Library, the Marcus Garvey and the Ela Baker and Fanny Lou Hamer Conference Rooms, the 300-seat Mbayu Lecture Hall, the Uumbaji Gallery and Formal Lounge, the Mwalimu Julius Nyerere Duka La Ujamaa (“the Cooperative Economics Store”), the Garrett A. Morgan Computer Lab and the 176-seat Mbayu Theatre.

Further information may be obtained from the Center of Pan-African Culture, Department of Pan-African Studies, Oscar Ritchie Hall, 330-672-2330.

CENTER FOR THE STUDY AND DEVELOPMENT OF MINORITY BUSINESSES
The mission of the Center for the Study and Development of Minority Businesses (CSDMB) is to perform ongoing research on factors which facilitate successful minority business development and to use the results of this research to provide technical training and seminars to minority entrepreneurs in order to help them succeed. The ultimate goal is to help minority businesses to become self-reliant and economically efficient for the 21st century and beyond. The CSDMB also works in a consultative capacity with politicians, public policy analysts, city planners, community development organizations, minority institutions, majority institutions and financial lending institutions, as well as with minority and female entrepreneurs. For additional information visit the Web site at: http://www.minority-business.org/.

CENTER FOR THE STUDY OF WORLD MUSICS
The Center for the Study of World Musics is a unit of the Hugh A. Glauser School of Music designed to initiate and coordinate activities related to the discipline of ethnomusicology and its study at Kent State University. The center emphasizes four principal areas: basic scholarly research in the many musical systems of the world; the study of various world musics through performance taught by master musicians; the preparation of skilled teachers of world musics and ethnomusicology; and the dissemination of information on world musics through books, articles, professional papers, public lectures and performances.

The Center for the Study of World Musics office is in Music and Speech, Room D-107 and can be reached at 330-672-2172.

COLUMBUS PROGRAM IN INTERGOVERNMENTAL ISSUES
The Columbus Program in Intergovernmental Issues (CPII) provides students the opportunity to experience first-hand public policy-making process in Ohio’s state capital while earning a full semester’s credit toward graduation. CPII is open to students from all academic disciplines who have completed at least 45 hours of college coursework with at least a 2.5 GPA. The program is a unique learning community and requires full-time residence in Columbus during the fall semester. Students receive 15 hours of academic credit, broken down as follows: 6 hours of credit for attending regular briefings; 6 hours for completing an internship in Columbus; and 3 hours for completing the requirements for POL 30430-State Government, taken while residing in Columbus. The program is offered, in part, with the cooperation of KSU alumni living and working in the greater Columbus area and thus offers students excellent career networking opportunities. For additional information visit the Web site at: http://dept.kent.edu/CPII/.

COUNSELING AND HUMAN DEVELOPMENT CENTER
The Counseling and Human Development Center provides personal and career counseling for students and others. Concerns about relationships, family, adjustment to college, choosing a major or career, roommates, lifestyle, self-esteem, sexual orientation, substance use, abuse, depression and a variety of other mental health issues may be discussed with a graduate student trained in counseling. Students may choose to work with a counselor for a few or many sessions.

The Counseling and Human Development Center supports the specific philosophy of the counseling professions, emphasizing egalitarian-ism, empowerment and holism. Individual counseling, couples counseling, family counseling, children’s counseling and group counseling are available at the Counseling and Human Development Center; there is no charge to students.

The Counseling and Human Development Center is in 325 White Hall and can be reached by calling 330-672-2208.

GLENN H. BROWN LIQUID CRYSTAL INSTITUTE® AND CHEMICAL PHYSICS INTERDISCIPLINARY PROGRAM
The Liquid Crystal Institute® (LCI) is dedicated to the science of liquid crystal materials and the technology of liquid crystal devices, such as flat-panel displays. The LCI provides materials, facilities, funds and administrative support for projects of faculty and students, both graduate and undergraduate, to departments such as physics and chemistry. The LCI facilitates technology transfer and partnerships with industry and maintains effective K-12 education activities. Technology and personnel from LCI are found in virtually every liquid crystal company in northeast Ohio and across the
Supportive Activities and Programs

The Chemical Physics Interdisciplinary Program (CPIP), housed within the Liquid Crystal Institute®, offers graduate courses and research leading to M.S. and Ph.D degrees. The program involves participation of the Departments of Chemistry, Physics, Mathematics, Computer Science and the LCI, and offers concentrations in optoelectronics, physical properties of liquid crystals, liquid crystal synthesis and molecular design, and lyotropic liquid crystals and membranes. For additional information on the LCI and CPIP, visit the Web site at: www.lci.kent.edu and the KSU Graduate Catalog.

GLOBAL MANAGEMENT CENTER
The purposes of the Global Management Center are to support the strategic international initiative of the university in preparing our graduates for success in the global business environment. Our mission is achieved by providing a distinctive academic curriculum with an organized perspective to the integrated study of international business, culture and communication; leveraging existing knowledge resources of the College of Business through the active support and coordination of further global research, international conferences, travel-for-learning grants to students and improved access to relevant research databases; and cooperating closely with other colleges, centers and institutes within KSU, and with regional business partners and employers in providing well-structured experiential learning opportunities; and cooperating with universities abroad for international study and research. For additional information contact Michael Barnes, mbarnes@bsa3.kent.edu.

INFORMATION SERVICES
The Division of Information Services is dedicated to creating an environment through systems and technology that empowers Kent State University students, faculty and staff members on all campuses to pursue learning, increase institutional effectiveness and meet the competitive challenges of the future. Information Services staff members are committed to providing the university community with support to effectively use information and technology to transform and improve all university academic and administrative operations, including the quality of teaching, discovery, application integration, creative activity, work processes and decision-making. Information Services includes the following areas of service and support:

Administrative Computing Services
The Department of Administrative Computing Services provides support for the university’s administrative systems, including the Student Information System, Financial Reporting System, Human Resource System and the Alumni Development System.

Engineering & Operations
The Engineering & Operations (E&O) area provides support for the university’s data and communications infrastructure. E&O includes Data Center Operations, Network Services and Telecommunications Services.

New Media Center
The mission of the Kent State University New Media Center is to support teaching, learning and research through the development and integration of applied and emerging technology in higher education. With our professional staff, faculty and students, we serve the university and its global constituents through our distributed learning, multimedia, online courses and content development. We partner with innovative individuals and academic and administrative organizations to integrate and support technology in multidisciplinary teaching and research. As a select member of the national New Media Consortium, we collaborate with our country’s leading research universities, outstanding community colleges and advanced technology organizations to articulate and promote Kent State’s leadership role in defining and exploring new ways to transform teaching, learning and creative expression.

The New Media Center encourages graduate students interested in applied research and multimedia technologies to participate in workshops, seminars and a limited number of paid and for-credit internships offered in the center each year. For more information, please visit http://newmedia.kent.edu.

INSTITUTE FOR AFRICAN AMERICAN AFFAIRS
The Institute for African American Affairs is the research and publication division of the Department of Pan-African Studies. It complements the academic activities of this unit by providing practical support for the development of innovative teaching methods, research, publication and scholarship opportunities. Furthermore, it facilitates interaction through diverse cooperative endeavors with the Kent State University community, its colleges, departments and the community of Northeast Ohio.

The institute sponsors conferences, colloquia and speakers reflecting the global African experience and topical issues. It also plans and hosts conferences that focus on the intellectual and pedagogical issues of African people globally. The institute also has as part of its goals the procurement of grants to fund its activities.

The Institute for African American Affairs supports the Communication Skills and Arts Program and the African American Affairs Practicum as part of its operation. The practicum places students in community-based institutions and projects, which may be academic or service oriented. The institute further assists in teacher prepa-
The Institute for Applied Linguistics is one of America’s leading university-based translator training programs. The IAL’s comprehensive undergraduate and graduate curricula provide a firm foundation in translation studies and translation practice for students in French, German, Japanese, Russian, and Spanish. The program emphasizes specialized translation, software localization and project management but also is designed to provide a comprehensive foundation for skill development in commercial, legal and humanistic translation. The institute also is an internationally renowned center for research in many areas of language engineering including computer-assisted translation and terminology, multilingual document management and cross-language information exchange and retrieval. For additional information visit the Web site at: http://appling.kent.edu.

INSTITUTE FOR BIBLIOGRAPHY AND EDITING
The Institute for Bibliography and Editing is located on the 11th floor of the main Library and is immediately adjacent to the Library’s Department of Special Collections and Archives, whose programs and services are supportive and closely related. A Hinnman Collator, a Lindstrand Comparator and a Kurzweil Optical Scanner, located in the institute, are available to properly qualified students and scholars from this and other institutions.

Currently, definitive editions of Joseph Conrad, the Taft Papers and Robert Browning are under way. Each is using advanced computer technology for text collation, processing and production. The training of students in the methods of bibliography and textual criticism is a fundamental concern of the faculty, who participate in the programs of the institute. For additional information visit the Web site at: http://www.ibe.kent.edu/.

INSTITUTE FOR COMPUTATIONAL MATHEMATICS
The Institute for Computational Mathematics (ICM) provides funding, computational and administrative support for research in computational mathematics. Thus far, the bulk of available financial support has gone to international visitors brought to the Kent Campus for interdisciplinary research activities. Current areas of research activity in the ICM include computational linear algebra, approximation theory and computations related to the Riemann Hypothesis; numerical solution of partial differential equations and problems in liquid crystals; symbolic and algebraic computing; Internet-accessible mathematical computation; Web-based mathematics education; high-performance and network-based computing; parallel (SIMD/MIMD) computing and algorithms; and expert systems and artificial intelligence.

The ICM has advanced UNIX and PC workstations, parallel computers, laser printers and fast local area networks connected to the Internet. For additional information visit the Web site at: http://icm.mcs.kent.edu/.

INSTITUTE FOR CYBERINFORMATION
The mission of the Kent State University Institute for CyberInformation (ICI) is to support and stimulate interdisciplinary research and instructional initiatives within the disciplines included in the College of Communication and Information: Journalism and Mass Communication, Communication Studies, Visual Communication Design, Library and Information Science, and Information Architecture and Knowledge Management. The ICI promotes cross-disciplinary, as well as inter-organizational collaboration, through the development of programs of research across both the college and the university. ICI promotes the integration of information and communication with, and across, traditional disciplinary boundaries, prepares pro-
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posals for funding and serves as a resource for faculty wishing to develop interdisciplinary research initiatives. For further information, see Web site at www.ici.kent.edu.

INSTITUTE FOR LIBRARY AND INFORMATION LITERACY EDUCATION

The Institute for Library and Information Literacy Education (ILILE) is a demonstration project of local, statewide and national significance. The institute provides leadership in developing coordinated collaboration among K-12 teachers and library and media specialists who are concerned with advancing library and information literacy in the school curriculum. Partners at the university include the School of Library and Information Science, the College and Graduate School of Education, Health and Human Services and Libraries and Media Services.

The institute focuses on activities with PK-12 teachers, library media specialists, preservice educators and students working as collaborative peer-learner teaching teams to learn how to use school library media centers and information resources (i.e., print, electronic and Web-based) more effectively to enhance student learning. The institute also works with PK-12 administrators, academic librarians, public librarians, state and local educational agencies and colleges of education to develop instructional models for information literacy skills acquisition. The development of this project is being accomplished through the creation of a variety of endeavors that provide leadership in the research and teaching necessary for the integration of information literacy in classroom and library media centers.

The institute has four areas of focus:

- Education and Training: Prepare pre- and in-service teachers and library/media specialists to use information resources to enhance teaching and learning.
- Curriculum Development: Create a replicable model for curriculum development and delivery through which PK-12 teachers, library media specialists, administrators and students work collaboratively to promote academic success through information literacy skills.
- Promotion and Outreach: Engage in library and information literacy promotion and outreach activities to improve school library media specialists’ effectiveness in working with other educators to integrate information literacy into K-12 education.
- Research and Evaluation: Conduct a systematic program of applied research on the effectiveness of model approaches and techniques for enhancing collaboration between school library/media specialists and teachers and promoting the integration of information literacy skills in schools.

Visit http://www.ilile.org for current activities.

INTERDISCIPLINARY COUNCIL ON GERONTOLOGY

Gerontology, the study of aging, examines from an interdisciplinary perspective the complex changes and varied processes of individual aging. The biological, psychological, behavioral and sociological aspects of aging are studied, as well as the roles of institutions, organizations and governments in the lives and well-being of older persons. The broad-based curriculum is designed to give students a foundation of knowledge that will enable them to pursue graduate study, assume professional roles in aging or human services, or apply to diverse professional fields that relate to older adults in society.

The Interdisciplinary Council on Gerontology developed a curriculum leading to the Bachelor of Science degree. The gerontology major and long-term care administration option are in the School of Family and Consumer Studies. The long-term care administration option is a degree program that meets all the educational and experiential pre-examination requirements for nursing home administrators in the state of Ohio. Program graduates are eligible for direct admission to the licensure examination for nursing home administrators. A minor in gerontology may be taken as part of a student’s program in any related discipline. A certificate is available from the School of Family and Consumer Studies upon completion of the minor.

The following units are presently involved in the Interdisciplinary Council on Gerontology: Adult, Counseling, Health and Career Technical Teacher Education; Biological Sciences; Communication Studies; Exercise, Leisure and Sport; Family and Consumer Studies; Nursing; Psychology; Sociology; and Speech Pathology and Audiology.

The gerontology major will be found on Page 313, the minor in gerontology on Page 291.

KENT STATE ALUMNI ASSOCIATION

The Kent State University Alumni Association (KSUAA) was founded in 1911 by Kent Normal School’s first president, John McGilvrey. Now, with more than 165,000 graduates, the Kent State University Alumni Association continues to support McGilvrey’s vision of a lifelong relationship between alumni and their alma mater.

Governed by a national board of directors, the association strives to promote the goals of the university and to encourage interaction between the institution and its alumni through homecoming, the Washington Program in National Issues, networking, continuing education seminars and other such programs.

Kent State alumni have done exceedingly well in their professional endeavors. In their ranks are several university presidents, corporate executives, top fashion designers, pioneering women in busi-
ness and finance, Pulitzer Prize-winning writers and photographers, athletes and coaches, and internationally recognized artists, performers and musicians. To honor notable alumni, the Alumni Association annually presents a number of awards including the association’s top honor—the Distinguished Alumnus Award.

The Alumni Association awards several student scholarships, including the recently established Medallion Scholarships and Legacy Scholarships. These scholarships are awarded to students who are relatives of Kent State alumni.

The Alumni Association also presents three $1,500 Distinguished Teaching Awards each year to recognize faculty members for superior classroom teaching and to provide encouragement and incentive for classroom teaching achievement.

While all graduates are alumni of the university, the Alumni Association is a membership organization which depends on alumni dues for its programming.

The Alumni Association is housed in the beautiful Williamson Alumni Center at the intersection of Midway Drive and East Main Street and is open from 8 a.m. to 5 p.m. each business day. For information on alumni membership or programming, phone 330-672-KENT, 888-320-KENT toll-free, e-mail at alumni@kent.edu or visit the Web site at http://www.ksualumni.org.

