

PROFESSIONAL VITA

**NELSON W. BURNS**

**1479 River Park Drive**

**Kent, OH 44240**

**(330) 678-8853 Home**

**(330) 676-6801 Office**

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**EDUCATION**

**Bowling Green State University, Bowling Green, OH**

*Masters Rehabilitation Counseling (MRC), 1977*

**Wittenberg University, Springfield, OH**

*Bachelor of Arts - Psychology, 1974*

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**PROFESSIONAL EXPERIENCE**

- 1985 ~ Present                   **Chief Executive Officer**  
*Coleman Professional Services*  
*5982 Rhodes Road*  
*Kent, OH 44240*  
*(330) 673-1347*

*Chief executive officer of a mental health center serving Portage, Stark, Medina, Summit and Trumbull County residents. Services are offered in counseling, prevention, crisis/assessment, residential, vocational, aftercare, and partial hospitalization with an operating budget of \$17,500,000; employing over 400 professionals. In addition, the corporation operates several businesses.*

- 1979 ~ 1985                   **Program Director, Work Enterprise Program**  
*Mahoning County Transitional Homes, Inc.*  
*278 Broadway*  
*Youngstown, OH 44504*  
*(216) 743-9275*

*Created, developed, and implemented a vocational workshop for emotionally disabled individuals. Director of 21 full time staff with \$900,000 budget. Duties included supervision, personnel, program evaluation, and accreditation.*

- 1978 ~ 1979                   **Coordinator of Aftercare**  
*Eastern Mental Health Center*  
*420 Youngstown-Poland Road*  
*Struthers, OH 44471*  
*(216) 755-2147*

*Supervised five full time staff. Developed and implemented special aftercare services for psychiatrically disabled population. Responsible for general administrative duties and a therapeutic case load.*

- 1977 ~ 1978                   **Rehabilitation Specialist**  
*Goodwill Industries of Ashtabula*  
*Ashtabula, OH 44004*  
*(216) 964-3565*

*Managed a caseload of physically, emotionally, and mentally disabled individuals. Designed program outline, assessment, and curriculum of prevocational program.*

- 1976 ~ 1977                    **Research Assistant**, Relaxation Training via Biofeedback  
*Bowling Green State University*
- 1974 ~ 1976                    **Psychology Teacher**  
*Sylvania City Schools*  
*Sylvania, OH*

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## BOARD RESPONSIBILITIES

- **Commission on Accreditation of Rehabilitation Facilities**  
*101 North Wilmot Road, Suite 500*  
*Tucson, AZ 85711                    (602) 748-1212*  
*Member, Board of Trustees: Term ending 12/1994*  
*National Advisory Board: Psychosocial Standards*  
*Mental Health Standards and Section I & II*  
*National Panel on Cost Effectiveness ~ March 1, 1990*
- **Coleman Apartments, Inc. ~ President / Treasurer, Board of Trustees**  
*5982 Rhodes Road*  
*Kent, OH 44240*
- **Kevin Coleman Foundation, Inc. ~ Treasurer / Secretary, Board of Trustees**  
*5982 Rhodes Road*  
*Kent, OH 44240                    (330) 676-6801*
- **Kent Rotary Club**  
*President 2003-2004*
- **Portage County Boys & Girls Club ~ Board of Trustees**  
*Board Term 2004-2008*

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## PROFESSIONAL CONSULTATION

**Part Time Faculty: Kent State University**  
*Department of Political Science: Public Administration*  
*Courses: Nonprofit Resource Development*  
*Nonprofit Board & Staff Relations*

*I have been employed as a professional consultant by non-profit private businesses for the past seventeen years.*

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## REFERENCES

Available on request.