KENT/BLOSSOM ARTS FESTIVALS
The Kent/Blossom Arts Festivals offer advanced summer study in art, music and theatre. Organized within the College of Fine and Professional Arts, these programs complement the annual performance season of Blossom Music Center, summer home of The Cleveland Orchestra. The university owns and operates Porthouse Theatre and Eells Art Gallery, located at Blossom Music Center, 20 minutes from the Kent Campus.

These professionally oriented programs emphasize intensive, individualized study with prominent visiting master artists and resident faculty, including principal members of The Cleveland Orchestra. Students are selected through nationwide competitive auditions, interviews and portfolio reviews. Significant scholarships are provided to many participants. Undergraduate and graduate credit is available in all areas of study.

Kent/Blossom Art
The exchange of creative concepts and techniques drawn from diverse visual media is emphasized in Kent/Blossom Art. Students are encouraged to explore these interrelationships through lectures and studio demonstrations by visiting professionals, concentrated personal creative effort and criticism of that work by visiting and resident faculty. Exhibitions of faculty and student work and informal interactions among students and faculty emphasize the exploration of creative ideas and values beyond each student’s primary medium. Areas of emphasis include painting, sculpture, visual communication design, ceramics, glass and printmaking.

Kent/Blossom Music
String, woodwind, horn and piano students develop professional skills through intensive study with visiting master artists, members of The Cleveland Orchestra and university faculty. Experiences focus on major works of the chamber music repertoire augmented by studies in orchestral repertoire and techniques and solo master classes. Rigorous daily coaching and rehearsal schedules culminate in performances on the campus and at Blossom Music Center, where participants also attend open rehearsals and concerts of The Cleveland Orchestra.

Kent/Blossom Theatre
Performance and production training in the context of a professional summer company are offered through Kent/Blossom Theatre. Students work within a 10-week period with the Porthouse Theatre Company to create a production season alongside equity actors and professional guest directors, designers and technologists. Those artists lead a range of studio and workshop experiences with participating students beyond the public production activity of the professional company. For additional information visit the Web site at: http://dept.kent.edu/blossom.

KENT STATE UNIVERSITY ATHLETICS
The Intercollegiate Athletics program at Kent State University competes at the highest National Collegiate Athletic Association (NCAA) Division I level (I-A for football) and provides select men and women with the opportunity, challenge and support to achieve their full potential as students and athletes, while operating as an integral part of the university’s educational mission.

The history of Kent State varsity athletics is nearly as old as the school itself. The first recorded contest involving Kent State took place in 1913—just three years after the university’s founding—when KSU faced Kent High School in a men’s basketball game.

Today Kent State sponsors 18 teams that compete at the NCAA Division I level. A member of the Mid-American Conference since 1951, Kent State offers varsity teams in eight men’s sports (baseball, basketball, cross country, football, golf, indoor track and field, outdoor track and field, and wrestling) and 10 women’s sports (basketball, cross country, field hockey, golf, gymnastics, soccer, softball, indoor track and field, outdoor track and field, and volleyball).
Kent State teams have won a total of 77 MAC championships and 20 MAC tournament titles. One hundred forty-two student-athletes have garnered All-America honors, including three during the 2003-04 season. The women’s athletic program has won the MAC’s all-sports trophy, the Jacoby Trophy, four times including the 2003-2004 season and placed second five other times in the last nine years. The men’s athletic program won its first-ever MAC all-sports award, the Reese Trophy, in 1999-2000 and did so again in 2001-02. Student-athletes have won 384 individual MAC championships in the sports of gymnastics, golf, track and field and wrestling. The NCAA has certified Kent State on a variety of subjects, including gender equity and graduation rates. For additional information, visit the Web site at www.kentstatesports.com.

THE KENT STATE UNIVERSITY PRESS

“To advance knowledge through publishing” is the mission of a university press, and as such the Kent State University Press plays a vital role in the total program of Kent State University. It fulfills this role through the selection, production and sale worldwide of scholarly books and journals in a variety of disciplines, especially history, literary criticism and regional studies.

The press imprint is controlled by an editorial board composed of Kent State faculty scholars. The bulk of its financial support is from its own sales income.

As a member of the Association of American University Presses, the Kent State University Press is included in the select group of more than 120 university-sponsored scholarly presses in the country whose outstanding programs make them an important segment of the academic enterprise. For additional information contact William Underwood, director, 330-672-8094 or visit the press online at www.kentstateuniversitypress.com.

THE OHIO EMPLOYEE OWNERSHIP CENTER

The Ohio Employee Ownership Center (OEOC), a program housed within the Department of Political Science, originated from research on the effectiveness of employee buyouts to avert job loss in Ohio. Since 1987 the OEOC has been funded, in part by grants from the state of Ohio, to provide information, technical assistance and training on using employee ownership as a strategy for economic revitalization.

The OEOC combines practical service to the community with research on employee ownership, making the program unique among similar state-sponsored programs in the nation. The center produces a nationally recognized publication series, develops practical training materials and techniques, coordinates workshops and

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bus service

portage area regional transportation authority (parta) can provide challenging, conferences for the public and facilitates joint projects among employee-owned firms. several of the oec’s most innovative projects have served as models for national and international practitioners. foundation grants and u.s. government contracts have also permitted the oec to provide technical assistance to firms and organizations seeking to use employee ownership in the process of privatization and economic reform in russia. for additional information visit the web site at: www.kent.edu/oec.

parta bus service

portage area regional transportation authority (parta) provides on- and off-campus bus services connecting residence halls, academic buildings and parking locations. route services also connect the kent campus to akron and cleveland.

additional services provided are night shuttles and prescheduled on-campus transportation for students with disabilities. the late-night shuttle service includes access to downtown kent and on-campus building-to-building service, as well as service to the stadium parking area. to have a van shuttle pick up, call 330-672-ride (7433).

for students looking for employment, parta can provide challenging, resume-building jobs. apply by stopping by our office at 2000 summit road for an application. for service information visit our web site at www.partaonline.org or pick up service schedules at the information booth at the student center, or call 330-672-ride (7433).

third age learners for credit

senior citizens 60 years old or older (now referred to as “third age learners”) who have been residing in the state of ohio for at least 12 months may be permitted to take undergraduate courses for credit at the university on a space-available, tuition-free basis, provided they meet an income level of no more than 200% above the federal poverty guidelines (as revised annually by the u.s. secretary of health and human services). qualifying senior citizens are expected to meet the same prerequisites required of any other students taking individual courses for credit. because of kent state university’s degree requirements, there are some restrictions to this classification. third age learners will not be able to earn a degree or certificate while enrolled under this classification and a maximum of 30 hours of credit can be accumulated under this status. if they intend to pursue a degree, earn a certificate or enroll in courses for credit beyond the 30-hour limit, they will be required to meet regular university criteria for admission, including submission of an application form and all academic credentials required of any degree-seeking applicant and payment of an application fee. regular course fees will be assessed from that point forward. credits earned during this special third age learner status will count toward certificates and degrees once the student has completed the regular admissions process. paperwork for verification of income eligibility and for enrollment must be completed and returned by all set deadlines. there will be no exceptions. there may be some university limitations in availability of courses for enrollment. admission does not guarantee spaces in all requested courses.

details and arrangements for enrollments in the third age learners for credit program are available from the office of adult services, 227 michael schwartz center. please call 330-672-7933 for information. (this program is not to be confused with the senior guest program administered by the gerontology center in the college of continuing studies that involves noncredit registrations and no tuition or fees).

university herbarium

the university herbarium houses the department of biological sciences’ collection of dried plant specimens. it is located in cunningham hall and is a continually growing resource, currently with approximately 60,000 specimens. the collection is open for consultation by qualified users and is unexcelled in its area of specialization: contemporary records of ohio plants. these records figure prominently in the ohio department of natural resources’ efforts to identify natural areas in need of conservation, including those with endangered species. the herbarium also has a good general representation of vascular plant families and is a valuable resource for plant identification, research and teaching. web site: http://dept.kent.edu/biology/herbarium.htm.

university libraries and media services

libraries

a strong and responsive library system is at the center of kent state university’s academic environment. probably no single feature of kent state shows more clearly the university’s commitment to excellence in teaching and research.

the kent campus library system comprises the main library building and six specialized branch libraries. collections total more than 2.6 million volumes, and almost all bookstack areas are open to students and other users. kent state students also have quick access to the collections of 84 ohio academic libraries through the university’s membership in ohioLINK. the combined collections offered through ohioLINK total more than 31 million library items.

in the main library, study seating for 2,000 is available at small tables and carrels adjacent to or amid the bookstacks. study facilities also include six small-group study rooms and 90 private study-rooms for faculty and doctoral students. the library is open approximately 100 hours per week.

the library system’s online public catalog, KentLINK (http://kentlink.kent.edu/), offers author, title, subject and keyword searching of the Kent and seven regional campus holdings. it also serves as a gateway to the OhioLINK Central Catalog and a large number of reference databases. among the special features offered
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is the capability to request an item from another Kent State or OhioLINK library during an online session. Remote access to KentLINK is also available.

To guide students in the use of the extensive collections, reference librarians are available on a schedule exceeding 70 hours per week, as well as by appointment, e-mail or online chat. Professional assistance is available in the six branch libraries on the Kent Campus as well.

Each of the seven Regional Campuses also has its own library, directed by a professional librarian, with a collection selected to meet the individual needs of the campus. In addition, all Regional Campus students have full user privileges at the Kent Campus libraries.

Both Kent and Regional Campus libraries offer special orientation programs intended to help students learn effective use of the library as an informational and intellectual resource. Most new students will be involved in such a program shortly after admission, usually during the first term. In addition, the libraries offer specialized workshops to teach information-seeking skills for specific disciplines and for electronic resources such as the World Wide Web. Information and registration for these workshops is available at http://seminars.lms.kent.edu.

Media Services
Media Services is comprised of Audio Visual Services and Teleproductions. The mission of Audio Visual Services and Teleproductions is to facilitate communication in the learning, research and business activities of the university through the effective use of various media formats and technologies. More information is available at (http://www.library.kent.edu/avs).

Audio Visual Services is located on the 3rd floor of the main Library. The following areas are included within Audio Visual Services:

- Classroom Services
- Copy and Design Services
- Copyright Clearance Service
- Equipment and Public Address Sound Systems

Teleproductions is located on the 1st floor of the Music and Speech Center.

- Operations/Engineering
- Special Event Support
- Video Production

URBAN DESIGN CENTER OF NORTHEAST OHIO
The College of Architecture and Environmental Design’s Urban Design Center (UDC) is committed to developing information about the physical environment and its design; assisting neighborhoods and communities in becoming more livable places; informing policy makers and the public about the role of design in revitalizing old communities; and building new communities. The UDC is part of a consortium of the four state universities in Northeast Ohio and works in partnership with educational, professional and volunteer organizations that share similar missions. The UDC encourages ecological integrity, the protection of cultural resources, sustainable economic prosperity and the creation of well-designed, livable communities. For additional information visit the Web site at: http://www.cudc.kent.edu/index.htm.

WASHINGTON PROGRAM IN NATIONAL ISSUES
The Washington Program in National Issues was established in 1973 through the initiative of Washington-based alumni who sought to provide Kent State University undergraduates with a unique living and learning experience in the nation’s capital. Open to junior and senior students from all academic disciplines, the full 15-week spring semester program is administered through the Department of Political Science. The Kent State University Alumni Association is enthusiastically involved in supporting this program. The purposes of the program are to facilitate learning about the U.S. political system and its policy issues, to develop an understanding of the relationship between public issues and structure of government, and to encourage individual initiative and internship work to provide experience in individual research. Students serve internships in places such as Capitol Hill, in a governmental agency or with an interest group and also attend seminars. Such a program requires a semester-long residence in the Washington, D.C., area. Washington, D.C., alumni continue to support the program by introducing students to the culture and serving as consultants and mentors. For additional information visit the Web site at: http://www.kent.edu/polisci/ServiceLearningOpportunities/wpni/index.cfm.

WATER RESOURCES RESEARCH INSTITUTE
The Water Resources Research Institute (WRRI) facilitates and coordinates collaborative research in aquatic sciences across departmental boundaries. Faculty from the departments of Biological Sciences, Geography and Geology conduct research focused on local, regional and national topics of surface and groundwater quality and abundance. The institute fosters a broad-based approach to evaluation and analysis of environmental problems related to water use. WRRI is a resource for citizens, governmental agencies and policy makers, providing reliable scientific information on which to base decisions related to the wise use and management of water and land resources. Institute members also prepare undergraduate,
master’s and doctoral students to deal as professionals with complex issues in water and land management, water policy decisions, and environmental sustainability.

Supported by the National Science Foundation and private foundations, WRRI provides educational research experiences for graduate students, undergraduates and elementary school students. For additional information visit the Web site at: http://dept.kent.edu/wrri.

WICK POETRY CENTER
The goal of the Wick Poetry Center is to promote educational and artistic opportunities for emerging and established poets and poetry audiences locally, regionally and nationally. Established in 1984, the Wick Poetry Center is one of only 10 poetry centers in the country and the only one with such a broad base of different activities, from elementary school outreach to a nationally recognized book and reading series.

The Wick Poetry Center is endowed with funds from Robert and Walter Wick in memory of their sons Stan and Tom. For more than 20 years it has sponsored scholarship awards in poetry to undergraduate students and entering freshmen at Kent State. The center also sponsors an annual poetry reading series featuring eight to 10 nationally and internationally prominent poets. In cooperation with the Kent State University Press, the Wick Poetry Center sponsors a poetry chapbook competition for Ohio writers, as well as the $2,000 Stan and Tom Wick Poetry Prize for a full-length book of poems by anyone who has not yet published a book. The winning books are published by the KSU Press and the winners are invited to give a public reading of their work on campus.

Located in the College of Arts & Sciences, the Wick Poetry Center offers fellowships for graduate students in English or creative writing, writing internship opportunities for undergraduates from across the university and a service-learning class called “Teaching Poetry in the Schools.” The center also sponsors an outreach program to area elementary and secondary schools and other community organizations. Each spring student poets present an evening of original poetry and song called “Giving Voice,” which draws a large audience from the university community as well as from the northeast Ohio region.

Further information may be obtained from the Wick Poetry Center, 301 Satterfield Hall, 330-672-2067, or online from: http://dept.kent.edu/wick. Information on Wick publications may be obtained from the Kent State University Press: www.kentstateuniversitypress.com.
GENERAL REQUIREMENTS AND REGULATIONS

DEGREE REQUIREMENTS
Catalog Rights and Exclusions
The university has established the following Catalog rights and exclusions relating to degree requirements. While these Catalog rights establish specific degree requirements for undergraduate students, the exclusions noted ensure that the knowledge and skills acquired by students will be current with the state of knowledge in their fields of study.

Rights
1. Students’ academic requirements are based on the Catalog that is in force during their first semester of enrollment at Kent State University.
2. Students may elect to complete a degree program under the most recent Catalog. When changing Catalog year, students must comply with all of the requirements relevant to their program in the newer Catalog.
3. Catalog rights may be granted through interinstitutional curricular agreements. Such rights are subject to the same exclusions noted below.

Exclusions
1. Students who transfer to another university and return to Kent State are readmitted under the Catalog-in-force at the time of readmission.
2. Students who do not satisfactorily complete 12 semester hours at Kent State in two calendar years must satisfy the requirements of the most recent Catalog. Transient work, Credit-By-Examination and coursework receiving grades of AU, F, NF, SF, IN, NR, W, U or Z will not count toward completing the 12 hours.
3. Students who do not complete degree requirements within 10 years are required to update to the current Catalog.
4. Dismissed students are reinstated under the Catalog-in-force at the time of reinstatement.
5. Changes in degree requirements will be made to keep programs in compliance with accreditation, certification or licensure standards. Implementation of these standards may require that students update to the current Catalog.
6. Program changes may be required by financial urgency, unavailability of faculty or unavailability of other instructional resources. In these instances, the dean of the students’ college will identify available alternatives for the completion of degree requirements.

In rare instances an exception to the above policy may be granted by the college dean.

REQUIREMENT SHEETS
The academic requirements for students become binding when the students’ requirement sheets have been prepared by their advisor. If the Catalog-in-force is changed, a new requirement sheet must be filed.

KENT ACADEMIC PROGRESS SYSTEM (KAPS)
Kent State University utilizes an automated degree audit system, KAPS, to monitor students’ progress toward completion of degree requirements. The system compares all coursework (including transfer and/or transient courses and in-progress work) with program requirements and provides a current summary of students’ progress toward meeting degree requirements.

A KAPS report is designed to assist students in planning their academic program. Students may view their KAPS report on Web for Students® at wfs.kent.edu.

Final certification of the completion of your degree requirements rests with your college or school. Please contact your college, school or Regional Campus office with any questions or concerns.

UNIVERSITY REQUIREMENTS
University Orientation (US 10001)
The University Orientation course is required of all students who attend Kent State University campuses with the following exceptions:
1. Students attending the Kent Campus who are 21 years of age or older at the time of their initial college-level enrollment are not required to take University Orientation. However, these students are encouraged to contact the Office of Adult Services for information about special orientation programs for adult students.
2. Students who transfer 25 or more semester hours of credit from another institution are not required to take University Orientation.

Full-time students are expected to complete the University Orientation course during their first semester of enrollment. Part-time students are expected to complete the University Orientation course before they attain sophomore standing (30 semester hours).

Minimum Cumulative Grade Point Average
All students graduating from Kent State University must attain a minimum cumulative grade point average (GPA) of 2.00 for all Kent State University coursework. Additionally, some degree programs have higher minimum GPA requirements.
General Requirements and Regulations

Minimum Hour Requirement
All students must satisfactorily earn (with passing grades) a minimum of 121 hours applicable toward a degree in order to graduate. Some degree programs require more hours. As part of this requirement, all students must complete at least 36 semester hours of Liberal Education Requirements (see Pages 81-83 of this Catalog).

Residence Requirements
Residence refers to completion of the minimum of 30 credit hours required for the awarding of an academic degree by Kent State University. In this context, residence requirements do not refer to whether students live on campus.

Kent State University residence requirements for an undergraduate degree may be met at the Kent and/or Regional Campuses. For specific degree requirements, including special circumstances affecting residence, see the General Academic Requirements by college.

Study-abroad programs may be taken as part of the residence requirement.

Correspondence study will not count toward the hours of residence, but it will not invalidate residence requirements in progress.

Liberal Education Requirements
All students must complete the 36 semester hours of Liberal Education Requirements as described on Pages 81-83 of this Catalog. The summary of Liberal Education Requirements courses on Pages 81-83 provides an overview of the major Liberal Education Requirements categories and the minimum hours required in each area. Individual programs and colleges/schools may have modified these requirements, so it is necessary to review the specific Liberal Education Requirements hour and course expectations described in the college/school and major requirements sections of this Catalog.

Diversity Requirement
All students must complete a two-course Diversity Requirement as described on Pages 85-87 of this Catalog. Normally a student must complete two courses from the list of approved diversity courses, including one from the diversity list within the LER program on Page 83.

Writing-Intensive Course Requirement
All students must complete at least one upper-division course designated as “writing-intensive” with a grade of C (2.0) or better. Courses that are writing-intensive will have a memo note in the online Schedule of Classes stating, “This course is writing-intensive” and can be found by searching the Schedule of Classes at www.registars.kent.edu/home. While the intent is that the requirement be fulfilled within the major, students may use a writing-intensive course in another discipline to fulfill the requirement if permitted by the department/school of their major.

Upper-Division Requirement
Most undergraduate specialization is pursued through upper-division coursework. Upper-division courses are numbered 30000-49999 and expect both greater familiarity with the subject matter and greater intellectual sophistication. Students must complete the appropriate prerequisites in specified lower-division courses before entering upper-division courses. In general, baccalaureate degree programs require the successful completion of at least 39 upper-division semester hours of coursework.

DUAL DEGREE/Double MAJOR REQUIREMENTS
In certain cases students may be able to complete the requirements for more than one academic major through either a double major or a dual degree program of study.

A double major program of study combines two major fields of study within the same degree program. Students completing a double major program of study are awarded a single degree with two majors. Completion of a double major program requires that students complete a minimum of 121 semester hours.

A dual degree program of study combines two majors from distinct degree programs. Any combination of major fields of study involving degree programs in more than one college is a dual degree program even if both degrees bear the same title. Students completing a dual degree program are awarded two distinct degrees. Completion of a dual degree program requires that the students complete a minimum of 140 total semester hours.

Certain major combinations are not appropriate and are not permitted by the colleges. Students interested in a double major or dual degree program of study must consult the offices of the appropriate colleges and/or independent school to determine whether the desired combination of majors is permitted. If the combination is permitted, the college offices will assist the students in formally declaring the degrees/majors and will provide the students with major sheets for both of the degrees/majors showing the course requirements to be satisfied for both majors. The students must complete all requirements for both degrees/majors.

Students are required to file a graduation application for each degree/major program of study. Students must officially declare any degree/major in time to meet the graduation application deadline for the semester in which they expect to complete the program of study.
CLASSIFICATION OF STUDENTS
An undergraduate student is classified as follows:

- FRESHMAN, 0 to 29 hours of earned credit
- SOPHOMORE, 30 to 59 hours of earned credit
- JUNIOR, 60 to 89 hours of earned credit
- SENIOR, 90 hours to graduation

DISCLOSURE OF SOCIAL SECURITY NUMBER
University Rule 3342-5-091 requires that all students having a Social Security number provide it to the university. This becomes the student ID number, which is the primary identifier of students on all university records concerning the students. The student ID number is used within the university in verifying and recording admission, registration, residency, class schedule, grades, class status, financial aid, financial accounts, return checks, employment records, driver’s license, income, veterans records, library card, collection and disbursement of funds, student loan accounts, health records, academic records and all other records about students kept by the university.

FLASHcard (STUDENT ID)
All admitted students should come to the FLASHcard office located in the Kent Student Center to be issued an ID (the FLASHcard). Students must have two valid forms of identification to receive a FLASHcard.

FLASHcards are required to verify university enrollment as well as for admittance to athletic, cultural, social events, borrowing of library material and purchasing goods and services on the FLASH-cash debit plan or the Dining Services board plan.

Students will have their FLASHcards validated electronically before the beginning of each semester following registration and full or partial payment.

Loss or theft of a FLASHcard should be reported within 24 hours to the FLASHcard office by calling 330-672-2273, reporting it in person at the FLASHcard office located in the Kent Student Center or any Dining Services location that accepts the FLASHcard, or by visiting our Web site at www.flashcard.kent.edu. A $10 charge is assessed for a replacement ID.

Transfer of students’ FLASHcard or use by anyone other than the person to whom it was issued is sufficient reason for disciplinary action.

PERSONAL DATA CHANGES
Any of the following constitute personal data changes and may be completed at the Office of the University Registrar.

a. Change of address—all students must maintain a permanent address on the Student Information System. Residence halls may not be used as a permanent address. Address changes are processed using Web for Students® and are accessible through FlashLine at http://flashline.kent.edu or at www.wfs.kent.edu.

b. Change of name for currently enrolled students requires legal documentation.

c. Change of residency status.*

*New students appealing their nonresident status at the time of their admission should apply for residency at their admitting office. Current and former students should apply for residency at the Office of the University Registrar or their Regional Campus office. Approval is in accordance with the policy mandated by the state of Ohio. See Policy Regarding Ohio Student Residency beginning on Page 35.

Change of college, major, minor or degree program requires approval of the students’ college office. Forms may be obtained at the college office or Regional Campus office.

SELECTIVE SERVICE REQUIREMENT
Pursuant to Ohio Law, House Bill 845, all Ohio resident male students between the ages of 18 and 26 not registered with Selective Service must file a statement of Selective Service registration with the Office of the University Registrar. If students have not already registered with Selective Service, they will be contacted regarding their noncompliant status. Failure to comply will result in the assessment of nonresident tuition fees to their account and the cancellation of all state-based financial aid. Further questions may be directed to the Office of the University Registrar at 330-672-3131.

ENROLLMENT CERTIFICATION
The enrollment certification for loan deferments, insurance coverage or any other official certification of enrollment is processed by the Office of the University Registrar. An audited course is not counted for enrollment certification purposes.

Undergraduate Students
- Full-Time, 12+ credit hours
- Three-Quarter Time, 9-11 credit hours
- Half-Time, 6-8 credit hours
- Less than Half-Time, 1-5 credit hours
CLASS ATTENDANCE
Classes are conducted on the premise that regular attendance is expected. The individual instructor has both the responsibility and the prerogative for managing student attendance.

If students anticipate an absence, they should consult with the instructor individually. In the event the absence was due to illness or injury, verification from the medical professional treating the illness or injury should be presented to the instructor.

REGISTRATION INFORMATION AND ENROLLMENT SERVICES
Only students who have been formally admitted to Kent State University may register for coursework and pay the appropriate fees. An official registration is a record of the students’ approved schedule of classes maintained online in the university’s student information system. Students who are not officially registered for a course by published university deadlines should not attend classes and will not receive credit or a grade for the course.

Students should either preregister or late register by published university deadlines. Full instructions are available prior to the registration period and may be accessed at www.registrars.kent.edu/home.

Refer to the Office of the University Registrar Web site at www.registrars.kent.edu for registration information, deadlines and procedures for processing the following transactions:

Student Course Load
A minimum of 121 semester hours of approved coursework must be satisfactorily completed to receive a baccalaureate degree. Students expecting to complete this minimum in four years by attending two semesters (usually fall and spring semesters) should average 15 credit hours per semester and a yearly total of 30 hours.

Approval by the students’ academic dean is required for students to register for an overload. An overload is considered as:
1. More than 18 hours in fall or spring semester.
2. More than six hours in a single five-week summer session; more than 10 hours in an eight-week summer session; more than 10 hours in overlapping summer sessions; or more than 12 hours for all summer sessions combined.

Students on academic probation may not register for more than 15 hours and may receive a prescription from the dean of the college that they further reduce the hours carried until removed from probation. Exceptions to this rule must be approved by the appropriate college/school dean.

Students with questions on specific standards or definitions to qualify for benefits such as Social Security, Veterans Administration, loans and scholarships should consult the university approving and/or reporting office for details.

Registration
Registration is processed through Web for Students® and is accessible through FlashLine at http://flashline.kent.edu, or www.wfs.kent.edu or through the Voice Response Information System. (New freshmen may register only through the PASS program.) Access the Office of the University Registrar home page at: www.registrars.kent.edu/home for specific registration dates and procedures.

Flexibly Scheduled Course Sections
Some courses are offered as flexibly scheduled sections, that is, the section does not meet for the full semester. Eligibility for processing registration transactions for these courses (adding, dropping or withdrawing) is determined by the beginning and ending dates of the section. Deadlines may be determined by visiting the Office of the University Registrar Web site at www.registrars.kent.edu/home and accessing the Processing Dates for Classes link.

Late Registration
Students who are not officially enrolled for any coursework (registered and have paid fees) as of the first day of classes for the semester will have to process a late registration using Web for Students® or the Voice Response Information System in order to attend classes. All late registrations must be completed prior to the beginning of the third week of classes for fall and spring semesters.*

A late registration fee of $100 will be assessed for any registration processed after the first week of classes for fall and spring semesters.* A nonpayment fee of $100 will be assessed for registration not paid by the end of the second week of classes.

Late registrations will not be accepted after the second week of classes for fall and spring semesters. * Any questions regarding this policy should be referred to the students’ college office.

Additional information about late registration is available via the Office of the University Registrar home page at: www.registrars.kent.edu/home.

Schedule Adjustments
In addition to the schedule adjustments during the registration periods, the following schedule adjustments may be permitted through the first two weeks of the semester.*
1. Adding a course/section.
2. Dropping a course/section.
3. Changing a section (same course, different time or credit hours).
4. Changing from graded to pass-fail or audit status.
5. Changing from pass-fail or audit to graded status.

Schedule adjustments are permitted as outlined on the University Registrar Web site at www.registrars.kent.edu/home. There are no processing fees required for schedule adjustments.

1. Course adding is permitted through the second week of the semester, on a space-available basis, using Web for Students® or the Voice Response Information System.*

2. Course withdrawal is permitted through the 10th week of the semester using Web for Students® or the Voice Response Information System. After that time, students are considered to be committed to the course and must complete it. Any course withdrawal(s) processed after the second week of the semester will appear on the students’ academic record with a grade of W.*

3. Any applicable refund (published on the Bursar’s Web site, http://www.kent.edu/bursar/) is determined by the date the transaction is processed on Web for Students® or the Voice Response Information System.

Registration Cancellation/Exiting the University
To receive a full refund of tuition, students who register and decide not to attend the university must cancel their registration as early as possible and no later than the end of the first week of classes.* This may be accomplished by dropping all your courses via the Voice Response Information System or Web for Students® during registration periods. Any paid registration not canceled by the end of the first week of classes will be subject to the refund schedule published on the Bursar’s Web site. Any applicable refund is determined by the date the transaction is processed on the Voice Response Information System or Web for Students®.

Beginning the second week of classes,* students who are reducing their semester course load to zero hours must process an Exit Application at the college/school office. All exits are subject to the refund schedule published on the Bursar’s Web site. The last date to process an exit is the Friday of the last week of classes (prior to the beginning of exam week)*. Students who exit from their classes after the second week of the semester will receive marks of W. Students registered for flexibly scheduled courses that have already ended are not eligible to process a University Exit following these procedures. They should contact their college or Regional Campus advising office to discuss whether other options are available.

*Please refer to the summer term calendar at www.registrars.kent.edu for summer deadlines.

IMPORTANT NOTE:
Corrections involving registration transactions (initial registrations, schedule adjustments, exits, etc.) must be completed by the published deadlines found on the appropriate term calendar on the University Registrar Web site at www.registrars.kent.edu.

The university reserves the right to change the time of a course if it is deemed necessary, and it reserves the right to drop any course from the Schedule of Classes if there is insufficient student demand or if resources are unavailable to offer the course.

Students interested in registering at a Regional Campus should check with the campus in which they are interested for specific dates, times and procedures.

ASSOCIATE’S DEGREE REQUIREMENTS
Students interested in associate’s degree requirements, requirements for multiple associate’s degrees, residency requirements for associate’s degrees and graduation with distinction should refer to the Regional Campuses section beginning on Page 358 of this Catalog.

GRADUATION
Each of the seven undergraduate colleges and one independent school of the university award one or more baccalaureate degrees. The graduation requirements for these degrees are outlined in the various college and school sections of this Catalog.

Application forms and information may be obtained from the Office of the University Registrar as well as from the various college/school offices. Refer to the the University Registrar Web site at www.registrars.kent.edu for specific information. If students fail to carry out the proper application procedures by the deadlines indicated, the degree will not be granted until the next graduation date.

APPLICATION FOR GRADUATION
Prospective graduates must return the application for graduation by the following deadlines to the appropriate college office.
General Requirements and Regulations

December Graduation
The application for graduation must be submitted by the 15th day of the preceding March. Should the 15th day fall on a weekend, the deadline will be the next business day.

May Graduation
The application for graduation must be submitted by the 15th day of the preceding September. Should the 15th day fall on a weekend, the deadline will be the next business day.

August Graduation
The application for graduation must be submitted by the 15th day of the preceding December. Should the 15th day fall on a weekend, the deadline will be the next business day.

Exceptions shall be made only by the respective collegial deans or their appointed representative, based upon unusual circumstances.

Students applying for an associate’s degree should refer to Page 367 of the Catalog for graduation application information.

Graduation with Institutional Honors
Candidates for baccalaureate degrees who demonstrate high levels of scholarship throughout their undergraduate years graduate with institutional honors.

Graduation with Institutional Honors is conferred on students who earn baccalaureate degrees with a GPA of at least:

- 3.30 cum laude
- 3.60 magna cum laude
- 3.80 summa cum laude

Institutional Honors are based solely on the GPA earned in all coursework taken at Kent State University, including original grades forgiven under other policies. A minimum of 60 semester hours must be earned at Kent State University to qualify. For the purposes of computing the final GPA and determining honors awards, the GPA is extended to two decimal places and not rounded up.

Honor citations are inscribed on diplomas as follows: cum laude, magna cum laude and summa cum laude.

Honors candidates will be distinguished at the Commencement ceremony based on all their institutional academic work completed prior to those courses taken during their final term of enrollment.

Posting of Degrees
The integrity of academic transcripts is fundamental to the validity of coursework and degrees certified by the university. Therefore, all student transcript entries (grade and other notations) are finalized when the degree is officially posted to the permanent academic record. Degrees are posted to students’ permanent academic records approximately 30 days following the effective date of graduation.

ACADEMIC ADVISING
Student advising is a key component of the academic mission of Kent State University. It is important for all students at all points in the educational process. Advising helps students clarify their life/career goals, reach their maximum educational potential and achieve academic success through interactions with faculty, professional advisors and administrative personnel. It promotes academic success by addressing student needs that are related to learning, personal development and career aspirations; recognizes and responds to diverse individual needs and differences among students; and helps students plan and implement academic programs of study in a manner that will ensure timely progress toward graduation.

Academic Advisor Roles
The primary role of academic advisors is to guide students in the development of meaningful educational plans and appropriate career choices that are compatible with their life goals. As part of the advising process, these interactions may also promote students’ intellectual growth, ability to communicate effectively and ability to work independently and collaboratively, as well as assist students with realistic self-appraisal, clarification of values and achievement of personal goals. Academic advisors provide information about current and changing curricular requirements and about career opportunities and resources. They monitor student progress in meeting program requirements and help students develop the ability to assess their own academic progress. In addition, advisors provide a number of related services, including interpretation of policies and procedures; assistance in registration processing; assessment of transfer credit; support for students who are at risk; and referral, as appropriate, to campus resources that address academic or personal issues.

Student Advisee Expectations
Students are responsible for understanding and following academic program requirements and expectations as well as university policies, procedures and deadlines. While advising is a shared responsibility between students and advisors, students should be proactive by contacting the appropriate advisor regularly, by being prepared for each advising session and by participating in the academic planning process. Students are expected to follow through
with the agreed upon academic plan and notify their advisor if changes or alterations occur. They should utilize Kent Academic Progress System (KAPS) reports and program requirement sheets to monitor progress toward degree completion. As a supplement to in-person advising, students may also obtain advising information from Web for Students®, campus, college and department/school Web pages; electronic mail; or video advising (where available). To ensure continuous improvement of advising, students should participate as requested in evaluations of the advising system.

**Advising Services**

Upon admission to the university, students are assigned to a college, school or advising unit based upon their stated interest, academic record and selection procedures for some programs. Academic advisors for students assigned to each unit are available at the following locations:

- **College of Architecture and Environmental Design**
  202-C Taylor Hall, 330-672-2780

- **College of Arts and Sciences**
  105 Bowman Hall, 330-672-2062

- **College of Business Administration**
  107 Business Administration Building, 330-672-2872

- **College of Communication and Information**
  202-C Taylor Hall, 330-672-2780

- **College of Education, Health and Human Services**
  306 White Hall, 330-672-2862

- **College of Fine and Professional Arts**
  202-C Taylor Hall, 330-672-2780

- **College of Nursing**
  113 Henderson Hall, 330-672-7930

- **School of Technology**
  123 Van Deusen Hall, 330-672-2892

- **Honors College**
  106 Van Campen Hall, 330-672-2312

- **Undergraduate Studies**
  Student Advising Center, Lake Hall, 330-672-3676

*Note: Students admitted to the Honors College also maintain a primary membership in one of the degree-granting colleges/schools.

**THE SEMESTER SYSTEM**

The academic year at Kent State University consists of two semesters—fall and spring—each approximately 15 weeks in length. The normal undergraduate program is designed to be completed in four academic years, or eight semesters. In addition, the university conducts four sessions during the summer term: one three-week intercession, two five-week sessions and one eight-week session.

Each hour of coursework is called a “semester hour” as distinguished from the quarter system used at some other universities and colleges. An academic year under that system consists of three 10-week quarters, and one hour of coursework is called a “quarter-hour.”

One quarter-hour of work equals two-thirds of a semester hour; one semester hour equals one and one-half quarter-hours. A transfer student with a number of quarter-hour credits would multiply that number by two-thirds to determine the equivalent semester hour credits at Kent State University. For example, a student with 48 quarter-hours would receive 32 semester hours of transfer credit, providing the previous work meets university academic standards.

**GRADING SYSTEM POLICIES AND PROCEDURES**

The transcript is an accurate and complete historical record of work attempted at the university. Changes to transcript entries that alter the enrollment history of students are not to be made.

**Academic Grades and Administrative Marks**

Student proficiency in coursework is recorded by letter grades.

- **A (4.0)** Denotes excellent scholarship.
- **A- (3.7)**
- **B+ (3.3)**
- **B (3.0)** Denotes good performance.
- **B- (2.7)**
- **C+ (2.3)**
- **C (2.0)** Denotes fair or average performance.
- **C- (1.7)**
- **D+ (1.3)**
- **D (1.0)** Denotes poor (unsatisfactory but passing) performance.
- **F (0)** Denotes failure.

**AU** The mark AU denotes that students have registered to audit a course. Students may audit without credit any course subject to space availability and departmental approval. An audited
General Requirements and Regulations

course is not counted as part of the course load, but students must go through registration procedures and pay the normal registration fees. An instructor may impose whatever attendance requirements deemed necessary. The students must be informed of these requirements at the beginning of the semester. Failure to meet such attendance requirements subjects the students to being withdrawn from the course by the instructor. This will be accomplished by the instructor’s insertion of the mark W at the time of final grades.

IN The administrative mark of IN (Incomplete) may be given to students who have completed at least 12 weeks of the semester (if they are currently passing) and are unable to complete the work due to extenuating circumstances. The time line shall be adjusted appropriately for summer sessions and flexibly scheduled courses. Appropriate documentation is generally required to support the extenuating circumstance. The student must initiate the request for the Incomplete mark from the instructor, and it is the responsibility of the student to arrange to make up the incomplete work. Incompletes must be made up within one semester (not including summer sessions). Instructors are required to complete and submit an Incomplete Mark Form to the department chair at the time grades are assigned which includes justification for awarding the Incomplete, describes the work to be completed for the course and specifies the grade to be assigned if the work is not completed. A copy of the Incomplete Mark Form also is provided to the student. In the event the instructor assigns an IN grade without a default grade, the default grade will be F. Incompletes will not be counted in the computation of grade point averages until the work is completed, at which time an appropriate grade will be assigned based on the instructor’s evaluation of the work submitted and a new grade point average computed. Unless the course is completed or an extension is granted, Incompletes will automatically lapse to the grade designated on the Incomplete Mark Form at the end of one semester.

IP The grade IP (In Progress) is given to students to indicate that research, individual investigation or similar efforts are in progress and that a final grade will be given when the work is completed. The IP grade can be utilized only in designated courses and is not used in computing grade point averages.

NF The NF (Never attended F) grade denotes that students never attended one class session nor did the students formally withdraw from the course. The NF grade will count as an F (zero quality points) in computing grade point averages. In the case of a course taken pass/fail, the NF grade will be changed to a Z grade.

NR A mark of NR indicates the instructor did not submit a grade.

S The grade S denotes satisfactory completion of a course in which a regular letter grade is inappropriate. The credit hours are awarded but are not considered in computing grade point averages.

SF The SF (Stopped attending F) grade denotes that students stopped attending the course and did not formally withdraw. The SF grade will count as an F (zero quality points) in computing grade point averages and must be accompanied by a date of last attendance in the course. Faculty who cannot determine the exact date of last attendance may use the date of the last academic activity in which students participated. SF grades are not appropriate for students who stop attending after the course withdrawal deadline. After that time, grades should be based on student performance in the completion of course requirements. In the case of a course taken pass/fail, the SF grade will be changed to a Z grade.

U The grade U denotes unsatisfactory performance in a course for which a regular grade is inappropriate. Credit hours are recorded as credit hours attempted, and the grade will be counted as an F in computing grade point averages.

W The mark W is given for university or course withdrawals. This mark is not used in computing grade point averages.

Y The grade Y denotes a passing grade in a pass-fail course or in a course in which students have elected the pass-fail grading option. The credit hours are not considered in computing grade point averages.

Z The grade Z denotes failing performance in a pass-fail course or in a course in which students have elected the pass-fail grading option. The credit hours are not considered in computing grade point averages.

Grade-to-Grade Change Policy

Once grades are submitted, they are final and will not be changed except in cases of administrative error. Grades will not be changed by allowing the students to do additional work (e.g., retaking exams; redoing papers; submitting extra credit papers, reports, etc.) or by using criteria other than those applied to all students in the class. In the event of a possible administrative error, the students must contact the instructor as soon as possible following the awarding of the grade. If the instructor is not available, the department/school chair should be contacted. Grade appeals for reasons other than administrative error must follow established procedures for student academic complaints. For information regarding the Student Academic Complaints procedure in the Digest of Rules and
Regulations, contact the Office of Enrollment Management and Student Affairs (Kent Campus) or the campus dean’s office (Regional Campuses).

Grade Point Average
Quality points are awarded on the following scale:
- Each hour of A equals 4 points
- Each hour of A- equals 3.7 points
- Each hour of B+ equals 3.3 points
- Each hour of B equals 3 points
- Each hour of B- equals 2.7 points
- Each hour of C+ equals 2.3 points
- Each hour of C equals 2 points
- Each hour of C- equals 1.7 points
- Each hour of D+ equals 1.3 points
- Each hour of D equals 1 point
- Each hour of F equals 0 points
- Each hour of NF equals 0 points
- Each hour of SF equals 0 points
- Each hour of U equals 0 points

A grade point average is determined by dividing the total number of points earned by the number of quality hours taken. Totals are extended to three decimal points and are not rounded up. As an example, assume a student has completed 30 hours with a grade distribution of 3 hours of A, 3 hours of B, 3 hours of B-, 15 hours of C, 4 hours of D, and 2 hours of F.

<table>
<thead>
<tr>
<th>POINTS</th>
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</thead>
<tbody>
<tr>
<td>3 hours of A</td>
<td>4 points per hour</td>
</tr>
<tr>
<td>3 hours of B</td>
<td>3.7 points per hour</td>
</tr>
<tr>
<td>3 hours of B-</td>
<td>3 points per hour</td>
</tr>
<tr>
<td>15 hours of C</td>
<td>2.7 points per hour</td>
</tr>
<tr>
<td>4 hours of D</td>
<td>1 point per hour</td>
</tr>
<tr>
<td>2 hours of F</td>
<td>0 points per hour</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>63.1</strong></td>
</tr>
</tbody>
</table>

Dividing 63.1 by 30, a grade point average of 2.103 is obtained, which is slightly above a C average.

Cumulative averages are computed by dividing the total quality points by the total quality hours. Grades of S, Y and Z are not included in grade point average.

Pass-Fail
Undergraduate students may elect to take certain courses on a pass-fail basis. The purpose of this option is to provide an opportunity for the exploration of a broader range of coursework than is normally included in specific and distributive degree requirements. Students considering this option should be aware that some institutions of higher education do not accept transfer credit taken on a pass-fail basis. In addition, most graduate and professional schools prefer that pass-fail credit be kept to a minimum.

Students electing to take courses under the pass-fail option should consult their advisors for specific instructions and registration procedures. Conditions governing the acceptability of coursework that pertains to all students are:
- The students must be in good standing. Transfer students admitted on probation and students on academic probation with less than a 2.00 GPA may not elect the pass-fail option.
- Only one course per semester may be taken under the pass-fail option.
- The pass-fail option may be used only for unspecified electives; this option is designed to allow students to explore coursework outside their required courses.
- Courses listed as available to meet the Liberal Education Requirements may not be taken pass-fail.
- Prescribed developmental courses (MATH 10004, SP&A 10001, US 10003 and US 10006), ENG 10000 and MATH 10005 may not be taken on a pass-fail basis.
- Excluded from the pass-fail option are all courses in students’ major department or school; all courses used to meet requirements in students’ major, minor, field of concentration, supporting area or certification program; and all courses used to meet college or school general requirements.
- A maximum of 12 hours of pass-fail credit (combined Y and Z grades) may be attempted. Courses regularly graded S/U are not counted in this 12-hour maximum; experimental courses that are Y/Z graded are included in the 12-hour limit.
- Instructors will not be informed of students’ election of the pass-fail option. Regular letter grades of A, B, C and D that are reported by the instructor will be converted to a Pass (Y), and letter grades of F, NF and SF will be converted to a Fail (Z) grade.
- Pass-fail grades will not be used in computing grade point averages.
- Students changing majors will not have “pass” grades changed to regular grades if they have pass-fail credit in that area. The “pass” grades will stand, but all further courses in the program must be for regular grading.
- No change of pass-fail enrollment status is permitted after the final day of formal registration.

Students should contact their college, school or Regional Campus office for clarification of the pass-fail option and for application of that option to their particular programs.
Grade Reports
Final grades are reported at the close of each academic term and become a part of the students’ permanent records. Grades are available on Web for Students® or the Voice Response Information System.

A midterm (seventh week) evaluation is completed for all freshmen. Midterm results are available to advisors and college/school/campus deans and will be used for counseling purposes when achievement is considered unsatisfactory (D or F quality). This evaluation will not be included as part of the students’ academic transcripts. The midterm evaluation is available to freshmen on Web for Students®.

Scholastic Standing
Because students must earn a minimum cumulative (counting all work) grade point average of 2.00 to graduate from the university, they must maintain that average throughout the undergraduate years. Students whose grade point average falls below 2.00 should make a positive effort to improve their academic performance. Such students should devote their entire attention and energies to their studies by improving study habits and concentrating on such basic skills as composition, reading and mathematics.

President’s List
In recognition of an extremely high level of academic excellence, a President’s List is compiled each academic semester. To qualify, students must have a grade point average in the semester of 4.00 and must have completed 15 or more credit hours (all of which must have regular letter grades) by the end of that semester. This notation will be printed on students’ official transcripts.

Dean’s List for Full-time Students
In recognition of academic excellence, a Dean’s List for Full-time Students is compiled each academic semester. To qualify, students must have a grade point average in the semester of 3.40 or greater and must have completed 12 or more regular letter-graded credit hours by the end of that semester. This notation will be printed on students’ official transcripts.

Dean’s List for Part-time Students
A Dean’s List for Part-time Students is compiled after spring semester grades are issued. To qualify, students must have a grade point average of 3.40 or greater in 12 or more regular letter-graded hours taken during the previous summer, fall and spring semesters. Such students must have registered for fewer than 12 hours in each of the semesters under consideration. This notation will be printed on students’ official transcripts.

In Good Academic Standing
Students with a cumulative 2.00 grade point average or above are in good academic standing. Students with a cumulative grade point average below 2.00 are placed on academic probation. Different areas of the institution may also establish criteria for good standing as appropriate for each area.

Semester Warning
Students who receive a grade point average of less than 2.00 in any given semester will have the notation “SEMESTER WARNING” displayed on their Web for Students® Grades page.

Midterm Warning
Students who receive a midterm grade point average of less than 2.00 will have the notation “MIDTERM WARNING” printed on their Web for Students Grades® page.

Academic Probation
Students who fail to maintain a cumulative grade point average of 2.00 will be placed on academic probation. This probation signifies that the cumulative performance is below the minimum university requirement for graduation. This notation will be placed on their academic transcript, as well as noted on the Web for Students® Grades page. In addition, the following students will be placed on probation:

1. Students readmitted to the university after being dismissed because of poor scholarship.
2. Transfer students whose records at all previous institutions do not meet the minimum grade point average requirements of Kent State University.

Probation is not a penalty but an emphatic warning to the students that the quality of work must improve if they are to obtain the minimum grades required for graduation. Students placed on probation must show considerable improvement in classwork or they will be dismissed from the university. Students must reduce the course load as prescribed by the academic dean, in no case exceeding 15 hours. The students also should reduce participation in social and extracurricular activities.

Students are removed from probation only when the work meets the grade point average and other requirements stated above.

Dismissal
Students whose academic performance indicates little chance of obtaining the minimum grades required for graduation will be dismissed from the university.

Specifically, the academic dean may dismiss:
1. Students on probation if the work is not improving sufficiently to indicate good likelihood of obtaining minimum grades required for graduation.

2. Freshmen or first-semester transfer students with less than .50 average at the end of the first semester.

3. Freshmen at the end of the second semester with less than a 2.00 cumulative grade point average unless the students have maintained a 2.00 average for the prescribed course load during the second semester.

4. Sophomores and above with less than a 2.00 cumulative grade point average who are not meeting probationary expectations or who are not making prescribed progress in their major program.

5. Failure to make adequate progress toward completion of program of study (including but not limited to excessive exits, withdrawals; failure to meet conditions of admission, major requirements or degree requirements).

Please Note: For further information concerning the conditions of probation and dismissal, consult your college office.

Students not meeting the above conditions will be subject to academic dismissal and should expect to be away from the university for a minimum of 12 consecutive months. Dismissed students may not register for any coursework at Kent State University, including its Regional Campuses. This notation will be printed on students' official transcripts.

Reinstatement

Reinstatement after dismissal from Kent State University is neither automatic nor guaranteed. Students may be reinstated only if they provide convincing evidence of probable academic success if permitted to return to the university. Students who have previously accumulated a substantial number of credit hours or an excessive quality point deficiency should expect that reinstatement is not likely to be approved. For programs with selective admission requirements, specified certification standards, or additional program and graduation requirements, reinstatement may be impossible.

Application for reinstatement may be made either through the academic dean of the college, school or Regional Campus from which the students were dismissed, or through the academic dean of the new college, school or Regional Campus to which the students wish to transfer. Such application should include convincing evidence of the students’ motivation to continue and of their specific efforts during the period of dismissal to eliminate previous weaknesses. The dean’s office will provide authorization for required testing. After evaluating the test results, the Application for Reinstatement and all supporting materials, the dean will inform the students whether they have been reinstated.

Students who are reinstated are automatically placed on probation until good academic standing (2.00 or greater overall) is attained. Academic requirements will be determined by the Catalog-in-force at the time the students re-enroll at the university.

If students under dismissal intend to enroll in coursework elsewhere before applying for reinstatement to Kent State University, advising should first be obtained from the office of their academic dean. Coursework taken elsewhere may not be applicable to specified Kent State University degree programs, and enrollment may affect the students’ potential use of the Rule for Recalculation of First-Year Grade Point Average or the Academic Forgiveness Policy.

Please Note: For further information concerning reinstatement, consult your college office.

Repeating a Course

Students may repeat for credit any course they have failed. Both grades are counted in the cumulative grade point average.

Students may repeat a course already passed for additional credit if it is identified as repeatable in the Catalog course description.

Students also may repeat other courses already passed with the approval of the academic dean in order to meet specific graduation requirements, but the hours earned the second time do not, under any circumstances, count toward graduation.

ACADEMIC FORGIVENESS POLICY

PURPOSE

The Academic Forgiveness Policy pertains only to former Kent students returning to the university as undergraduate students after a significant absence. It provides an opportunity to have their academic standing reflect the increased maturity and improved level of academic performance gained since the interruption of studies at Kent State. Specifically, once the returning students have demonstrated the ability to sustain a satisfactory level of academic performance following their return, all grades of C-, D+, D, F, NF, SF, M and U earned during the previous Kent State enrollment will be disregarded in the cumulative calculations of hours attempted, quality points earned and grade point average.

ELIGIBILITY

The Academic Forgiveness Policy is available to returning students who meet one or more of the following criteria:

1. Former students who have not been enrolled at Kent State University for a period of at least two calendar years during which time the students have been enlisted in the U.S. Armed Services, as documented by a copy of DD 214 (available to students returning fall 1974 or later).
2. Former students who have not been enrolled at Kent State University or any other accredited institution of higher education for a period of at least three calendar years (available to students returning spring 1975 or later).

3. Former students who have not been enrolled at Kent State University for more than three calendar years who may have taken credit coursework at another institution of higher education, but for whom there are at least three consecutive calendar years during which the students were not engaged in study at an institution of higher education (available to students returning fall 1979 or later).

**PROCEDURE**

The established university and collegiate procedures and criteria for readmission or reinstatement apply to all students, including those who may be eligible for the application of the Academic Forgiveness Policy.

Prior to the completion of 15 hours of graded academic coursework since their return to Kent State, former students who meet one of the three eligibility criteria indicated above may request the application of the Academic Forgiveness Policy to their academic record by submitting a written petition to the dean of the college or independent school in which the students enrolled upon returning to Kent State. The records of the students will then be reviewed by the appropriate dean at the conclusion of each term following the students’ return.

If the students maintain a GPA of at least 2.00 through the term that encompasses the 15th hour of graded coursework after returning to the university, the Academic Forgiveness Policy shall be implemented and the following steps taken with regard to the students’ academic record: (1) all courses in which grades of C-, D+, D, F, NF, SF, M or U were received in the previous period of Kent State enrollment will be retained on the academic transcript, with the notation “Forgiveness Adjustment”; and (2) all cumulative calculations of hours attempted, quality points earned and cumulative GPA also will be adjusted.

If the students fail to maintain a 2.00 average for the first 15 semester hours of graded coursework following return to the university, the eligibility period shall be extended to the term which encompasses the 30th semester hour of graded academic coursework after the students’ resumption of study at Kent State. If, at this point, the students’ GPA since their return has attained the 2.00 level, the Academic Forgiveness Policy will be implemented; if not, eligibility for the Academic Forgiveness Policy shall have expired.

**EXCEPTIONS/EXPLANATIONS**

The Academic Forgiveness Policy is nonselective. It applies to all grades below C (2.0), with the exception of courses taken on a pass-fail basis, that were earned in the previous period of Kent State University enrollment, or to none.

In the event that a course for which the students previously had received a “passing” grade of C-, D+ or D is required for the degree program the students are pursuing, the students must retake this course unless the dean of the college in which the students are enrolled approves a suitable substitution.

The original GPA (unadjusted by the application of the Academic Forgiveness Policy) will be used in determining eligibility for university, collegial, departmental or professional honors or other recognition based upon the entirety of students’ undergraduate academic career and record of academic performance.

Former students returning to the university may request the application of the Academic Forgiveness Policy to their record only once in their career at Kent State and within only one of the criteria of eligibility.

The Academic Forgiveness Policy applies only to coursework formerly taken at Kent State University and only to the students’ Kent State transcript. It is available only to undergraduate students and applies only to a student’s standing toward an undergraduate degree program of the university.

The dean of the college, independent school or Regional Campus in which the students are enrolled at the time of initial eligibility for application of the Academic Forgiveness Policy (the term which encompasses the 15th hour of graded coursework since returning to Kent State) shall determine all questions as to eligibility for, and application of, the Academic Forgiveness Policy.

**RULE FOR RECALCULATION OF FIRST-YEAR GRADE POINT AVERAGE**

Students may repeat any course or courses taken at Kent State University during their first year in which a grade of C-, D+, D, F, NF, SF or U was received and use only the second grade in the calculation of the cumulative grade point average. Each course may be repeated only once under this policy. The application of this regulation is subject to the following provisions:

- For the purpose of this rule, the first year shall be considered the first 30 attempted hours at any college or university.
- Repeat of the course must occur no later than the term in which the student reaches 60 attempted hours.
- The course must be repeated at Kent State University.
The course must be repeated for a letter grade, including S/U, (but not pass-fail).

- All grades will appear on the students’ official transcript.
- Only the grade received for the repeat of the course will be used in the calculation of the cumulative grade point average.
- Recalculation of the students’ cumulative grade point average will occur automatically at the end of the semester in which students complete the repeated course.
- All eligible courses will be included in the recalculation. If students do not want an eligible course included, notification must be received by the University Registrar no later than the Late Registration/Schedule Adjustment Deadline.
- All grades will be counted in determining grade point average for graduation with institutional honors and may also be counted for admission to specific programs, for admission to graduate programs, or for admission to other institutions. These computations are independent of the cumulative grade point average as it appears on the transcript or student grade report.
- Credit for a repeated course will apply only once toward meeting degree requirements.
- This regulation originally became effective for students admitted and first enrolled for the 1981 Fall Semester. This revision is effective for the Fall 2005 Semester.

STUDENT RECORDS
Kent State University has a policy for administering and maintaining student education records that is in compliance with the Family Educational Rights and Privacy Act of 1974. The general principles of Kent State University’s policy, subject to some exceptions, are as follows:

1. Educational records are defined as those records, files, documents and other materials that contain information directly related to the students and are maintained by a college, school, department, office or other university organizational subdivision or by a person acting for the university or any of its subdivisions. Other “educational records” include the official academic record (Office of the University Registrar), advisement records (college or school office), discipline records (Judicial Affairs), and placement bureau records (Career Services Center).

2. Students have certain rights of access to this information.

3. After reviewing their individual file, students may challenge a perceived inaccuracy, misleading statement or other perceived violation of their privacy or other rights.

4. The university has certain responsibilities to protect this information with the exception of directory information. Directory information includes the student’s name; local and permanent address; telephone listing; e-mail address; class standing; enrollment status; major field of study; dates of attendance; degrees and awards received; high school graduated from; most recent previous educational agency or institution attended; participation in officially recognized activities and sports; weight and height (if a member of an athletic team).

5. Students may restrict the publication and release of directory information by filing a written request with the Office of the University Registrar or by completing the online form on Web for Students®.

6. The complete policy regarding the collection, retention and dissemination of information about students is available in the Office of the University Registrar.

TRANSCRIPTS
Copies of a transcript of your academic record are available at no charge by requesting them in person, by mailing a request to Kent State University, Office of the University Registrar, P.O. Box 5190, Kent, OH 44242-0001 or by accessing Web for Students® for the online transcript request form. Transcripts will be processed upon receipt and will be mailed within two business days. Please allow extra processing time at the beginning and ending of each semester. For additional information on ordering transcripts, please refer to the Office of the University Registrar Web site: www.registrar.kent.edu/home. All financial obligations with Kent State University must be satisfied before a transcript is released.

ALTERNATIVE ACADEMIC CREDIT

Transient Work at Another University
Kent State University students who wish to take coursework at another accredited institution of higher education must receive the prior approval of the academic dean of the appropriate unit if the student intends to apply this coursework toward the Kent State University degree program.

Transient work by students who are on probation, dismissed or in the last 30 hours of a degree program may be restricted by the students’ college or school. All credits granted for transient work will be translated into semester hours. Grades received for transient work are not transferred; only credit hours are transferred. Credit is transferred only for grades of C or higher.

Students are reminded that no more than 18 semester hours of transient work may be approved. Approvals for transient attendance are valid for one term only (quarter, semester, etc.) at other institutions and are subject to all restrictions of the dean of their college.

Credit-By-Examination
Students who can demonstrate ability and knowledge in a particular subject area may establish credit in certain courses without enrolling in them. This is done by taking a special examination or performing a special assignment, or both, through the appropriate
General Requirements and Regulations

department. Information on courses available for Credit-By-Examination may be obtained from the students’ academic dean or Regional Campus dean. An Examination Fee of $30 per credit hour is assessed by Academic Testing Services in the Career Services Center. Credit hours, but not letter grades, are awarded for Credit-By-Examination.

Advanced Placement and CLEP
Students may also qualify for academic credit by other methods of examination, such as the Advanced Placement Program (APP) and the College Level Examination Program (CLEP). Further information on APP may be obtained from the dean of the Honors College; CLEP information may be obtained from Academic Testing Services in the Career Services Center or the students’ collegial dean.

Correspondence Courses
Kent State University does not offer correspondence courses. However, the university will accept up to 11 semester hours of correspondence work from an accredited institution, provided each course is completed with a grade of at least C and it is applicable to the students’ degree program. Correspondence credit does not count toward the final year of required work in-residence.

DISTRIBUTED LEARNING
Kent State University offers more than 150 distributed learning courses. By incorporating technologies such as videoconferencing and the World Wide Web, Kent State has expanded learning opportunities for students throughout the eight-campus network. Courses offered via the Web are available anytime, anywhere, throughout the world.

Distributed learning courses are offered by many departments. For additional information and an up-to-date listing of courses, check the online Schedule of Classes at www.registrars.kent.edu/home.

SECURITY AND PRIVACY OF E-MAIL
Kent State University employs various measures to protect the security of its computing resources and its users’ accounts. Users should be aware, however, that the university cannot guarantee the absolute security and privacy of data stored on university computing facilities. Users should therefore engage in “safe computing” practices by establishing appropriate access restrictions for their accounts, guarding their passwords, changing them regularly and backing up critical files when appropriate. Do not keep confidential mail files on your account. Delete them or download them to a PC.

Users also should be aware that the use of university computing resources is not completely private. While the university does not routinely monitor individual usage of its computing resources, the normal operation and maintenance of the university’s computing resources require the backup and caching of data and communications, the logging of activity, the monitoring of general usage patterns and other such activities that are necessary for the normal operation of service. The university may also specifically monitor the activity and accounts of individual users of university computing resources, including individual log-in sessions and communications without notice when (a) the user has voluntarily made them accessible to the public, as by posting to Usenet or a Web page; (b) it reasonably appears necessary to do so to protect the university from liability; (c) there is reasonable cause to believe that the user has violated, or is violating university policy; (d) an account appears to be engaged in unusual or unusually excessive activity, as indicated by the monitoring of general activity and usage patterns; or (e) it is otherwise required or permitted by law. Any such individual monitoring, other than that specified under “(a),” required by law, or necessary to respond to perceived emergency situations, must be authorized in advance by the vice president for information services/chief information officer or his/her designees. Communications made by means of university computing resources are generally subject to Ohio’s Public Records Statute to the same extent as they would be if made on paper.

RESPONSIBLE USE OF TECHNOLOGY RESOURCES
Access to technology is essential to the university’s mission. However, access to technology is a privilege that requires faculty, staff, students and all users of university computing resources to use technology resources responsibly. See www.kent.edu/policyreg/ for the university’s responsible use and e-mail privacy policies. These policies provide general standards and may be supplemented with additional policies from units that operate their own computers or networks, provided such policies are consistent with this policy.

2009-2006 Kent State University Undergraduate Catalog
LIBERAL EDUCATION REQUIREMENTS

OBJECTIVES
The Liberal Education Requirements (LER) are at the core of the university's mission to prepare students to live in today's complex, global society. They broaden intellectual perspectives, foster ethical and humanitarian values, and prepare students for responsible citizenship and productive careers. Through this learning experience, students develop the intellectual flexibility they need to adapt to an ever-changing world. LER courses enable students to:

- acquire critical thinking and problem solving skills,
- apply principles of effective written and oral communication,
- broaden their imagination and develop their creativity,
- cultivate their natural curiosity and begin a lifelong pursuit of knowledge,
- develop competencies and values vital to responsible uses of information and technology,
- engage in independent thinking, develop their own voice and vision, and become informed, responsible citizens,
- improve their understanding of issues and behaviors concerning inclusion, community and tolerance,
- increase their awareness of ethical implications of their own and others’ actions,
- integrate their major studies into the broader context of a liberal education,
- strengthen quantitative reasoning skills, and
- understand basic concepts of the academic disciplines.

Although not every LER course will address all these goals, learning within the LERs as a whole enables students to acquire the tools for living rich and meaningful lives in our diverse society.

GUIDELINES
1. As part of the requirements for any baccalaureate degree, all students must complete at least 36 semester hours of Liberal Education Requirements distributed as indicated below.
2. Colleges or degree programs may augment the university's minimum Liberal Education Requirements, and they may specify for their students certain courses in fulfillment of the requirements. It is essential, therefore, that students consult the Catalog descriptions for their college and degree program.
3. Liberal Education Requirements should normally be completed within the 60 semester hours that immediately follow the first date of the enrollment in a baccalaureate degree program.
4. Courses in the students’ major field will not count toward the completion of any Liberal Education Requirements.
5. Honors equivalents shall satisfy Liberal Education Requirements.
6. None of the courses on the Liberal Education Requirements list may be taken pass-fail.

<table>
<thead>
<tr>
<th>Liberal Education Requirements Areas and Courses</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>I. COMPOSITION</td>
<td>6</td>
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<tr>
<td>English</td>
<td></td>
</tr>
<tr>
<td>10001, 10002, College English I, II ............... (each) 3</td>
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<tr>
<td>Honors</td>
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<tr>
<td>10197, 10297, Freshman Honors Colloquium I, II .... (each) 4</td>
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</tr>
<tr>
<td>II. MATHEMATICS, LOGIC AND FOREIGN LANGUAGES</td>
<td>6</td>
</tr>
<tr>
<td>Mathematics</td>
<td></td>
</tr>
<tr>
<td>11008, Explorations in Modern Mathematics ........ 3</td>
<td></td>
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<tr>
<td>11011, College Algebra ................................ 4</td>
<td></td>
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<tr>
<td>11012, Intuitive Calculus</td>
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<tr>
<td>12001, Algebra and Trigonometry</td>
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<tr>
<td>12002, Analytic Geometry and Calculus I</td>
<td></td>
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<tr>
<td>12011, Calculus with Precalculus I</td>
<td></td>
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<tr>
<td>12012, Calculus with Precalculus II</td>
<td></td>
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<tr>
<td>14001, Basic Mathematical Concepts I</td>
<td></td>
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<tr>
<td>14002, Basic Mathematical Concepts II</td>
<td></td>
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<tr>
<td>Classics</td>
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<tr>
<td>21201, English Words from Classical Elements ...... 3</td>
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<tr>
<td>Philosophy</td>
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<tr>
<td>11009, Principles of Thinking</td>
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<td>21002, Introduction to Formal Logic</td>
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<tr>
<td>American Sign Language</td>
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<tr>
<td>19201, Elementary American Sign Language I</td>
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<tr>
<td>19202, Elementary American Sign Language II</td>
<td></td>
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<tr>
<td>Chinese</td>
<td></td>
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<tr>
<td>15101, 15102, Elementary Chinese I, II ............. (each) 4</td>
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<tr>
<td>French</td>
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<td>13201, 13202, Elementary French I, II ............ 4</td>
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<tr>
<td>German</td>
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<tr>
<td>11201, 11202, Elementary German I, II ............. (each) 4</td>
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<tr>
<td>Greek</td>
<td></td>
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<tr>
<td>14201, 14202, Elementary Classical Greek I, II .... (each) 4</td>
<td></td>
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<td>14205, 14206, Elementary Modern Greek I, II ...... 4</td>
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<tr>
<td>Hebrew</td>
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<td>12101, 12102, Elementary Hebrew I, II ............. (each) 4</td>
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<tr>
<td>Heritage Languages</td>
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<tr>
<td>10101, 10102, Elementary I, II (Variable Language)</td>
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<tr>
<td>Italian</td>
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<tr>
<td>15201, 15202, Elementary Italian I, II ............ (each) 4</td>
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<tr>
<td>Japanese</td>
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<tr>
<td>15101, 15102, Elementary Japanese I, II .......... 4</td>
<td></td>
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<tr>
<td>Latin</td>
<td></td>
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<tr>
<td>16201, 16202, Elementary Latin I, II ............... (each) 4</td>
<td></td>
</tr>
</tbody>
</table>
### Liberal Education Requirements

**Pan-African Studies**
- 10101, 10102, Elementary Kiswahili I, II ........................................... 4
- 13201, 13202, Elementary Yoruba I, II .................................................. 4

**Portuguese**
- 17201, 17202, Elementary Portuguese I, II ............................................. 4

**Russian**
- 12201, 12202, Elementary Russian I, II .................................................. 4

**Spanish**
- 18201, 18202, Elementary Spanish I, II .................................................. 4

**Special Education**
- 19201, 19202, American Sign Language I, II .......................................... 4

### Humanities and Fine Arts ................................................................. 9

At least one course must be selected from the Humanities in Arts and Sciences section, and at least one course must be selected from the Fine Arts section. Diversity courses are marked “D.” An asterisk (*) indicates primarily domestic or U.S. content.

#### Humanities in Arts and Sciences

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>D</td>
<td>21404, The Greek Achievement</td>
<td>3</td>
</tr>
<tr>
<td>D</td>
<td>21405, The Roman Achievement</td>
<td>3</td>
</tr>
<tr>
<td>English</td>
<td>21054, Introduction to Shakespeare</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>22071, 22072, Great Books I, II</td>
<td>(each) 3</td>
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<td></td>
<td>22073, Major Modern Writers: British and United States</td>
<td>3</td>
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<tr>
<td>History</td>
<td>D</td>
<td>11050, History of Civilization I</td>
</tr>
<tr>
<td></td>
<td>D</td>
<td>11051, History of Civilization II</td>
</tr>
<tr>
<td></td>
<td>D*</td>
<td>12070, History of the United States: The Formative Period</td>
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<tr>
<td></td>
<td>D*</td>
<td>12071, History of the United States: The Modern Period</td>
</tr>
<tr>
<td>Honors</td>
<td>D</td>
<td>13197, Colloquium: History of Civilization I</td>
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<tr>
<td></td>
<td>D</td>
<td>13297, Colloquium: History of Civilization II</td>
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<td></td>
<td>D*</td>
<td>13397, Colloquium: U.S. History I</td>
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<tr>
<td></td>
<td>D*</td>
<td>13497, Colloquium: U.S. History II</td>
</tr>
<tr>
<td>Pan-African Studies</td>
<td>D</td>
<td>23001, Black Experience I: Beginnings to 1865</td>
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<tr>
<td></td>
<td>D*</td>
<td>23002, Black Experience II: 1865 to Present</td>
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<tr>
<td>Philosophy</td>
<td>D</td>
<td>11001, Introduction to Philosophy</td>
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<td>D</td>
<td>21001, Introduction to Ethics</td>
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<td></td>
<td>D</td>
<td>21020, Comparative Religious Thought I</td>
</tr>
<tr>
<td></td>
<td>D</td>
<td>21021, Comparative Religious Thought II</td>
</tr>
</tbody>
</table>

#### Fine Arts

- **Architecture**
  - 10001, Understanding Architecture .............................................. 3
  - 10011, 10012, Survey of Architectural History I, II .................. (each) 3

- **Art History**
  - 12001, Art Survey ................................................................. 3
  - 22006, Art History I: Ancient and Medieval Art ............................. 3
  - 22007, Art History II: Renaissance to Modern Art .......................... 3

- **Dance**
  - D | 27076, Dance as an Art Form ................................. 3

- **Music**
  - D | 22111, The Understanding of Music ........................... 3
  - D | 22121, Music as a World Phenomenon ........................... 3

- **Theatre**
  - D | 11000, The Art of the Theatre ................................. 3

- **Public Relations**
  - D* | 22111, The Understanding of Music ........................... 3

#### Social Sciences ................................................................. 3

Diversity courses are marked “D.” An asterisk (*) indicates primarily domestic or U.S. content.

- **Anthropology**
  - D | 18210, Introduction to Cultural Anthropology ............. 3
  - D | 18420, Introduction to Archaeology .......................... 3

- **Center for Applied Conflict Management**
  - D | 11001, Introduction to Conflict Management ................. 3

- **Economics**
  - 22060, Principles of Microeconomics ................................. 3
  - 22061, Principles of Macroeconomics ..................................... 3

- **Geography**
  - D | 10160, Introduction to Geography ............................. 3
  - D | 17063, World Geography ............................................. 3
  - D* | 17064, Geography of the United States and Canada ........... 3

- **Political Science**
  - D | 10004, Comparative Politics ..................................... 3
  - D* | 10100, American Politics ............................................. 3
  - D* | 10301, Diversity in American Public Policy ................. 3
  - D | 10500, World Politics ................................................. 3

- **Psychology**
  - 11762, General Psychology ................................................. 3
  - 20651, Child Psychology ..................................................... 3
  - 21211, Psychology of Adjustment ............................................ 3
  - D* | 22221, Multicultural Psychology .................................... 3
Sociology
D * 12050, Introduction to Sociology ............................................. 3
D 22778, Social Problems .............................................................. 3

V. BASIC SCIENCES ................................................................. 6

VI. DIVERSITY
At least one course must be taken from the list below. This
course may count both for this diversity category and for the cat-
egory above in which it is also listed, provided that the course is
not in a student’s major department. Courses marked with an
asterisk (*) address primarily domestic (U.S.) diversity issues.

Anthropology
D 18210, Introduction to Cultural Anthropology ............................. 3
D 18420, Introduction to Archaeology ............................................. 3

Art History
D 22020, Art of Africa, Oceania, and the Americas ........................... 3

Center for Applied Conflict Management
D * 11001, Introduction to Conflict Management ............................ 3

Classics
D 21404, The Greek Achievement .................................................. 3
D 21405, The Roman Achievement .................................................. 3

Communication Studies
D * 26000, Criticism of Public Discourse ....................................... 3

Dance
D 27076, Dance as an Art Form ..................................................... 3

Geography
D 17063, World Geography .......................................................... 3
D * 17064, Geography of the United States and Canada .................... 3

History
D 11050, History of Civilization I .................................................. 3
D 11051, History of Civilization II ................................................... 3
D * 12070, History of the United States: the Formative Period ............ 3
D * 12071, History of the United States: the Modern Period ............... 3

Honors
D 13197, Colloquium: History of Civilization I ............................... 3
D 13297, Colloquium: History of Civilization II ................................ 3
D * 13397, Colloquium: U.S. History I ............................................. 3
D * 13497, Colloquium: U.S. History II ............................................ 3
D * 15297, Colloquium: American Politics ...................................... 3
D 15397, Colloquium: World Politics .............................................. 3
D 15497, Colloquium: Comparative Politics ................................... 3

Journalism and Mass Communication
D * 20001, Media, Power and Culture ............................................ 3

Music
D 22012, Music as a World Phenomenon ....................................... 3

Pan-African Studies
D 23001, Black Experience I: Beginnings to 1865 ............................ 3
D * 23002, Black Experience II: 1865 to Present .............................. 3

Philosophy
D 11001, Introduction to Philosophy ............................................. 3
D 21001, Introduction to Ethics ..................................................... 3
D 21020, Comparative Religious Thought I .................................... 3
D 21021, Comparative Religious Thought II .................................. 3

Political Science
D 10004, Comparative Politics ..................................................... 3
D * 10100, American Politics ......................................................... 3
D * 10301, Diversity in American Public Policy ............................... 3
D 10500, World Politics ............................................................... 3

Sociology
D * 12050, Introduction to Sociology ............................................. 3
D 22778, Social Problems .............................................................. 3

Theatre
D 11000, The Art of the Theatre .................................................... 3

TOTAL 36

2005-2006 Kent State University Undergraduate Catalog
TRANSFER CREDIT, PROFICIENCY TESTING AND OTHER OPTIONS IN MEETING THE LIBERAL EDUCATION REQUIREMENTS

Certain alternatives to formal Kent State coursework may be recognized in the fulfilling of the 36-hour Liberal Education Requirements.

1. Credits earned for specified courses within the Liberal Education Requirements course list through external credit-confering testing programs, such as the CEEB Advanced Placement and CLEP subject examinations, will be applied toward the fulfillment of the Liberal Education Requirements as appropriate for the specific courses for which credit is received.

2. Courses transferred from accredited postsecondary institutions will be applied toward fulfillment of the Liberal Education Requirements as appropriate for the specific courses for which credit is awarded.

3. The university’s Credit-By-Examination (CBE) program may be utilized in fulfillment of Liberal Education Requirements within the conditions, guidelines and policies established for that program and for the course(s) for which credit is sought.

4. Proficiency, as established by placement examinations or other recognized procedures and mechanisms for this purpose, can be used to fulfill Categories I and II of the Liberal Education Requirements. For example, students who are placed into ENG 10002 and complete it with a passing grade will have met the Category I Liberal Education Requirements. Similarly, students who are placed at or higher than MATH 11012 or MATH 12002 and complete that course with a passing grade will have successfully completed the mathematics Liberal Education Requirements. It is assumed that students who are placed at and pass the higher level of one of these sequenced courses have also mastered the content of the prerequisite course. While students may meet the requirements of Categories I and II through proficiency, minimum hours must be met in Categories III, IV and V. Students meeting Categories I and II requirements through proficiency must substitute other courses, which shall be elective, to earn a minimum of 121 hours of appropriate coursework toward a baccalaureate degree.

To fulfill the purposes of general education, any of the above alternatives to the fulfillment of the Liberal Education Requirements by 36 hours of formal coursework at Kent State University must be exercised by the students within the first 60 hours of academic credits earned at and/or transferred to Kent State University.

Students who transfer to the university with more than 45 semester hours of applicable credits (including students with associate’s degrees in technology from the Kent State University Regional Campuses or those who transfer to bachelor-level programs from associate-level technology programs) must exercise such option(s) within the first calendar year of their Kent State University enrollment.

Questions concerning, and requests for application of, these alternatives to formal Kent State University coursework as a means of fulfilling the Liberal Education Requirements shall be addressed to, and will be determined by, the dean of the college or independent school in which the degree program that the students are pursuing is located.
DIVERSITY REQUIREMENT

OBJECTIVES
The purpose of Kent State’s Diversity Requirement is to help educate students to live in a world of diverse communities, many of which are becoming increasingly permeated with cultural and ideological differences. The study of diversity is intended to promote awareness of local and global differences, to identify shared values, to improve understanding of one’s own culture, and to encourage people to explore and respect differences.

The Diversity Requirement is part of the university’s broader efforts to encourage, both at the university and beyond, the development of communities in which all members and their contributions are recognized and valued. Diversity courses provide opportunities for students to learn about such matters as the history, culture, values and notable achievements of people other than those of their own national origin, ethnicity, religion, sexual orientation, age, gender, physical and mental ability, and social class. Diversity courses also provide opportunities to examine problems and issues that may arise from differences, and opportunities to learn how to deal constructively with them.

CRITERIA
Courses that satisfy the Diversity Requirement aim to give students significant opportunities to:

- Address diversity issues, particularly those involving unequal and/or discriminatory treatment,
- Compare positive and negative implications of various parochial or “...centric” perspectives,
- Encourage global awareness and sensitivity,
- Engage issues of racial or ethnic perceptions, attitudes and stereotypes,
- Examine patterns and trends of diversity in the United States,
- Explore ways to communicate and participate constructively in a diverse community,
- Foster appreciation of aesthetic dimensions of other traditions and cultures,
- Learn systematic approaches to understanding cultural differences and commonalities,
- Learn systematic techniques for dealing constructively with problems arising out of cultural differences,
- Participate in special programs that promote understanding of other peoples,
- Study Western and non-Western cultures in a world context or from a comparative perspective, and
- Understand how one’s own culture shapes one’s perceptions, ideology and values.

It is understood that not every course will address all of these criteria.

GUIDELINES
1. As part of the requirements for any baccalaureate degree, all students must satisfy the Diversity Requirement. Normally a student must complete two courses chosen from the diversity courses listed below.
2. At least one course must be taken as part of the Liberal Education Requirements (LER) and thus cannot be in the student’s major field.
3. Students may satisfy the second Diversity Requirement in one of three ways:
   a. They may complete a second diversity course from the LER list. This course may also count toward the LER but in that case cannot be in the student’s major field.
   b. They may complete any non-LER diversity course. This course may also count toward major or minor program requirements or may be used as an elective.
   c. They may, with approval from their dean, satisfy the second Diversity Requirement by completing one semester of study in another country.
4. Students are required to take one course addressing domestic (U.S.) issues and one course addressing global issues.

Diversity Courses
Courses with a domestic focus are marked on the diversity course list with an asterisk (*).

**Anthropology**
- 18210, Introduction to Cultural Anthropology (LER)
- 18420, Introduction to Archaeology (LER)
- 38240, Culture and Personality
- 48212, Kinship and Social Organization
- 48250, Culture and Curing
- 48260, Culture Conflict
- 48630, Pacific Island Cultures
- 48830, Human Behavioral Ecology and Evolution

**Architecture**
- 45610, (Re)constructing Architecture

**Art History**
- 22020, Art of Africa, Oceania, and the Americas (LER)
- 42025, Art of West Africa
- 42026, Art of Nigeria
- 42027, Art of Central Africa
## Diversity Requirement

### Center for Applied Conflict Management
- 11001, Introduction to Conflict Management
- 21010, Cross-Cultural Conflict Management

### Classical Studies
- 21404, The Greek Achievement (LER)
- 21405, The Roman Achievement (LER)

### Communication Studies
- 26000, Criticism of Public Discourse (LER)
- 35852, Intercultural Communication
- 35912, Gender and Communication

### Dance
- 27076, Dance as an Art Form (LER)

### Economics
- 32083, Economics of Poverty

### English
- 21001, Introduction to Ethnic Literature of the U.S.
- 21002, Introduction to Women’s Literature
- 33011, African-American Literature
- 34021, Women’s Literature

### Geography
- 17063, World Geography (LER)
- 17064, Geography of the United States and Canada
- 32061, Cultural Geography
- 32080, Politics and Place
- 36065, Cities and Urbanization
- 37040, Geography of Africa
- 37050, Geography of Russia & the Commonwealth of Independent States
- 37066, Geography of Europe
- 37070, Geography of East and Southeast Asia
- 37079, Geography of South Asia
- 37084, Geography of South America
- 37085, Geography of Central America & Mexico

### History
- 11050, History of Civilization I (LER)
- 11051, History of Civilization II (LER)
- 12070, History of the United States: the Formative Period (LER)
- 12071, History of the United States: the Modern Period (LER)
- 31140, Modern Latin America
- 31143, The African-Brazilian Experience in Culture and Literature
- 41056, History of Colonial America, 1492-1714
- 41057, Eighteenth-Century America, 1714-1789
- 41070, American Social and Intellectual History, 1790-1876
- 41071, American Social and Intellectual History, 1876-Present
- 42397, Colloquium: Women in Europe from Antiquity to Renaissance
- 42497, Colloquium: Women in Modern Europe

### Honors
- 13197, Colloquium: History of Civilization I (LER)
- 13297, Colloquium: History of Civilization II (LER)
- 13397, Colloquium: U.S. History I (LER)
- 13497, Colloquium: U.S. History II (LER)
- 15297, Colloquium: American Politics (LER)
- 15397, Colloquium: World Politics (LER)
- 15497, Colloquium: Comparative Politics (LER)

### Human Development and Family Studies
- 24011, The Family

### Journalism and Mass Communication
- 20001, Media, Power and Culture (LER)

### Justice Studies
- 37311, Minorities in Crime and Justice
- 37411, Women in Crime and Justice

### Leisure Studies
- 36040, Inclusion of People with Disabilities in Leisure Services

### Modern and Classical Language Studies
- 21417, Multiculturalism in Today’s Germany
- 22217, Diversity in Today’s Russia
- 23217, The Francophone Experience
- 28404, The Latin American Experience
- 28405, The Spanish Experience
- 30376, Novels of Pierre Loti
- 37143, The African-Brazilian Experience in Culture and Literature

### Music
- 22121, Music as a World Phenomenon (LER)

### Pan-African Studies
- 23001, Black Experience I: Beginnings to 1865 (LER)
- 23002, Black Experience II: 1865 to Present (LER)
- 23171, The African American Community
- 24407, Caribbean Studies
- 30010, African and African-American Philosophies
- 33100, African American Family in Historical Perspectives
- 33110, The Black Woman: Historical Perspectives
- 33310, Latinos, the African Diaspora and American Society
- 34000, Introduction to African World View
- 37143, The African-Brazilian Experience in Culture and Literature

### Philosophy
- 11001, Introduction to Philosophy (LER)
- 21001, Introduction to Ethics (LER)
- 21020, Comparative Religious Thought I (LER)
- 21021, Comparative Religious Thought II (LER)
- 31035, Philosophy and Justice
- 31040, Women and Philosophy
- 31070, African and African-American Philosophies
- 31072, American Indian Philosophies
- 31075, Philosophy and Multiculturalism

### Physical Education Professional
- 25059, Sport in Society

### Political Science
- 10004, Comparative Politics (LER)
- 10100, American Politics (LER)
- 10301, Diversity in American Public Policy (LER)
Diversity Requirement

10500, World Politics (LER)
30530, Asian Politics
30540, African Politics
30550, Latin American Politics
* 40183, Constitutional Law: Civil Rights and Liberties
* 40350, Cultural Diversity in Public Policy
* 40470, Women and Politics
40540, Politics of Development
40560, Human Rights and Social Justice

Psychology
* 22221, Multicultural Psychology
* 40625, Development of Gender Role and Identity

Sociology
* 12050, Introduction to Sociology (LER)
22778, Social Problems (LER)
* 32560, Sociology of Families

* 32565, Sociology of Gays/Lesbians
* 32570, Inequality in Societies (LER)
* 42315, Sociology of Changing Gender Roles
* 42568, Race and Ethnic Studies
42575, Family Patterns: A World Perspective
* 42879, Aging in Society

Special Education
* 23000, Introduction to Exceptionalities

Theatre
11000, The Art of the Theatre (LER)
* 41113, Theatre in a Multi-Cultural America
* 41114, Gay and Lesbian Theatre

Women's Studies
* 30000, Colloquium in Women's Studies
Writing-Intensive Course Requirement
The following are the approved writing-intensive courses.

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td><strong>Accounting</strong></td>
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<td>43010, Principles of Auditing and Control</td>
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<td><strong>Adolescent/Adult Education</strong></td>
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<td>32142, Principles of Teaching</td>
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<td><strong>American Sign Language</strong></td>
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<td>49309, Introduction to Deaf Studies</td>
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<td><strong>Anthropology</strong></td>
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<tr>
<td>38480, Archaeological Analysis</td>
<td>3</td>
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<tr>
<td>48214, Politics of Culture</td>
<td>3</td>
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<tr>
<td>48880, Human Behavioral Ecology and Evolution</td>
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<tr>
<td><strong>Architecture</strong></td>
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<td>30001, Site Design</td>
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<td>40001, Sustainable Design</td>
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<td><strong>Art Crafts</strong></td>
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<td>45008, Professional Practices</td>
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<td>45099, Senior Project: Crafts</td>
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<td><strong>Art Education</strong></td>
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<td>41003, Art Education: Field Experience</td>
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<tr>
<td><strong>Art Fine Arts</strong></td>
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<tr>
<td>44099, Senior Project: Fine Arts</td>
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<tr>
<td><strong>Art History</strong></td>
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<tr>
<td>42000, Research and Writing in Art History</td>
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<tr>
<td><strong>Biological Sciences</strong></td>
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<td>40600, Writing in the Biological Sciences</td>
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<td><strong>Career Technical Teacher Education</strong></td>
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<td>46001, Organization of Career and Technical Education</td>
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<td><strong>Center for Applied Conflict Management</strong></td>
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<tr>
<td>41010, Reconciliation Versus Revenge: Transitional Justice</td>
<td>3</td>
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<tr>
<td>49091, Seminar in Conflict Management</td>
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<tr>
<td><strong>Chemistry</strong></td>
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<tr>
<td>30102, Solution Chemistry Lab</td>
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<tr>
<td><strong>Classics</strong></td>
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<tr>
<td>41503, Greek Literature in Translation</td>
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<td><strong>Communication Studies</strong></td>
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<tr>
<td>35864, Organizational Communication</td>
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<td>36001, Public Communication in Society</td>
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<tr>
<td>40001, Advanced Interpersonal Communication</td>
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<tr>
<td>45154, Rhetorical Criticism</td>
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<tr>
<td>45967, Language and Meaning</td>
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<tr>
<td><strong>Computer Science</strong></td>
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<tr>
<td>33006, Social and Ethical Issues in Computing</td>
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<tr>
<td><strong>Dance Education</strong></td>
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<tr>
<td>47163, Dance History II</td>
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</table>

The purpose of the Writing-Intensive Course Requirement is to assist undergraduates in becoming effective writers within their majors. This graduation requirement became effective for all undergraduate students who enrolled as new freshmen in Fall Semester 1992 or later; all students with an effective Catalog year of 1994 or later must fulfill this requirement. At least one upper-division course designated from the following list must be completed with a grade of C (2.0) or better. While the intent is that the requirement be fulfilled within the major, students may use a writing-intensive course in another discipline to fulfill the requirement if permitted by the department/school of their major.

**Early Childhood**
- 40126, Developmental Reading and Writing: Early Years... 3

**Economics**
- 42073, Comparative Economic Systems... 3
- 42075, International Economic Relations... 3
- 42191, Senior Seminar in Economics... 3

**English**
- 30001, English Studies... 3
- 31006, World Englishes... 3
- 41001, Sociolinguistics in Schooling... 3
- 49091, Senior Seminar... 3

**Fashion Design and Merchandising**
- 30083, Professional Seminar... 3
- 45035, Historic Textiles... 3

**Finance**
- 46059, Financial Policy... 3

**French**
- 33335, Introduction to the French Theatre... 3
- 33336, Introduction to French Poetry... 3
- 33337, Introduction to the French Novel... 3
- 43230, Advanced Translation Practice: French... 3

**Geography**
- 40191, Seminar in Geography... 3

**Geology**
- 34061, Invertebrate Paleontology... 4

**German**
- 41216, Contemporary German Culture... 3
- 41230, Advanced Translation Practice: German... 3
- 41330, Twentieth-Century German Authors... 3
- 41365, Classical German Literature... 3

**Gerontology**
- 44030, Adult Development and Aging... 3

**Health Education**
- 32542, Methods and Applications of Health Education... 5

**History**
- 32050, The Historian’s Craft... 3
- 40085, Writing in History... 1
- 42297, Colloquium: China and Japan... 3
- 42397, Colloquium: Women in Europe from Antiquity to Renaissance... 3
- 42497, Colloquium: Women in Modern Europe... 3
- 43697, Colloquium in Tudor and Stuart England... 3
- 43797, Colloquium on Victorian England... 3
- 45597, Colloquium in Russian History... 3
### Writing-Intensive Course Requirement

<table>
<thead>
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<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
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<tr>
<td>45697</td>
<td>Colloquium: Social History of Latin America</td>
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<tr>
<td>45797</td>
<td>Colloquium: Comparative Latin American Revolutions</td>
<td>3</td>
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<tr>
<td>46597</td>
<td>Colloquium in 20th-Century European Diplomacy</td>
<td>3</td>
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<td>47697</td>
<td>Colloquium on Post-1945 Europe</td>
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<td>48097</td>
<td>Colloquium in 20th Century U.S. Foreign Relations</td>
<td>3</td>
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<tr>
<td>48697</td>
<td>Colloquium: U.S. Middle Period, 1820-1900</td>
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<tr>
<td>48997</td>
<td>Colloquium on the Immigrant in American History</td>
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<td>43027</td>
<td>Hospitality Human Resource Management</td>
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<td>44091</td>
<td>Professional Seminar in Integrated Health Studies</td>
<td>3</td>
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<tr>
<td>44534</td>
<td>History of Interiors to 1600s</td>
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<td>35331</td>
<td>Early Italian Literature</td>
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<td>Recent Italian Literature</td>
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<td>40100</td>
<td>Ethics and Issues in Mass Communication</td>
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<td>32400</td>
<td>Research Methods in Justice Studies</td>
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<td>36703</td>
<td>Juvenile Delinquency</td>
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<td>46030</td>
<td>Dynamics of Leisure Behavior</td>
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<td>Software Integration</td>
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<td>44065</td>
<td>Strategies in Production and Operations Management</td>
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<td>Total Quality Management</td>
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<td>Marketing Tools</td>
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<td>45084</td>
<td>Marketing Policies and Strategies</td>
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<td>Introduction to Modern Algebra I</td>
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<td>42091</td>
<td>Seminar: Modeling Projects</td>
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<td>Reading and Writing in Middle Childhood</td>
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<td>32212</td>
<td>Music History from 1750 to 1900</td>
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<td>30000</td>
<td>Professional Nursing Concepts</td>
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<td>40065</td>
<td>Introduction to Nursing Inquiry and Research</td>
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<td>43013</td>
<td>Experimental Foods</td>
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<td>32010</td>
<td>The Pan-African Essay</td>
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<td>37000</td>
<td>Oral and Written Discourses in Pan-African Studies</td>
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<td>43220</td>
<td>Politics of Culture</td>
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<td>47091</td>
<td>Senior Seminar in Pan-African Studies</td>
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<td>Continental Rationalism</td>
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<td>31004</td>
<td>British Empiricism</td>
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<td>31005</td>
<td>German Critical Philosophy</td>
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<td>19th-Century Philosophy</td>
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<td>31020</td>
<td>American Philosophy</td>
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<td>35010</td>
<td>Psychological Dimensions of Motor Behavior</td>
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<td>35065</td>
<td>History and Philosophy of Sport and Physical Activity</td>
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<td>30020</td>
<td>Intermediate Physics Lab</td>
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<td>40020</td>
<td>Advanced Physics Lab</td>
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<td>40191</td>
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<td>40391</td>
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<td>Modern Writers</td>
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<td>Russian Poetry and Folklore</td>
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<td>Russian Drama</td>
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<tr>
<td>48230</td>
<td>Advanced Translation Practice: Spanish</td>
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Writing-Intensive Course Requirement

Special Education
43020, Assessment in Special Education .......................3
43309, Introduction to Deaf Studies .........................3

Speech Pathology and Audiology
44492, Clinical Preparation in Speech Language Pathology ....2

Technology
31000, Cultural Dynamics of Technology ......................3
33056, Cooperative Education-Professional Development ......1
41001, Methods in Technology Education ....................3
45030, Aircraft Systems II ....................................3

45791, Aviation Security and Policy Seminar .................3

Theatre
41026, Playwriting ...........................................3
41110, Theatre Criticism ....................................3

Visual Communication Design
44099, Senior Project: Industrial Design .....................4
49198, Senior Research Paper Graphic Design/Illustration ...2
TRANSFER MODULE REQUIREMENTS

Institutional Transfer
The Ohio Board of Regents, following the directive of the Ohio General Assembly, has developed a new statewide policy to facilitate movement of students and transfer credits from one Ohio public college or university to another. The purpose of the state policy is to avoid duplication of course requirements and to enhance student mobility throughout Ohio’s higher education system. Since independent colleges and universities in Ohio may or may not be participating in the transfer policy, students interested in transferring to an independent institution are encouraged to check with the college or university of their choice regarding transfer agreements.

Transfer Module
The new Ohio Board of Regents’ Transfer and Articulation Policy established the Transfer Module, which is a specific subset or the entire set of a college or university’s general education requirements. The Transfer Module contains 54-60 quarter hours or 36-40 semester hours of specified course credits in English composition, mathematics, fine arts, humanities, social science, behavioral science, natural science, physical science and interdisciplinary coursework.

A Transfer Module completed at one college or university will automatically meet the requirements of the Transfer Module at the receiving institution, once students are accepted. Students may be required, however, to meet additional general education requirements that are not included in the Transfer Module.

Conditions for Transfer Admission
Students meeting the requirements of the Transfer Module are subject to the following conditions:

1. The policy encourages receiving institutions to give preferential consideration for admission to students who complete the Associate of Arts or the Associate of Science degrees. These students will be able to transfer all courses in which they received a passing grade of D or better.

2. The policy also encourages receiving institutions to give preferential consideration for admission to students who complete the Transfer Module with a grade of C or better in each course and 90 quarter hours or 60 semester hours. Students must have an overall grade point average of 2.00 to be given credit for the Transfer Module and all courses in which a C or better has been earned will transfer.

3. The policy encourages receiving institutions to admit on a nonpreferential consideration basis students who complete the Transfer Module with a grade of C or better in each course and less than 90 quarter hours or 60 semester hours. These students will be able to transfer all courses in which they received a grade of C or better.

Admission to a given institution, however, does not guarantee that transfer students will be automatically admitted to all majors, minors or fields of concentration at that institution. Once admitted, transfer students shall be subject to the same regulations governing applicability of Catalog requirements as all other students. Furthermore, transfer students shall be accorded the same class standing and other privileges as all other students on the basis of the number of credits earned. All residency requirements must be successfully completed at the receiving institution prior to the granting of a degree.

Responsibilities of Students
In order to facilitate transfer with maximum applicability of transfer credit, prospective transfer students should plan a course of study that will meet the requirements of a degree program at the receiving institution. Specifically, students should identify early in their collegiate studies an institution and major to which they desire to transfer. Furthermore, students should determine if there are language requirements or any special course requirements that can be met during the freshman or sophomore year. This will enable students to plan and pursue a course of study that will articulate with the receiving institution’s major. Students are encouraged to seek further information regarding transfer from both their advisor and the college or university to which they plan to transfer.

Appeals Process
A multilevel, broad-based appeal process is required to be in place at each institution. Students disagreeing with the application of transfer credit by the receiving institution shall be informed of the right to appeal the decision and the process for filing the appeal. Each institution shall make available to students the appeal process for that specific college or university.

If transfer students’ appeals are denied by the institution after all appeal levels within the institution have been exhausted, the institution shall advise the student in writing of the availability and process of appeal to the state-level Articulation and Transfer Appeal Review Committee.

The Appeals Review Committee shall review and recommend to institutions the resolution of individual cases of appeal from transfer students who have exhausted all local appeal mechanisms concerning applicability of transfer credits at receiving institutions.
Transfer Module Requirements

Transfer Module Areas and Courses

I. COMPOSITION ..............................................6
   English
   10001, 10002, College English I, II ....................(each) 3

II. MATHEMATICS .............................................3
   Mathematics
   11011, College Algebra ..................................4
   11012, Intuitive Calculus .................................3
   12001, Algebra and Trigonometry ......................4
   12002, Analytic Geometry and Calculus I ............5
   12011, Calculus with Precalculus I ..................3
   12012, Calculus with Precalculus II ..................3
   Philosophy
   21002, Introduction to Formal Logic ................3

III. HUMANITIES AND FINE ARTS ............................9
   At least one course must be selected from the Humanities in Arts and Sciences section, at least one course must be selected from the Fine Arts section.

   Humanities in Arts and Sciences
   Classics
   21404, The Greek Achievement ..........................3
   21405, The Roman Achievement ........................3
   English
   21054, Introduction to Shakespeare ..................3
   22071, 22072, Great Books I, II .....................(each) 3
   22073, Major Modern Writers: British and United States ......3
   History
   11050, 11051, History of Civilization I, II ...........(each) 3
   12070, History of the United States: The Formative Period ...3
   12071, History of the United States: The Modern Period ......3
   Pan-African Studies
   23001, Black Experience I: Beginnings to 1865 ........3
   23002, Black Experience II: 1865 to Present ........3
   Philosophy
   11001, Introduction to Philosophy ..................3
   21001, Introduction to Ethics ........................3
   21020, 21021, Comparative Religious Thought I, II ......(each) 3
   Humanities in Communication and Information
   Communication Studies
   26000, Criticism of Public Discourse .................3
   Fine Arts
   Architecture
   10001, Understanding Architecture ..................3
   10011, 10012, Survey of Architectural History I, II ...,(each) 3
   Art History
   12001, Art Survey .......................................3
   22006, Art History I: Ancient and Medieval Art ........3
   22007, Art History II: Renaissance to Modern Art ......3
   22020, Art of Africa, Oceania and the Americas ........3
   Dance
   27076, Dance as an Art Form ..........................3
   Music
   22111, The Understanding of Music .................3
   22212, Music as a World Phenomenon .................3
   Theatre
   11000, The Art of the Theatre .........................3

IV. SOCIAL SCIENCES ......................................9
   Six semester hours from two curricular areas and an additional 3 hours in one of the two chosen curricular areas must be taken.
   Anthropology
   18210, Introduction to Cultural Anthropology ......3
   18420, Introduction to Archaeology ................3
   Center for Applied Conflict Management
   11001, Introduction to Conflict Management ......3
   Economics
   22060, Principles of Microeconomics ...............3
   22061, Principles of Macroeconomics ...............3
   Geography
   10160, Introduction to Geography ................3
   17063, World Geography ................................3
   17064, Geography of the United States and Canada ...3
   Journalism and Mass Communication
   20001, Media, Power and Culture ..................3
   Justice Studies
   26704, Law and Society ...............................3
   Political Science
   10004, Comparative Politics ........................3
   10100, American Politics .............................3
   10301, Diversity in American Public Policy ........3
   10500, World Politics ................................3
   Psychology
   11762, General Psychology ..........................3
   20651, Child Psychology .............................3
   21211, Psychology of Adjustment ...................3
   22221, Multicultural Psychology ....................3
   Sociology
   12050, Introduction to Sociology ..................3
   22778, Social Problems ...............................3

V. BASIC SCIENCES ........................................6
   Students must complete at least one of the Basic Sciences Laboratory courses plus any specified prerequisite or corequisite course. Beginning “major sequence” courses in biological sciences (BSCI 10110 [4], 10120 [4]), chemistry (CHEM 10050 [4], 10061 [4], 10062 [1], 10063 [1], 10960 [5], 10961 [5]) and physics (PHY 23101 [5], 23102 [5]) may be substituted for those courses listed below.
Transfer Module Requirements

Basic Sciences Laboratory Courses

- Biological Sciences
  20020, Biological Structure and Function .................................. 5

- Chemistry
  10053, Inorganic and Organic Laboratory ............................. 1
  Corequisite CHEM 10052

- Geology
  11041, Earth Dynamics Lab (Pre- or Corequisite GEOL 11040) .... 1
  11043, Earth History Lab (Pre- or Corequisite GEOL 11042) ....... 1

- Physics
  13001, 13002, General College Physics I, II ...................... (each) 5
  13011, 13012, College Physics I, II ............................... (each) 3

Basic Sciences Nonlaboratory Courses

- Anthropology
  18630, Human Evolution ............................................. 3

- Biological Sciences
  10001, Human Biology .............................................. 3
  10002, Ecology, Evolution and Society ............................ 3

- Chemistry
  10030, Chemistry in Our World ..................................... 3
  10050, Fundamentals of Chemistry .................................. 3
  10052, Introduction to Organic Chemistry .................. 2
  Corequisite CHEM 10053
  10054, General and Elementary Organic Chemistry .................. 5

- Geology
  11040, Earth Dynamics .............................................. 3
  11042, Earth History .............................................. 3
  21062, Environmental Geology .................................. 3
  21080, Oceanography ............................................... 3

- Physics
  11030, Seven Ideas that Shook the Universe .................. 3
  21040, Physics in Entertainment and the Arts .................. 3
  21430, Frontiers in Astronomy or 24001, Astronomy .......... 3

- Physical Sciences
  11660, 11661, Physical Science ................................. (each) 3

VI. ADDITIONAL HOURS ......................................................... 3

Additional hours must be chosen from Categories II-V. above or
COMM 15000, Introduction to Human Communication (3).

TOTAL 36

Transfer Credit, Proficiency Testing and Other Options in Meeting
the Transfer Module

Certain alternatives to formal Kent State coursework may be recognized in the fulfilling of the 36-hour Transfer Module requirements.

1. Credits earned for specified courses within the Transfer Module course list through external credit conferring testing programs, such as the CEEB Advanced Placement and CLEP subject examinations, will be applied toward the fulfillment of the Transfer Module requirements as appropriate for the specific courses for which credit is received.

2. Courses transferred from accredited postsecondary institutions will be applied toward fulfillment of the Transfer Module requirements as appropriate for the specific courses for which credit is awarded.

3. The university’s Credit-By-Examination (CBE) program may be utilized in fulfillment of Transfer Module requirements within the conditions, guidelines and policies established for that program and for the course(s) for which credit is sought.

4. Proficiency, as established by placement examinations or other recognized procedures and mechanisms for this purpose, can be used to fulfill Category I and II of the Transfer Module requirements. For example, students who are placed into ENG 10002 and complete it with a passing grade will have met the Category I Transfer Module Requirement. Similarly, students who are placed at or higher than MATH 11012 or MATH 12002 and complete that course with a passing grade will have successfully completed the mathematics Transfer Module Requirement. It is assumed that students who are placed at and pass the higher level of one of these sequenced courses have also mastered the content of the prerequisite course. While students may meet the requirements of Category I and II through proficiency, minimum hours must be met in Categories III, IV and V. Students meeting Category I and II requirements through proficiency must substitute other courses, which shall be elective, to earn a minimum of 121 hours of appropriate coursework toward a baccalaureate degree.

To fulfill the purposes of general education, any of the above alternatives to the fulfillment of the Transfer Module Requirements by 36 hours of formal coursework at Kent State University must be exercised by the students within the first 60 hours of academic credits earned at and/or transferred to Kent State University.

Students who transfer to the university with more than 45 semester hours of applicable credits (including students with associate’s degrees in technology from the Kent State University Regional Campuses or those who transfer to bachelor-level programs from associate-level technology programs) must exercise such option(s) within the first calendar year of their Kent State University enrollment.

Questions concerning, and requests for application of, these alternatives to formal Kent State University coursework as a means of fulfilling the Transfer Module Requirements shall be addressed to, and will be determined by, the dean of the college or independent school in which the degree program that the students are pursuing is located.